

**NOTICE INVITING PROPOSALS
FOR
STREETLIGHT MAINTENANCE AND CONVERSION PROJECT
IN THE CITY OF WEST HOLLYWOOD**

PUBLIC NOTICE IS HEREBY GIVEN that the City of West Hollywood, invites proposals for providing maintenance of streetlights and conversion to L.E.D.'s services received only by electronic submittal. Copies of the full Request for Proposals (RFP) are available at no cost from the City of West Hollywood's website at the following website address links:

<http://www.weho.org/city-hall/city-departments/public-works/bids>

or

<http://www.planetbids.com/portal/portal.cfm?CompanyID=22761>

The Request for Proposal (RFP) schedule is as follows:

- November 6, 2017 Date RFP issued
- November 20, 2017 2:00 pm Deadline for requests for clarification and questions
- **December 4, 2017 2:00 pm** **Deadline for proposal submission electronically. Any proposals received after this deadline will be considered to be non-responsive.**
- December 11-15, 2017 Depending on the number of responses, staff may ask the top qualified proposals to come in for an interview.
- January, 2018 Select Consultant and obtain documents for contract
- February 5, 2018 City Council Meeting to Award contract.

Scope of Work:

The City seeks proposals from interested and qualified contractors licensed in the State of California, to provide ongoing maintenance of streetlights owned by the City and to assist in a Pilot program to convert an estimated 2,300 streetlights from HPS to L.E.D.

Minimum Qualifications:

Licensed "A" or "C-10" contractors.

Evaluation Criteria:

- Qualifications of the Firm (70%)

CITY OF WEST HOLLYWOOD REQUEST FOR PROPOSALS
Streetlight maintenance and Pilot Conversion to L.E.D.

- Schedule of Fees (30%)

Award of Contract:

The award of contract, if made, will be in accordance with the evaluation criteria provided in the Request for Proposal document. The City of West Hollywood reserves the right to reject any and all proposals or to waive any irregularities or informalities in any proposals should it deem this necessary for the public good, and also the proposal of any Vendor who has been delinquent or unfaithful in any former contract with the City of West Hollywood and to take all proposals under advisement for a period of ninety (90) days. No proposer may withdraw its proposal for a period of ninety (90) days after the deadline for submission of proposals. The City may at its discretion select more than one contractor to provide services, if it is in the best interest of the City.

Point of Contact:

The City's primary contact for this Request for Proposals is Matt Magener who can be reached at (323) 848-6894, or by email at mmagener@weho.org. Communication or solicitation with other City of West Hollywood Officials or Employees regarding any aspect of this RFP is expressly prohibited and may result in disqualification.

AFFIDAVIT OF POSTING

State of California)
County of Los Angeles)
City of West Hollywood)

I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk and that I posted this agenda on:

Date: November 26, 2017

Signature: Allysa T. Potlacher