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Note: Any agenda item(s) not initiated by 11:00 p.m. may be continued to a subsequent City Council meeting. The City Council may direct staff to continue the item(s) to an already scheduled City Council meeting or may adjourn this meeting to an adjourned regular meeting to consider the item(s).

**CITY COUNCIL
CITY OF WEST HOLLYWOOD
AGENDA**

MONDAY, DECEMBER 18, 2017

**WEST HOLLYWOOD PARK PUBLIC MEETING ROOM - COUNCIL CHAMBERS
625 N. SAN VICENTE BOULEVARD**

6:00 P.M. - CLOSED SESSION: See attached Closed Session Agenda

6:30 P.M. -REGULAR MEETING

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

REPORT OF CLOSED SESSION AGENDA:

APPROVAL OF AGENDA:

ADJOURNMENT MOTIONS:

PRESENTATIONS:

1. **PUBLIC COMMENT:** The City Council values your comments; however, pursuant to the Brown Act, Council cannot take action on items not listed on the posted agenda. The public comment period is limited to 20 minutes, with 2 minutes allotted for each speaker. This public comment period is to address the City Council on Consent Calendar items, other agenda items (if the member of the public cannot be present at the time the item is considered) or items of general interest within the jurisdiction of the City Council. Another period is also reserved for general comment later in the meeting for those that could not be heard at this time. Public Hearing testimony will only be taken at the time of the hearing.

1.A. **PUBLIC COMMENTS ON CONSENT CALENDAR ITEMS WHICH HAVE NOT BEEN REMOVED FROM THE CONSENT CALENDAR:**

1.B. **PUBLIC COMMENTS, GENERAL INTEREST:**

COUNCILMEMBER COMMENTS AND MEETING ATTENDANCE REPORTS: This portion of the meeting is set aside for general comments, announcements, requests of staff, and/or other issues of concern from members of the City Council.

CITY MANAGER'S REPORT: This time is set aside for the City Manager to update the Council on important items initiated by staff or previously requested by the City Council.

FISCAL IMPACT ON CONSENT CALENDAR:

2. **CONSENT CALENDAR:** The following routine matters can be acted upon by one motion. Individual items may be removed by the Council for separate discussion. Items removed for separate discussion will be heard following New Business Items. The title is deemed to be read and further reading waived of any ordinance listed on the consent calendar for introduction or adoption.

2.A. **POSTING OF AGENDA:**

SUBJECT: The agenda for the meeting of Monday, December 18, 2017 was posted at City Hall, Plummer Park, the Sheriff's Station, and at the West Hollywood Library on Wednesday, December 13, 2017.

RECOMMENDATION: Receive and file.

2.B. **APPROVAL OF MINUTES:**

SUBJECT: The City Council is requested to approve the minutes of the prior Council meeting.

RECOMMENDATION: Approve the minutes of December 4, 2017.

2.C. APPROVAL OF DEMAND REGISTER NO. 816 [D. WILSON, L. QUIJANO]:

SUBJECT: The City Council shall receive the Demand Register for period ending December 8, 2017 pursuant to Sections 37201 to 37210 of the Government Code of the State of California.

RECOMMENDATION: Approve Demand Register NO. 816 and adopt Resolution No.17-5008, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING PAYMENT OF DEMANDS PRESENTED ON DEMAND REGISTER NO. 816".

2.D. ORDINANCE NO. 17-1018 (2ND READING) "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD AMENDING A DEVELOPMENT AGREEMENT TO EXTEND THE TERM AND CONSTRUCTION TIMELINES OF THE DEVELOPMENT AGREEMENT BY EIGHTEEN (18) MONTHS; DELETE SECTION §3.2.2 REGARDING AFFORDABLE HOUSING SET-ASIDE FUNDS, AND AMEND AGREEMENT EXHIBIT C TO REQUIRE ADVANCE PAYMENT OF A PORTION OF THE EXTRAORDINARY BENEFIT, ALTER START DATE OF ACCRUAL OF INTEREST ON PUBLIC BENEFIT PAYMENT, AND REQUIRE USE OF THE EXISTING PROPERTY FOR PUBLIC PARKING PRIOR TO COMMENCEMENT OF CONSTRUCTION ON THE PROPERTIES, LOCATED AT 9001-9017 SANTA MONICA BOULEVARD, WEST HOLLYWOOD, CALIFORNIA." [Y. QUARKER, M. CROWDER]:

SUBJECT: The City Council will waive further reading and adopt Ordinance No. 17-1018 amending a development agreement to extend the term and construction timelines of the development agreement by eighteen (18) months; delete section §3.2.2 regarding affordable housing set-aside funds, and amend agreement exhibit c to require advance payment of a portion of the extraordinary benefit, alter start date of accrual of interest on public benefit payment, and require use of the existing property for public parking prior to commencement of construction on the properties, located at 9001-9017 Santa Monica Boulevard, West Hollywood, California.

