



**HISTORIC PRESERVATION COMMISSION  
REGULAR MEETING MINUTES  
MONDAY, OCTOBER 23, 2017 – 7:00 P.M.**

1. **CALL TO ORDER**

Chair Levin called the meeting to order at 7:05 p.m.
2. **ROLL CALL**

**PRESENT:** Commissioners LaJoie, Blaivas, Ostergren, Vice-Chair Charlie and Chair Levin.

**ABSENT:** Commissioners Winters and Yavari.

**STAFF PRESENT:** Jennifer Alkire AICP, Robert Chattel & Brian Matuck of Chattel Inc.
3. **APPROVAL OF AGENDA:**

The Historic Preservation Commission (HPC) is requested to approve the meeting agenda.

**Action:** Approve the meeting agenda of Monday, October 23, 2017 as presented. **Moved and passed by acclamation.**
4. **APPROVAL OF MINUTES:**

*The Historic Preservation Commission is requested to approve the minutes of prior Historic Preservation Commission meetings.*

**Action:** Approve the meeting minutes of August 28, 2017 as presented. **Moved and passed by acclamation.**
5. **PUBLIC COMMENT:**

MATT DUBIN, WEST HOLLYWOOD commented about future HPC meeting dates, unpermitted work and noncompliance issues relating to repairs/maintenance to the Lotus and El Palacio buildings. He requested future COA's for both buildings are brought before the commission and recommended that the review timeframes for Mills Act contracts be revised.

MICHAEL WOJTKIELEWICZ, WEST HOLLYWOOD expressed concerns about the former "Baby Sara" building, the East Side Priority Plan, lack of public notification concerning the demolition of 1207 Detroit Street and said violations at the Sierra Bonita Apartment building occurred after permits were approved.

**Chair Levin Closed Public Comment and recused himself from Item 5.A.**
6. **CONSENT CALENDAR:** None.
7. **EXCLUDED CONSENT CALENDAR:** None.

**8. PUBLIC HEARINGS:** None.

**9. NEW BUSINESS:**

**A. MILLS ACT CONTRACT TRAINING:** Historic Preservation Consultants, Chattel, Inc. provided training on the process, purpose and benefits of Mills Act Contracts.

BRYAN MATUK, CHATTEL INC CONSULTANT said the Mills Act Contracts provides qualifying property owners a potential property tax reduction which can be used towards rehabilitation, restoration, reconstruction and maintenance of their buildings.

ROBERT CHATTEL & BRYAN MATUK OF CHATTEL INC. provided a powerpoint presentation that addressed the following topics:

- Program Overview
- Application Process (approval/denials)
- Evaluation/Inspections
- Questions & Answers

MEMBERS OF THE COMMISSION, STAFF AND CHATTEL INC. further discussed the item, provided feedback and recommendations to improve the review process, the City's ordinance and potential implementation of a new tenant turnover plan.

**10. UNFINISHED BUSINESS:** None.

**11. ITEMS FROM STAFF:**

HPC LIAISON JENNIFER ALKIRE provided information concerning the following items and/or information from Staff:

- November 2017 Agenda & Packet Delivery
- January 2018 Agenda Overview of Mills Act Contract
- Macha Theatre CRD January 2018 Agenda item
- December 2017 Meeting Canceled
- El Palacio Site Visits
- Irv's Burger Status Update
- Methodist Church Update

**12. PUBLIC COMMENTS:** None.

**13. HISTORIC PRESERVATION COMMISSIONER COMMENTS:**

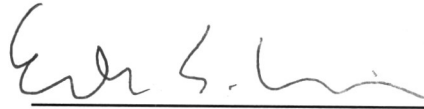
VICE-CHAIR CHARLIE requested the City's website be updated to reflect upcoming preservation meetings and proposed agenda items as a form of public awareness and motivation to attend future commission meetings.

COMMISSIONER BLAIVAS commented about a potential East Side Historic Walking Tour, status of nominations for the Commercial Survey and public awareness outreach.

CHAIR LEVIN AND COMMISSIONER OSTERGREN commented about a Certificate of Appropriateness permit at the El Mirador apartment building.

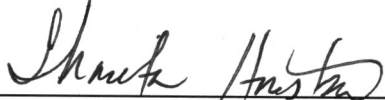
**ADJOURNMENT:** *The Historic Preservation Commission adjourned at 8:25 pm to a regular meeting of the Historic Preservation Commission on **November 27, 2017, 7:00PM** at Plummer Park – 7377 Santa Monica Boulevard, West Hollywood, California.*

APPROVED BY A MOTION OF THE HISTORIC PRESERVATION COMMISSION ON THIS 27<sup>th</sup> DAY OF NOVEMBER 2017.



CHAIR EDWARD S. LEVIN

ATTEST:



HISTORIC PRESERVATION COMMISSION  
SECRETARY SHARITA HOUSTON

**NOTE:** A copy of the audio recording of this meeting can be obtained from the City Clerk's office upon request. *(Disclaimer: Staff records the meetings for the sole purpose of composing the official meeting minutes; therefore the recordings are not of commercial quality.)*