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To comply with the Americans with Disabilities Act of 1990, Assistive Listening Devices (ALD) will be available for check out at the meeting; If you require special assistance to participate in this meeting, (e.g., a signer for the hearing impaired), you must call or submit your request in writing to the Office of the City Clerk at (323) 848-6409 at least 48 hours prior to the meeting. The City TDD line for the hearing impaired is (323) 848-6496.

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If you would like additional information on any item appearing on this agenda, please contact the Office of the City Clerk at (323) 848-6409.

*Note: Any agenda item(s) not initiated by 11:00 p.m. may be continued to a subsequent City Council meeting. The City Council may direct staff to continue the item(s) to an already scheduled City Council meeting or may adjourn this meeting to an adjourned regular meeting to consider the item(s).*

**CITY COUNCIL  
CITY OF WEST HOLLYWOOD  
AGENDA  
MONDAY, NOVEMBER 20, 2017  
WEST HOLLYWOOD PARK PUBLIC MEETING ROOM - COUNCIL CHAMBERS  
625 N. SAN VICENTE BOULEVARD**

**4:00 P.M. – ADJOURNED REGULAR MEETING**

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF AGENDA:**

**ADJOURNMENT MOTIONS:**

**PRESENTATIONS:**

**1. PUBLIC COMMENT:** The City Council values your comments; however, pursuant to the Brown Act, Council cannot take action on items not listed on the posted agenda. The public comment period is limited to 20 minutes, with 2 minutes allotted for each speaker. This public comment period is to address the City Council on Consent Calendar items, other agenda items (if the member of the public cannot be present at the time the item is considered) or items of general interest within the jurisdiction of the City Council. Another period is also reserved for general comment later in the meeting for those that could not be heard at this time. Public Hearing testimony will only be taken at the time of the hearing.

**1.A. PUBLIC COMMENTS ON CONSENT CALENDAR ITEMS WHICH HAVE NOT BEEN REMOVED FROM THE CONSENT CALENDAR:**

**1.B. PUBLIC COMMENTS, GENERAL INTEREST:**

**COUNCILMEMBER COMMENTS AND MEETING ATTENDANCE REPORTS:** This portion of the meeting is set aside for general comments, announcements, requests of staff, and/or other issues of concern from members of the City Council.

**CITY MANAGER'S REPORT:** This time is set aside for the City Manager to update the Council on important items initiated by staff or previously requested by the City Council.

**FISCAL IMPACT ON CONSENT CALENDAR:**

**2. CONSENT CALENDAR:** The following routine matters can be acted upon by one motion. Individual items may be removed by the Council for separate discussion. Items removed for separate discussion will be heard following New Business Items. The title is deemed to be read and further reading waived of any ordinance listed on the consent calendar for introduction or adoption.

**2.A. POSTING OF AGENDA:**

*SUBJECT: The agenda for the meeting of Monday, November 20, 2017 was posted at City Hall, Plummer Park, the Sheriff's Station, and at the West Hollywood Library on Wednesday, November 15, 2017.*

**RECOMMENDATION:** Receive and file.

**2.B. APPROVAL OF MINUTES:**

*SUBJECT: The City Council is requested to approve the minutes of the prior Council meeting.*

**RECOMMENDATION:** Approve the minutes of November 6, 2017.

**2.C. APPROVAL OF DEMAND REGISTER NO. 814 [D. WILSON, L. QUIJANO]:**

*SUBJECT: The City Council shall receive the Demand Register for period ending November 10, 2017 pursuant to Sections 37201 to 37210 of the Government Code of the State of California.*

**RECOMMENDATION:** Approve Demand Register NO. 814 and adopt Resolution No.17-5002, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING PAYMENT OF DEMANDS PRESENTED ON DEMAND REGISTER NO. 814".

**2.D. ORDINANCE NO. 17-1016 (2ND READING) "AN ORDINANCE OF THE CITY COUNCIL OF WEST HOLLYWOOD, APPROVING AMENDMENTS TO THE MUNICIPAL CODE AND ZONING ORDINANCE TO REGULATE CANNABIS USES" [Y. QUARKER, M. CROWDER]:**

*SUBJECT: The City Council will waive further reading and adopt Ordinance No. 17-1016 approving amendments to the municipal code and zoning ordinance to regulate cannabis uses.*

**RECOMMENDATION:** Waive further reading and adopt Ordinance No. 17-1016, "AN ORDINANCE OF THE CITY COUNCIL OF WEST HOLLYWOOD, APPROVING AMENDMENTS TO THE MUNICIPAL CODE AND ZONING ORDINANCE TO REGULATE CANNABIS USES".