RECOMMENDATION: Waive further reading and adopt Ordinance No. 17-1018, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD AMENDING A DEVELOPMENT AGREEMENT TO EXTEND THE TERM AND CONSTRUCTION TIMELINES OF THE DEVELOPMENT AGREEMENT BY EIGHTEEN (18) MONTHS; DELETE SECTION §3.2.2 REGARDING AFFORDABLE HOUSING SET-ASIDE FUNDS, AND AMEND AGREEMENT EXHIBIT C TO REQUIRE ADVANCE PAYMENT OF A PORTION OF THE EXTRAORDINARY BENEFIT, ALTER START DATE OF ACCRUAL OF INTEREST ON PUBLIC BENEFIT PAYMENT, AND REQUIRE USE OF THE EXISTING PROPERTY FOR PUBLIC PARKING PRIOR TO COMMENCEMENT OF CONSTRUCTION ON THE PROPERTIES, LOCATED AT 9001-9017 SANTA MONICA BOULEVARD, WEST HOLLYWOOD, CALIFORNIA."

- 2.E. COMMISSION AND ADVISORY BOARD MEETING SYNOPSES [Y. QUARKER, M. CROWDER]:**
SUBJECT: The City Council will receive Synopses from the Public Facilities Commission, Senior Advisory Board, and the Transgender Advisory Board regarding actions taken at their recent meetings.
RECOMMENDATION: Receive and file.
- 2.F. TREASURER'S REPORT FOR OCTOBER 2017 [D. WILSON, L. QUIJANO, K. BARENG, N. CORONADO]:**
SUBJECT: The City Council will receive the Treasurer's Report for the month ended October 2017 pursuant to Section 53646 of the Government Code of the State of California.
RECOMMENDATION: Receive and file the October 2017 Treasurer's Report.
- 2.G. RENT STABILIZATION BUILDING BLOCKS EDUCATIONAL SEMINAR OUTCOMES FROM 2017 AND UPCOMING PROGRAM FOR 2018 [D. GIUGNI, P. NOONAN]:**
SUBJECT: The City Council will receive a summary of the 2017 Rent Stabilization Educational Building Blocks Workshops, and the upcoming program for 2018.
RECOMMENDATION: Receive and file.
- 2.H. UPDATE ON MANDATORY SEISMIC RETROFITTING: FINANCING AVAILABLE, ENHANCED CUSTOMER SERVICE, UPWARD RENT ADJUSTMENTS FOR RENT STABILIZED PROPERTIES, AND UPCOMING COMMUNITY ENGAGEMENT [D. GIUGNI, P. NOONAN, J. KEHO, C. ZABALA]:**
SUBJECT: The City Council will receive summaries of the financing available to cover upfront costs of seismic retrofitting, preparations underway to address anticipated customer service needs and tenant habitability during construction, the existing upward rent adjustment process for rent stabilized properties, other types of cost pass-through programs used by rent stabilized jurisdictions, and upcoming actions and community outreach planned to review, and if needed propose changes to, the upward rent adjustment process for seismic retrofitting, and other capital improvement expenses.
RECOMMENDATION: Receive and file.
- 2.I. UPDATE ON THE AGING IN PLACE INITIATIVE "WELLNESS AT ANY AGE" PROGRAM AND AMENDMENT TO AGREEMENT FOR SERVICES WITH MONICA DUNAHEE FOR BE WELL WEHO CLASSES [D. GIUGNI, S. MARTINEZ]:**
SUBJECT: The City Council will receive an update on the Aging In Place "Wellness at any Age" program and amendment to agreement for services with Monica Dunahee for Be Well WeHo classes.

RECOMMENDATIONS: 1) Receive an update on the Aging in Place "Wellness at Any Age" program; and 2) Approve Amendment No. 2 to the Agreement for Services with Monica Dunahee to continue the scope of services for program coordination of evidence based programs, increase the amount of the agreement by \$22,000 for a total not-to-exceed amount of \$47,000; and authorize the City Manager or designee to execute documents incident to the agreement.

2.J. AGREEMENT TO ACCEPT HOMELESS SERVICES PLANNING GRANT FROM LOS ANGELES COUNTY [C. PLANCK]:

SUBJECT: The Council will review the agreement to accept the Los Angeles County Homeless Services Planning Grant in the amount of \$50,000.

RECOMMENDATIONS: 1) Authorize staff to accept the Los Angeles County Homeless Services Planning Grant in the amount of \$50,000; 2) Authorize City Manager or designee to execute all documents incident to the grant award; 3) Upon award of the grant, authorize the Director of Finance and Technology to increase revenues and expenditures by \$50,000 to account 202-422001 (County Grants) and to create a corresponding expenditure account; 4) Authorize the expenditure of grant funds for the purposes specified in the statement of work; and 5) Direct staff to implement the plan and activity called for in the Statement of Work.

