

CITY OF WEST HOLLYWOOD
CALIFORNIA

CITY OF WEST HOLLYWOOD
NOTICE INVITING SEALED BIDS FOR
617 N. ROBERTSON BLVD. PARKING LOT IMPROVEMENTS
CIP 55-17/18-03
ADDENDUM #1

Cover Page

All clarifications and changes detailed in this Addendum (**Items #1-5**) and any previously issued Addenda, shall be incorporated into the work and made part of for City of West Hollywood – 617 N. Robertson Blvd. Parking Lot Improvements, CIP 55-17/18-03. This addendum is issued before the bid opening date to inform bidders of revisions to the Contract Documents and is hereby made a part of the Contract Documents. The following changes, additions, and/or clarifications shall be made to the specifications for the work of the above-mentioned project. In case of a conflict between specifications and this Addendum, this Addendum shall govern. All requirements contained in the Contract Documents shall apply to this Addendum, and the general character of the work called for in this Addendum shall be the same as originally set forth in the applicable portions of the Contract Documents for similar work, unless otherwise specified under this Addendum, and all incidental work necessitated by this Addendum as required to complete the work shall be included in the bid, even though not specifically mentioned in this Addendum. The balance of the contract documents shall remain unchanged.

This Addendum contains changes that are materially substantial to the Bid. Each prime bidder is responsible for distribution of information conveyed herein to its sub-bidders and suppliers.

This Addendum as well as any previously issued Addendum shall take precedence over all other conditions, specifications and requirements in the Notice Inviting Bids, Documents. Except as noted in this Addendum and any previously issued Addenda, all other provisions of the Notice Inviting Bids issued for the for 617 N. Robertson Blvd. Parking Lot Improvements, CIP 55-17/18-03, shall remain.

All Proposers are required to acknowledge this Addendum online, prior to the submission of their Proposal.

Inquiries concerning this Addendum can be made by contacting the City of West Hollywood at 323-848-6895.

Addendum Issued by:

Helen Collins

Helen Collins, Senior Administrative Analyst
Facilities and Field Services Division

December 20, 2017

Date

CITY OF WEST HOLLYWOOD
CALIFORNIA

NOTICE INVITING SEALED BIDS FOR
617 N. ROBERTSON BLVD. PARKING LOT IMPROVEMENTS
CIP 55-17/18-03

ADDENDUM #1

ITEM #1: Change to submission deadline date

PUBLIC NOTICE IS HEREBY GIVEN that the City of West Hollywood as AGENCY, invites sealed bids to be received only by submitting electronically at <http://www.weho.org/city-hall/city-departments/public-works/public-works-bids> for the above stated project and will only receive such bids no later than the hour of **10:00 AM ON TUESDAY, JANUARY 9, 2017** at which time or thereafter said bids will be electronically opened and available online. Bids received after this time will be considered to be non-responsive.

ITEM #2: Change to Request for Information and Questions Deadline

Requests for Information (RFI's) and Questions: All questions and requests for information shall be submitted electronically at <http://www.weho.org/city-hall/city-departments/public-works/public-works-bids> under the above stated project. Any questions addressing the interpretation or clarification of the Bid Forms or the Bid Documents must be submitted no later than **Thursday, December 28, 2017 at 1:00 p.m. through the City's electronic submission process.** Following this deadline no questions regarding the bid packet will be accepted.

ITEM #3: Insurance Requirements

The following shall be added to the Special Provisions: **ITEM 14 INSURANCE REQUIREMENTS**

- 14.1 Commercial general liability insurance in an amount of not less than \$1,000,000 per occurrence/\$2,000,000 general aggregate and including Ongoing & Products/Completed Operations.
- 14.2 Automobile Liability with minimum combined single limit of \$1,000,000 (for owned, non-owned, hired, rented vehicles as necessary).
- 14.3 Workers' Compensation Insurance as required by applicable law & Employers' Liability Insurance with minimum limits of \$1,000,000.

- 14.4 Course of Construction insurance with limits no less than the completed value of project identified above. City shall be Loss Payee as their interests may appear.
* **REQUIRES A CITY SPECIFIC POLICY ENDORS**
- 14.5 The CITY, its elected or appointed officers, officials, employees, agents, and volunteers are to be covered as additional insureds on all liability policies as their interests may appear (excluding Workers Compensation and Professional Liability).
- Commercial General Liability Ongoing Operations and Completed Operations
 - Automobile Liability
- ***REQUIRES A CITY SPECIFIC POLICY ENDORSEMENTS**
- 14.6 Include a CITY SPECIFIC **Waiver of Subrogation Endorsement** for the following:
- Commercial General Liability and Automobile Liability
 - Workers Compensation Coverage
 - Course of Construction
- ***REQUIRES A CITY SPECIFIC POLICY ENDORSEMENTS**
- 14.7 Insured must state ALL Contractor's insurance coverage is primary and non-contributory
***REQUIRES A CITY SPECIFIC POLICY ENDORSEMENTS (Auto & CGL)**
- 14.8 Certificate should indicate 30 day notice of cancellation noted on certificate of insurance.

Note: Limits of Liability and Types of Insurance will vary depending upon work to be performed and will be outlined in your written agreement with the City.

ITEM #4: Revised Bid Bond Language

The Bid Bond included in the documents shall be replaced with the revised bid bond attached to this Addendum and provided under the Documents Tab on PlanetBid.

ITEM #5: Change of Address and Project Title

From this point forward the project address shall read 617 N. Robertson Boulevard, West Hollywood California 90069. The project title shall read: 617 N. ROBERTSON BLVD. PARKING LOT IMPROVEMENTS CIP 55-17/18-03

END OF ITEMS

CITY OF WEST HOLLYWOOD
CALIFORNIA

**NOTICE INVITING SEALED BIDS FOR
617 N. ROBERTSON BLVD. PARKING LOT IMPROVEMENTS
CIP 55-17/18-03**

ADDENDUM #1

- Acknowledgement -

Notice to Proposers:

Each Proposer is required to acknowledge the incorporation of Addendum Number #1(Items #1-5) in their Proposal. This acknowledgement shall be done online and prior to the submission of your proposal packet. This Addendum contains changes that are materially substantial to the Bid. Each prime bidder is responsible for distribution of information conveyed herein to its sub-bidders and suppliers.

SUBMIT ONLINE

PROPOSAL GUARANTEE

BID BOND

FOR

617 N. Robertson Blvd. Parking Lot Improvements - CIP 55-17/18-03
IN THE CITY OF WEST HOLLYWOOD

KNOW ALL MEN BY THESE PRESENTS that, as BIDDER, and, as SURETY, are held and firmly bound unto the City of West Hollywood, as AGENCY, in the penal sum of _____ dollars (\$_____), which is 10 percent of the total amount bid by BIDDER to AGENCY for the above-stated project, for the payment of which sum, BIDDER and SURETY agree to be bound, jointly and severally, firmly by these present.

THE CONDITIONS OF THIS OBLIGATION ARE SUCH that, whereas BIDDER is about to submit a bid to AGENCY for the above-stated project, if said bid is rejected, or if said bid is accepted and a contract is awarded and entered into by BIDDER in the manner and time specified, then this obligation shall be null and void, otherwise it shall remain in full force and effect in favor of AGENCY.

IN WITNESS WHEREOF the parties hereto have set their names, titles, hands, and seals, this ____ day of _____, 20_____.

BIDDER*

SURETY*

Subscribed and sworn to this ____ day of _____, 20_____.

NOTARY PUBLIC _____

* Provide BIDDER/SURETY name, address, and telephone number and the name, title, address, and telephone number for authorized representative.