**2.E. ORDINANCE NO. 17-1017 (2ND READING) "AN ORDINANCE AMENDING SECTION 17.08.010 (DEFINITIONS) AND ADDING A NEW CHAPTER 17.58 ("ELECTRIC VEHICLE CHARGING STATIONS") TO THE WEST HOLLYWOOD MUNICIPAL CODE REQUIRING A LANDLORD TO APPROVE A TENANT'S REQUEST TO INSTALL AN ELECTRIC VEHICLE CHARGING STATION AT A RENT STABILIZED PROPERTY." [Y. QUARKER, M. CROWDER]:**

*SUBJECT: The City Council will waive further reading and adopt Ordinance No. 17-1017 amending section 17.08.010 (Definitions) and adding a new chapter 17.58 "Electric Vehicle Charging Stations" to the West Hollywood Municipal Code requiring a landlord to approve a tenant's request to install an electric vehicle charging station at a rent stabilized property.*

**RECOMMENDATION:** Waive further reading and adopt Ordinance No. 17-1017, "AN ORDINANCE AMENDING SECTION 17.08.010 (DEFINITIONS) AND ADDING A NEW CHAPTER 17.58 ("ELECTRIC VEHICLE CHARGING STATIONS") TO THE WEST HOLLYWOOD MUNICIPAL CODE REQUIRING A LANDLORD TO APPROVE A TENANT'S REQUEST TO INSTALL AN ELECTRIC VEHICLE CHARGING STATION AT A RENT STABILIZED PROPERTY".

- 2.F. COMMISSION AND ADVISORY BOARD MEETING SYNOPSES [Y. QUARKER, M. CROWDER]:**  
*SUBJECT: The City Council will receive Synopses from the Disabilities Advisory Board and Transgender Advisory Board regarding actions taken at their recent meetings.*  
**RECOMMENDATION:** Receive and file.
- 2.G. TREASURER'S REPORT FOR SEPTEMBER 2017 [D. WILSON, L. QUIJANO, K. BARENG, N. CORONADO]:**  
*SUBJECT: The City Council will receive the Treasurer's Report for the month ended September 2017 pursuant to Section 53646 of the Government Code of the State of California.*  
**RECOMMENDATION:** Receive and file the September 2017 Treasurer's Report.
- 2.H. INTEGRATED PEST MANAGEMENT PROGRAM [O. DELGADO, S. CAMPBELL, H. COLLINS]:**  
*SUBJECT: The City Council will consider the Facility and Field Services Division's Integrated Pest Management Program.*  
**RECOMMENDATION:** Incorporate the Integrated Pest Management Program into the City Maintenance Standards.
- 2.I. ACKNOWLEDGE DECEMBER 1, 2017 AS "WORLD AIDS DAY" AND APPROVE CITY PARTICIPATION AND SPONSORSHIP OF RELATED EVENTS [D. GIUGNI, C. ROSKIN]:**  
*SUBJECT: The City Council will acknowledge December 1, 2017 as World AIDS Day and approve City participation and sponsorship of related events.*  
**RECOMMENDATION:** The City Council will acknowledge December 1, 2017 as World AIDS Days and approve City participation and sponsorship of related events. 1) The City Council of the City of West Hollywood will proclaim December 1, 2017 as World AIDS Day; 2) Direct staff to work with HIV/AIDS and substance abuse treatment organizations and providers in organizing World AIDS Day events as noted; 3) Direct staff to work with the Communications Department to utilize all appropriate communication tools to promote the event including, but not limited to, the City's website and social media tools; 4) Authorize the use of the City of West Hollywood logo on materials associated with the sponsored and co-sponsored events; 5) Waive facility rental fee, facility security deposit, and any facility staff time for opening, closing, and securing the Council Chambers; and 6) Approve the provision of validated parking at the five-story public parking garage for persons who park at the garage and attend the City's World AIDS Day events.

**2.J. PUBLIC OUTREACH FOR CALIFORNIA UTILITY DISCOUNT PROGRAMS [J. HEILMAN, A. LOVANO]:**

*SUBJECT: The City Council will consider directing staff to do public outreach to property owners and tenants in West Hollywood to raise awareness about available utility discount programs.*

**RECOMMENDATIONS:** 1) Direct the Social Services Division to work with the Communications Department and other applicable divisions to do public outreach to property owners and tenants in West Hollywood to raise awareness about available utility discount programs; and 2) Authorize the Director of Finance and Technology Services to allocate \$1,000 from budgeted funds in the Special Council Programs account number 100-1-01-00-531001 for costs associated with public outreach.