2.K. APPROVAL OF AGREEMENT FOR SERVICES WITH THE MERCER GROUP, INC. FOR MANAGEMENT AND EXECUTIVE RECRUITMENTS [C. SCHROEDER, S. SCHUMACHER, Y. MAURIS]:

SUBJECT: The City Council will consider approval of an agreement for services with the Mercer Group, Inc. to provide recruitment services for management and executive level positions.

RECOMMENDATIONS: 1) Approve an Agreement with the Mercer Group, Inc. in the amount of \$100,000 for an eighteen (18) month term; and 2) Authorize the City Manager or designee to execute documents incident to the Agreement.

2.L. AMENDMENT TO AGREEMENT FOR SERVICES WITH GWYNNE PUGH URBAN STUDIO [J. KEHO, D. DEGRAZIA]:

SUBJECT: The City Council will consider authorizing the second amendment to the agreement for services with Gwynne Pugh Urban Studio to increase the not-to-exceed amount and extend the expiration date to allow the Vendor to continue providing design review services to the Community Development Department and urban design and architectural design training for staff and the Planning Commission.

RECOMMENDATIONS: 1) Approve Amendment No. 2 to the agreement for services with Gwynne Pugh Urban Studio to increase the amount of the agreement by \$80,000, for a total not-to-exceed amount of \$160,000 and extend the contract end date to June 30, 2018; and 2) Authorize the

City Manager or designee to execute documents incident to the agreement.

2.M. AMENDMENT NO. 1 TO THE AGREEMENT FOR SERVICES WITH THE ROBERT GROUP FOR METRO RAIL OUTREACH SUPPORT [J. KEHO, J. HANKAMER]:

SUBJECT: City Council will consider approving an amendment to the agreement for services with The Robert Group to provide continued Metro rail related outreach services.

RECOMMENDATION: Approve Amendment No. 1 to the Agreement for Services with The Robert Group to provide stakeholder outreach consultant services for a total not-to-exceed amount of \$60,000; and authorize the City Manager or designee to execute documents incident to the agreement.

2.N. AMENDMENT NO 1 TO THE AGREEMENT FOR SERVICES WITH DINA GONTAR, DBA COSMO EVENTS LA, FOR RUSSIAN ARTS AND CULTURE MONTH PRODUCTION SERVICES [K. COOK, B. SMITH, T. RODZINEK]:

SUBJECT: The City Council will consider an amendment No 1 to the agreement #008333 for the Russian Arts and Culture Month Production Services to Cosmo Events LA and authorizing staff to coordinate Russian Arts and Culture Month that will include the Community Awards Presentation, the Russian Arts and Culture Festival and various other Russian cultural events for two additional years of 2018 and 2019. The Russian Arts and Culture Month will culminate with the Russian Arts and Culture Festival on Sunday, May 20, 2018 in Plummer Park.

RECOMMENDATIONS: 1) Extend the agreement for services with Cosmo Events LA for two years per the agreement for event production services in the amount not to exceed \$45,000 per year by an additional \$90,000.00, for a total of \$135,000.00 to cover the costs of providing additional services; 2) Authorize the City Manager or designee to execute documents incident to the agreement; 3) Authorize the Director of Finance and Technology Services to increase budgeted revenues in account 100-463007 and budgeted expenditures in account 100-1-01-18-535012 in the amount of sponsorships received; 4) Authorize staff to negotiate event sponsorship agreements in consultation with the Finance Department or City Attorney, and authorize the City Manager or designee to execute documents incident to any event sponsorship agreements; 5) Waive all city fees, including building and safety permits (approximately \$1,000), special event permit fees (approximately \$2,740), and Plummer Park facility fees (approximately \$3,000) for the month of May 2018; 6) Waive permitted parking on Vista Street and Fuller Avenue from 7:00 a.m. until midnight on Sunday, May 20, 2018; 7) Provide parking validation for approximately 250 people at the 5 story parking garage for two events (on dates to be determined later) that will take place in the Council Chambers during the Russian Arts and Culture Month and waive associated parking

fees (\$2,250); and 8) Approve use of West Hollywood City Council Chambers from 10:00 a.m. until 11:00 p.m. (on dates to be determined later) for two theatrical performances, and waive associated facility rental fees (\$855).

2.O. AMENDMENT NO. 2 TO ON-CALL ARCHITECTURAL AND ENGINEERING DESIGN SERVICES AGREEMENTS WITH PSOMAS, INC. FOR THE DESIGN OF 8120 SANTA MONICA BLVD. AND OTHER SERVICES [O. DELGADO, S. CAMPBELL, H. COLLINS]:

SUBJECT: The City Council will consider Amendment No. 2 to Agreement #008069, for On-Call Architectural and Engineering Design Services with Psomas, Inc., for the design of 8120 Santa Monica Blvd. and other services.

