

**CITY OF WEST HOLLYWOOD  
WOMEN'S ADVISORY BOARD MEETING  
AGENDA**

**THURSDAY, January 25, 2018  
7:00 PM**

**West Hollywood City Hall  
8300 Santa Monica Blvd, West Hollywood, CA 90069  
1<sup>st</sup> Floor Community Conference Room**

To comply with the Americans with Disabilities Act of 1990, Assistive Listening Devices (ALD) will be available for check out at the meeting. If you require special assistance to participate in this meeting (e.g., a signer for the hearing impaired), you must call or submit your request in writing to the Economic Development Department at (323) 848-6413 at least 48 hours prior to the meeting. The City TDD line for the hearing impaired is (323) 848-6496.

Special meeting related accommodations (e.g. transportation) may be provided upon written request to the Office of the City Clerk at least 48 hours in advance. For information on public transportation, call 323. GO. METRO (323) 466-3876) or go to [www.metro.net](http://www.metro.net)

Written materials distributed to the Women's Advisory Board within 72 hours of the Women's Advisory Board meeting are available for public inspection immediately upon distribution at the West Hollywood Department of Economic Development at 8300 Santa Monica Boulevard, West Hollywood, California, during normal business hours. They will also be available for inspection during the Women's Advisory Board meeting at the staff liaison table.

**I. CALL TO ORDER:**

- A. Administer the Oath of Office to New Boardmember
- B. Roll Call
- C. Introductions

**II. APPROVAL OF THE MINUTES:**

Meeting of December 14, 2017.

**III. ITEMS FROM THE PUBLIC:**

Members of the public are invited to address the Board on any subject for 3 minutes.

**IV. NEW BUSINESS:**

**A. Services for Cisgender Women at the Los Angeles LGBT Center (15-30 min)**

The Women's Advisory Board will receive a presentation from the Los Angeles LGBT Center and provide input on strategies for outreach and engagement to West Hollywood cisgender women.

**RECOMMENDATION:** Receive and give input.

**V. UNFINISHED BUSINESS:**

**A. 25th Anniversary of the Women's Advisory Board (5-10 min)**

Planning updates regarding the 25th anniversary of the Women's Advisory Board Subcommittee Report.

**RECOMMENDATION:** Review and Discuss.

**B. National Women's History Month Celebration 2018** (15-20 min)  
The Board will finalize programming plans for the City's annual celebration of National Women's History Month held during the month of March.  
**RECOMMENDATION:** Review and Discuss.

**VI. LEGISLATION & ADVOCACY:** (5-10 min)  
• Legislative updates.  
• Information regarding advocacy opportunities.  
**Recommendation:** Review and Discuss.

**VII. BOARD AND COMMISSION LIAISON REPORTS:** (5 -10 min)  
Brief reports from board members who serve as liaisons to other city Boards and Commissions and other recognized bodies. Designation of new liaisons as needed.  
**Recommendation:** Receive and file.

**VIII. MONTHLY REPORTS TO CITY COUNCIL:** (2 min)  
The Board will designate a member to report back to the City Council each month.

**IX. SUBCOMMITTEE AND LIAISON REPORTS:** (10-15 min)  
**A. Feedback and updates regarding the following Board initiated and or/co-sponsored activities**  
1. Women In Film Speaker Series  
2. Women's Safety Joint Subcommittee  
3. WAB Club: Women And Books  
4. Advocacy Training Project  
5. I Remember Nicole Video Project  
6. "Tea with Alice and Me" Premiere Performance  
7. The Vagina Monologues/V-Day Commemoration  
8. Roe v Wade@ 45 Event  
9. Channel Kindness Pop-up Event  
**Recommendation:** Receive and File. Take action as needed.

**X. ITEMS FROM THE PUBLIC:**  
Members of the public are invited to address the Board on any subject for 3 minutes.

**XI. ITEMS FROM THE BOARD:** (5 min)  
Brief remarks from Advisory Board members.

**XII. ITEMS FROM STAFF:** (2 min)  
Brief remarks from Staff

**BREAK**

**XIII. BOARD RETREAT DISCUSSION SESSION**

**(20-30 min)**

The Board will segue to a retreat format.

**A. Retreat Discussion focus:**

1. Brief review of the retreat meeting held on December 14, 2017
2. Continuation of work plan review & implementation

**XIV. ADJOURNMENT:**

The Women's Advisory Board will adjourn to their next regularly scheduled meeting on Thursday, February 22, 2018 at West Hollywood City Hall, 1<sup>st</sup> Floor Conference Room located at 8300 Santa Monica Blvd, West Hollywood, CA 90069.

**AFFIDAVIT OF POSTING**

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I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk and that I posted this agenda on:

Date: January 22, 2018

Signature: Alyssa T. Pohlman