RECOMMENDATIONS: 1) Approve Amendment No. 2 to Agreement #008069 for On-Call Architectural and Engineering Design Services with Psomas, Inc., by: increasing the not-to-exceed amount of the Agreement by \$350,000 for a total not-to-exceed amount of \$550,000; and, extending the term of the Agreement by 24 months resulting in a new expiration date of June 30, 2020; and 2) Authorize the City Manager or designee to execute all documents incident to the Amendment to the Agreement.

2.P. AMENDMENTS TO AGREEMENT FOR SERVICES WITH THE CONSULTING FIRMS OF SELBERT PERKINS AND PREMIER PARTNERSHIPS TO PROVIDE ADDITIONAL SERVICES FOR BILLBOARD PROJECTS ON SUNSET BOULEVARD [J. KEHO, B. SIEGL, S. LEJEUNE]:

SUBJECT: The City Council will consider approving an amendment to the Agreements for Services with Selbert Perkins and Premier Partnerships to provide additional services to support the development of the City of West Hollywood Off-Site Signage Policy and the City's Pilot Digital Billboard project on Sunset Boulevard.

RECOMMENDATIONS: 1) Approve Amendment No. 3 to Agreement for Services with Selbert Perkins in an amount not to exceed \$12,000 for a new not-to-exceed amount of \$212,720; 2) Approve Amendment No. 1 to Agreement for Services with Premier Partnerships in an amount not to exceed \$ 80,000 for a new not-to-exceed amount of \$117,500; and 3) Authorize the City Manager or designee to execute documents incident to the Agreements.

2.Q. 2018 ONE CITY ONE PRIDE AND TRANSGENDER ARTS INITIATIVE GRANT FUNDING RECOMMENDATIONS [M. LOUIE, A. CAMPBELL, M. CHE]:

SUBJECT: The Council will consider ratifying the recommendations of the Arts and Cultural Affairs Commission for funding the 2018 One City One Pride and Transgender Arts Initiative Grant Programs.

RECOMMENDATIONS: 1) Approve the recommendations of the Arts and Cultural Affairs Commission (ACAC) to award One City One Pride grants

in the total amount of \$36,000 to the nonprofit arts organizations and individual artists as outlined in this staff report; 2) Approve the recommendations of the Arts and Cultural Affairs Commission (ACAC) and Transgender Advisory Board (TAB) to award Transgender Arts Initiative Grants totaling \$20,500 to the nonprofit arts organizations and individual artists as outlined in this staff report; 3) Authorize the use of the City name and logo on invitations, programs, film/video credits, and other materials related to grant-funded projects; 4) Approve the use of City venues and waive event permits and facility use fees for the West Hollywood Library Public Meeting Room (Council Chambers) and other City facilities for specific performances and presentations by grantees in fulfillment of their grant projects as indicated in this staff report; 5) Authorize an additional hour of validated parking for event participants, at the West Hollywood Public/Park 5-Story parking structure, for a total of 3 hours, for those grant funded events scheduled for the Council Chambers which exceed two hours; and 6) Allow grantee organizations to charge admission or accept donations to offset production costs for performances or projects while using City facilities.

2.R. TEST IMPLEMENTATION OF SPEED LUMPS ON THE 500 BLOCK OF WESTBOURNE DRIVE [J. KEHO, B. SIEGL, W. DAVIS]:

SUBJECT: The City Council will consider approving the test implementation of speed lumps on the 500 block of Westbourne Drive as part of the Neighborhood Traffic Management Program.

RECOMMENDATION: Approve the test implementation of speed lumps on the 500 block of Westbourne Drive.

2.S. TEST TURN RESTRICTIONS AT THE SAN VICENTE BOULEVARD/ROSEWOOD AVENUE AND LA CIENEGA BOULEVARD/ROSEWOOD AVENUE INTERSECTIONS [J. KEHO, B. SIEGL, W. DAVIS]:

SUBJECT: The City Council will consider the test implementation of turn restrictions for vehicles at the San Vicente/Rosewood intersection and consider a joint agreement with Los Angeles for turn restrictions at the La Cienega/Rosewood intersection as cut-through traffic reduction/safety measures for the West Hollywood West neighborhood.

RECOMMENDATIONS: 1) Approve six-month test turn restrictions at the San Vicente Boulevard and Rosewood Avenue intersection: a. Prohibiting southbound San Vicente to eastbound Rosewood vehicle movements 4p.m.-7p.m. weekdays, b. Prohibiting westbound Rosewood to southbound San Vicente vehicle movements at all times; 2) Direct staff to work with the City of Los Angeles to achieve a joint agreement for a six-month test for turn restrictions at the La Cienega Boulevard and Rosewood Avenue, a shared intersection: a. Prohibiting southbound La Cienega to westbound Rosewood vehicle movements during 7a.m.-10a.m. weekdays, b. Prohibiting northbound La Cienega to westbound Rosewood vehicle movements during 7a.m.-10a.m. weekdays, and c.

Prohibiting left and through vehicle movements from the east and west approaches of Rosewood Avenue to La Cienega Boulevard during 7a.m.-10a.m. weekdays.

2.T. ROE V. WADE ANNIVERSARY ANNUAL COMMEMORATION [M. LOUIE, C. SMITH, L. FOOKS]:

SUBJECT: The City Council will consider approval of programming for the City's annual commemoration of the anniversary of Roe v. Wade, the landmark Supreme Court decision which legalized abortion in the United States.

RECOMMENDATIONS: 1) Approve co-sponsorship of Roe v. Wade at 45 to be held on Sunday, January 14, 2018 as part of the City's annual commemoration of the anniversary of Roe v. Wade; 2) Authorize the use of the City name and logo on invitations, programs, and other collateral materials; 3) Direct Communications Department staff to promote the City's annual commemoration of Roe v. Wade; and 4) Authorize the City Manager to execute an Event Co-sponsorship Agreement and any other documents related to Roe v. Wade at 45 with the event organizer.

2.U. APPROVAL TO SERVE ALCOHOL AT THE WEST HOLLYWOOD LIBRARY FOR A FOUNDATION FOR THE AIDS MONUMENT (FAM) FUNDRAISER [M. LOUIE, A. CAMPBELL, J. TRIBBLE]:

SUBJECT: The City Council will consider allowing alcohol to be served in the West Hollywood Library in conjunction with the Foundation for The AIDS Monument (FAM) Fundraiser to be held on Saturday, January 6, 2018.

RECOMMENDATION: Approve the request of the Foundation for The AIDS Monument to serve alcohol in the West Hollywood Library for a fundraiser to be held on Saturday, January 6, 2018.

2.V. APPROVAL OF THE PROJECT READINESS CERTIFICATION BETWEEN THE CITY OF WEST HOLLYWOOD AND THE LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY FOR THE MELROSE AVENUE COMPLETE STREETS PROJECT [O. DELGADO, H. DEMITRI]:

SUBJECT: The City Council will consider the approval of the Project Readiness Certification required for the grant funding on the Melrose Avenue Complete Streets Project.

RECOMMENDATION: Authorize the City Manager to sign all documents incidental to the Project Readiness Certification between the City of West Hollywood and the Los Angeles County Metropolitan Transportation Authority for Project F9601: Melrose Avenue Complete Streets Project.

2.W. APPROVAL TO PARTICIPATE IN THE WESTSIDE ENERGY PARTNERSHIP [J. KEHO, B. SIEGL, R. EASON, S. TAYLOR]:

SUBJECT: The City Council will consider participation in the Westside Energy Partnership sponsored by Southern California Edison and

Southern California Gas Company to promote energy efficiency and savings citywide.

RECOMMENDATION: Adopt Resolution No. 17-____, "A RESOLUTION OF THE CITY OF WEST HOLLYWOOD TO PARTICIPATE IN THE ENERGY PARTNERSHIP BETWEEN SOUTHERN CALIFORNIA EDISON COMPANY AND SOUTHERN CALIFORNIA GAS COMPANY TO BE KNOWN AS "WESTSIDE ENERGY PARTNERSHIP".

2.X. NEW REGULATIONS FOR ANIMAL GROOMING FACILITIES [L. MEISTER, J. LEONARD, A. LOVANO]:

SUBJECT: The City Council will consider directing staff to develop new regulations for pet grooming facilities doing business in the City of West Hollywood – including stand-alone animal grooming facilities, mobile grooming facilities, and grooming facilities within a pet supplies store or pet daycare facility – to require training and certification for groomers.

RECOMMENDATIONS: 1) Direct staff to work with the City Attorney to add new regulations to the Animal Grooming section of the West Hollywood Municipal Code (WHMC 5.18); 2) Present the recommended regulations to the Business License Commission before reporting back to City Council; and 3) Direct staff to distribute the updated codes (WHMC 5.18) to existing grooming businesses in the City of West Hollywood and educate businesses about the new requirements and compliance.

2.Y. INCENTIVE PROGRAM FOR CAR SHARE IN AFFORDABLE HOUSING [L. MEISTER, J. D'AMICO, J. LEONARD, A. LOVANO, S. BERGER]:

SUBJECT: The City Council will consider allowing a reduction in parking requirements for affordable housing buildings (100% affordable) that provide car share spaces and services.

RECOMMENDATION: Direct the Community Development Department to draft a Zone Text Amendment to allow a reduction in parking requirements for affordable housing developments that provide car-sharing parking spaces and services on site.

2.Z. HOUSING AUDIT [J. D'AMICO, L. HORVATH, J. LEONARD, A. LOVANO]:

SUBJECT: The City Council will consider directing staff to perform an audit of housing developments approved and developed in West Hollywood in the last twenty years to evaluate if new housing is meeting the community's needs.

RECOMMENDATION: Direct the Community and Legislative Affairs Division to perform an audit of new housing production in West Hollywood over the last twenty years and report back with an analysis of whether the new housing is meeting the needs of the community; if it is not meeting the needs of the community, provide potential policies to promote housing development that does.

3. PUBLIC HEARINGS:

3.A. AMENDMENT TO THE MASTER FEE RESOLUTION FOR FISCAL YEAR 2017-18 [D. WILSON, J. LEONARD, C. DUNCAN]:

SUBJECT: The City Council will consider amending the Master Fee Resolution (Resolution No. 17-4952) for fiscal year 2017-18 as it pertains to the State Mandated Local Disability Access Fee.

RECOMMENDATION: Adopt Resolution No. 17-_____, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD AMENDING THE FISCAL YEAR 2017-18 MASTER FEE RESOLUTION (RESOLUTION NO. 17-4952).

3.B. REQUEST FOR A SIX-MONTH EXTENSION OF A CONDITIONAL USE PERMIT FOR THE TALL WALL LOCATED ON THE MONDRIAN HOTEL AT 8440 SUNSET BOULEVARD, WEST HOLLYWOOD, CALIFORNIA [J. KEHO, D. DEGRAZIA, A. GALLO]:

SUBJECT: The City Council will consider a six-month extension of a Conditional Use Permit for a tall wall at the Mondrian Hotel, located at 8440 Sunset Boulevard, West Hollywood.

RECOMMENDATION: Staff recommends that the City Council hold a public hearing, consider all pertinent testimony and evidence, and adopt the following resolution: Resolution No. 17-____ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING A SIX-MONTH EXTENSION FOR THE TALL WALL ON THE WEST ELEVATION OF THE MONDRIAN HOTEL LOCATED AT 8440 SUNSET BOULEVARD, WEST HOLLYWOOD, CALIFORNIA."

3.C. AMENDMENTS TO THE CITY'S MUNICIPAL CODE TO CREATE A HOSTED HOME SHARING PROGRAM AND AN AMENDMENT TO THE FEE RESOLUTION FOR FY2017-18 TO ADD A NEW BUSINESS LICENSE FEE [O. DELGADO, J. AUBEL, D. MICK, T. RUSIN, J. KEHO, B. SIEGL, R. DIMOND, D. GIUGNI, P. NOONAN]:

SUBJECT: The City Council will consider amendments to the City's Municipal code to create a Hosted Home Sharing Business License Program, and an amendment to the Fee Resolution for FY2017-18 to add a new business license fee.

RECOMMENDATIONS: Staff recommends that the City Council conduct a duly noticed public hearing, consider all pertinent testimony, provide input on the discussion points included in this report, and introduce on first reading: 1) Ordinance No. 17-_____ "AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD REQUIRING LICENSURE OF HOME SHARING BY ADDING CHAPTER 5.66 (HOME SHARING) TO TITLE 5 (BUSINESS LICENSES, REGULATIONS AND PERMITS) OF THE WEST HOLLYWOOD MUNICIPAL CODE; AMENDING SECTION 5.08.010 (BUSINESSES REQUIRED TO BE LICENSED) TO INCLUDE "HOME SHARING"; AMENDING SECTION 17.52.010 (GROUNDS FOR TERMINATION); AMENDING TABLE 2-5 OF SECTION 19.06.030 TO

INCLUDE "HOME SHARING PURSUANT TO CHAPTER 5.66"; AND AMENDING SECTION 19.36.331 (SHORT-TERM VACATION RENTALS);" and 2) Adopt RESOLUTION NO. 17 _____ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD AMENDING THE MASTER FEE RESOLUTION (RESOLUTION NO. 17-4952) BY ADDING A NEW BUSINESS LICENSE FEE TO THE SCHEDULE OF FEES AND CHARGES FOR THE CODE COMPLIANCE DIVISION".

4. UNFINISHED BUSINESS:

4.A. FINAL REPORT ON MIXED-USE DEVELOPMENT INCENTIVE INFORMATION REQUEST [J. KEHO, B. SIEGL, T. WORDEN, L. LANGER]:

SUBJECT: The City Council will receive responses to its questions regarding the application of the City's mixed-use development incentive and the State's density bonus law and consider options for the Mixed Use Incentive Overlay Zone.

RECOMMENDATION: No action is required by the City Council at this time. Should the Council wish to take action, staff has identified alternatives in this report for Council to consider.

4.B. AMENDMENT TO THE AGREEMENT FOR SERVICES WITH DEGENKOLB ENGINEERS TO PROVIDE SUPPORT STAFF FOR SEISMIC RETROFIT ORDINANCE [J. KEHO, C. ZABALA]:

SUBJECT: The City Council will consider amending the Agreement for Services with Degenkolb Engineers, to extend the term of the Agreement and increase the not-to exceed amount for an additional scope of work which includes support staff for implementation of the Seismic Retrofit Ordinances.

RECOMMENDATIONS: 1) Approve Amendment #3 to the Agreement for Services with Degenkolb Engineers to extend the term of the contract by 12 months, increase the amount of the agreement by \$393,640 for a total not-to-exceed amount of \$816,370 and modify the scope of services to include support staff associated with the implementation of the Seismic Retrofit Ordinance; 2) Authorize the City Manager or designee to execute the necessary documents incident to the Agreement; and 3) Authorize the Director of Finance and Technology Services to allocate \$393,640 from unallocated General Fund Reserves for costs related to this item to account number 100-3-07-76-531004 (Professional Services).

4.C. STUDY AND REPORT ON SUNSET BOULEVARD MUSIC, ENTERTAINMENT, DINING, HOTEL AND PERFORMANCE CONTENT PRODUCTION OPPORTUNITIES ALONG WITH THE OPPORTUNITIES FROM THE CITY'S ZONING CODE AND INFRASTRUCTURE [M. LOUIE, J. ROCCO, B. BIRKELAND]:

SUBJECT: The City Council will receive the Sunset Strip Music, Entertainment, Dining, Hotel and Content Production Study (the Study) and consider directing staff to implement the Study's action plan.

RECOMMENDATION: The City Council will receive the Sunset Strip Music, Entertainment, Dining, Hotel and Content Production Study (the Study) and consider directing staff to implement the Study's action plan.

5. NEW BUSINESS:

5.A. AGREEMENT WITH TRANSPRO GROUP USA, INC. [O. DELGADO, V. GUARINO, B. BORTFELD]:

SUBJECT: The City Council will consider approval of an agreement with Transpo Group USA, Inc.

RECOMMENDATIONS: 1) Approve a one-year agreement with Transpo Group USA, Inc. to provide consulting services in an amount not to exceed \$421,300; 2) Authorize the City Manager or designee to execute documents incident to the Agreement; and 3) Authorize the Director of Finance and Technology Services to allocate 60,300 in unallocated reserves from the General Fund, \$89,200 in unallocated reserves from the Permit Parking Fund, and \$271,800 in unallocated reserves from the Parking Improvement Fund for costs related to this item to account number 100-3-07-76-531004 (Professional Services).

5.B. SET A DATE FOR A CITY COUNCIL STUDY SESSION REGARDING HOMELESSNESS IN WEST HOLLYWOOD [Y. QUARKER, M. CROWDER]:

SUBJECT: The City Council will consider scheduling a Study Session on February 5, 2018 to discuss homelessness in West Hollywood.

RECOMMENDATION: Set a City Council Study Session for February 5, 2018 with the Regular City Council meeting starting at 5:30 p.m. and the Study Session to immediately follow.

EXCLUDED CONSENT CALENDAR: Items removed from the Consent Calendar for separate discussion are considered at this time.

6. LEGISLATIVE:

6.A. ESTABLISH WEST HOLLYWOOD PARKLET PROGRAM AND AMENDMENT TO CHAPTER 11 OF THE WEST HOLLYWOOD MUNICIPAL CODE [J. KEHO, B. SIEGL, G. SRAPYAN]:

SUBJECT: The City Council will consider establishing a parklet program to allow the use of on-street parking spaces as small parks, and amending Chapter 11 of the West Hollywood Municipal Code to enable the construction of parklets in the City.

RECOMMENDATIONS: 1) Staff recommends the City Council adopt the following ordinance: Ordinance No. 17-_____: "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD

AMENDING TITLE 11 OF THE WEST HOLLYWOOD MUNICIPAL CODE RELATED TO PARKLET STANDARDS, CITYWIDE, WEST HOLLYWOOD, CALIFORNIA"; 2) Provide any feedback, if necessary, on the proposed program, including the draft City of West Hollywood Parklet Design Guidelines Manual and direct staff to proceed with the release of a call for parklet proposals in February 2018; and 3) Approve the waiver of encroachment permit fees, and other associated fees.

- 6.B. AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING THE REQUIREMENTS FOR A LICENSED MANAGER IN CHAPTER 5.04.050 (BUSINESS TAX CERTIFICATES AND BUSINESS LICENSES REQUIRED); CHAPTER 5.08.010 (BUSINESSES REQUIRED TO BE LICENSED); CHAPTER 5.08.040 (APPLICATIONS); CHAPTER 5.08.140 (BUSINESS LICENSE TRANSFERS AND CHANGES); CHAPTER 5.16.030 (OPERATING REQUIREMENTS); CHAPTER 5.36.020 (GENERAL REQUIREMENTS); CHAPTER 5.40.030 (OPERATING REQUIREMENTS); CHAPTER 5.44.030 (OPERATING REQUIREMENTS); CHAPTER 5.48.040 (OPERATING REQUIREMENTS); CHAPTER 5.52.030 (OPERATING REQUIREMENTS); CHAPTER 5.60.030 (MINIMUM CRITERIA FOR ISSUANCE OF A LICENSE); CHAPTER 5.72.050 (OPERATION REQUIREMENTS – MESSAGE PARLORS AND OFF-PREMISES MESSAGE BUSINESSES); CHAPTER 5.76.040 (OPERATING REQUIREMENTS); CHAPTER 5.96.030 (OPERATING REQUIREMENTS); AND CHAPTER 5.104.030 (OPERATING REQUIREMENTS) [O. DELGADO, J. AUBEL, D. MICK]:**

SUBJECT: The City Council will consider an amendment to Article 2 (Specific Businesses Regulated) of Title 5 (Business Licenses, Regulations and Permits) of the West Hollywood Municipal Code eliminating the requirements for licensed managers from all categories of businesses.

RECOMMENDATION: Staff recommends that the City Council consider all pertinent testimony, and introduce on first reading the following ordinance: Ordinance No. 17-____, AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING THE REQUIREMENTS FOR A LICENSED MANAGER IN CHAPTER 5.04.050 (BUSINESS TAX CERTIFICATES AND BUSINESS LICENSES REQUIRED); CHAPTER 5.08.010 (BUSINESSES REQUIRED TO BE LICENSED); CHAPTER 5.08.040 (APPLICATIONS); CHAPTER 5.08.140 (BUSINESS LICENSE TRANSFERS AND CHANGES); CHAPTER 5.16.030 (OPERATING REQUIREMENTS); CHAPTER 5.36.020 (GENERAL REQUIREMENTS); CHAPTER 5.40.030 (OPERATING REQUIREMENTS); CHAPTER 5.44.030 (OPERATING REQUIREMENTS); CHAPTER 5.48.040 (OPERATING REQUIREMENTS); CHAPTER 5.52.030 (OPERATING REQUIREMENTS); CHAPTER 5.60.030 (MINIMUM CRITERIA FOR ISSUANCE OF A LICENSE); CHAPTER 5.72.050 (OPERATION REQUIREMENTS – MESSAGE PARLORS AND OFF-PREMISES

MESSAGE BUSINESSES); CHAPTER 5.76.040 (OPERATING REQUIREMENTS); CHAPTER 5.96.030 (OPERATING REQUIREMENTS); AND CHAPTER 5.104.030 (OPERATING REQUIREMENTS).

PUBLIC COMMENT: This time is set aside for the public to address the Council on any item of interest within the subject matter jurisdiction of the Council that could not be heard under Item 1 at the beginning of the meeting.

COUNCILMEMBER COMMENTS: Additional general comments, announcements, requests of staff and/or other issues of concern to Councilmembers are briefly presented at this time.

ADJOURNMENT: The City Council will adjourn to its next regular meeting, which will be on Tuesday, January 16, 2018 at 6:30 P.M. at West Hollywood Park Public Meeting Room - Council Chambers.

UPCOMING MEETING SCHEDULE				
Date	Day	Time	Meeting Type	Location
January 16	Tuesday	6:30 PM	Regular Meeting	West Hollywood Park Council Chambers
February 5	Monday	6:30 PM	Regular Meeting	West Hollywood Park Council Chambers
February 20	Tuesday	6:30 PM	Regular Meeting	West Hollywood Park Council Chambers
March 5	Monday	6:30 PM	Regular Meeting	West Hollywood Park Council Chambers

**City Council Agendas and Staff Reports
 are available on-line at
www.weho.org**

**CITY COUNCIL
CITY OF WEST HOLLYWOOD
CLOSED SESSION AGENDA
MONDAY, DECEMBER 18, 2017
6:00 P.M.**

**COUNCIL CHAMBERS, CLOSED SESSION ROOM,
625 N. SAN VICENTE BLVD.
WEST HOLLYWOOD, CA 90069**

1. PUBLIC COMMENT ON THE CLOSED SESSION AGENDA

2. LITIGATION

The City Council finds, based on advice from the City Attorney, that discussion in open session of the following described matters will prejudice the position of the City in existing and anticipated litigation:

**a. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED/THREATENED
LITIGATION: Gov't Code section 54956.9(d)(3)**

The City Council based on existing facts and circumstances, finds that there is a significant exposure to litigation against the City and discussion of this matter in open session would prejudice the position of the City in any potential litigation.

Number of Potential Cases: One matter – Letter from Morgan Lewis dated September 25, 2017

AFFIDAVIT OF POSTING

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County of Los Angeles)
City of West Hollywood)

I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk and that I posted this agenda on:

Date: December 13, 2017

Signature: [Handwritten Signature]