**2.K. AMENDMENT TO RENT STABILIZATION ORDINANCE REGARDING RELOCATION FEES [L. MEISTER, A. LOVANO]:**

*SUBJECT: The City Council will consider directing staff to amend the Rent Stabilization Ordinance to eliminate the requirement for tenants to forfeit relocation fees under certain circumstances.*

**RECOMMENDATIONS:** 1) Direct staff to amend the Rent Stabilization Ordinance Section 17.52.020 to eliminate the requirement for tenants to forfeit relocation fees under certain circumstances; and 2) Present proposed amendments to the Rent Stabilization Commission prior to returning to City Council for final approval.

**2.L. CO-SPONSORSHIP OF A FILM SCREENING OF *THE SQUARE* [J. HEILMAN, A. LOVANO]:**

*SUBJECT: The City Council will consider co-sponsoring the SWEA Los Angeles film screening of *The Square* on December 9, 2017 in the City Council Chambers.*

**RECOMMENDATIONS:** 1) Approve co-sponsorship of the screening of *The Square* hosted by SWEA Los Angeles on Saturday, December 9, 2017 in the City Council Chambers; 2) Authorize the use of the City's name and logo on promotional materials; 3) Approve the use of City venues for this event and waive the room usage fee, and authorize validated parking for the event at the 5-story West Hollywood Park garage for event attendees (estimated \$1,351); 4) Direct the Communications Department to utilize all appropriate communication tools to promote the event including, but not limited to, the City's website and social media tools; 5) Authorize the Director of Finance & Technology Services to allocate \$450 from budgeted funds in the Special Council Programs account number 100-1-01-00-531001 for costs associated with tech support (Waveguide); and 6) Approvals are conditional upon the execution of an Event Cosponsorship Agreement with the Event Organizer per the attached agreement template.

**2.M. MEMORANDUM OF AGREEMENT BETWEEN THE CITY OF WEST HOLLYWOOD AND THE LOS ANGELES COUNTY DEPARTMENT OF MENTAL HEALTH REGARDING THE MENTAL HEALTH EVALUATION TEAM [K. COOK, R. WINRADER]:**

*SUBJECT: The City Council will consider approving a Memorandum of Agreement between the City of West Hollywood and the Los Angeles County Department of Mental Health regarding a Mental Health Evaluation Team in the amount of \$176,000 to respond to calls involving a mental health crisis or mental illness.*

**RECOMMENDATIONS:** 1) Approve a Memorandum of Agreement with the Los Angeles County Department of Mental Health in the amount of \$176,000 for mental health response services for 12 months from the effective date; and 2) Authorize the City Manager or designee to execute documents incident to this agreement.

**3. PUBLIC HEARINGS:**

**3.A. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD AMENDING THE MASTER FEE RESOLUTION (NO. 17-4952) TO ADJUST AND ADD BUSINESS LICENSE FEES RELATED TO CANNABIS BUSINESSES [D. WILSON, J. LEONARD]:**

*SUBJECT: The City Council will consider adopting an amendment to the master fee resolution for fiscal-year 2017-18 to adjust and add business license fees related to cannabis businesses.*

**RECOMMENDATION:** Adopt Resolution No. 17-\_\_\_\_\_: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD AMENDING THE MASTER FEE RESOLUTION (NO. 17-4952) TO ADJUST AND ADD BUSINESS LICENSE FEES RELATED TO CANNABIS BUSINESSES".

**4. UNFINISHED BUSINESS:**

None.

**5. NEW BUSINESS:**

None.

**EXCLUDED CONSENT CALENDAR:** Items removed from the Consent Calendar for separate discussion are considered at this time.

**6. LEGISLATIVE:**

None.

**PUBLIC COMMENT:** This time is set aside for the public to address the Council on any item of interest within the subject matter jurisdiction of the Council that could not be heard under Item 1 at the beginning of the meeting.

**COUNCILMEMBER COMMENTS:** Additional general comments, announcements, requests of staff and/or other issues of concern to Councilmembers are briefly presented at this time.

**ADJOURNMENT:** The City Council will adjourn to its next regular meeting, which will be on Monday, December 4, 2017 at 6:30 P.M. at West Hollywood Park Public Meeting Room - Council Chambers.

<b>UPCOMING MEETING SCHEDULE</b>				
<b>Date</b>	<b>Day</b>	<b>Time</b>	<b>Meeting Type</b>	<b>Location</b>
December 4	Monday	6:30 PM	Regular Meeting	West Hollywood Park Council Chambers
December 18	Monday	6:30 PM	Regular Meeting	West Hollywood Park Council Chambers
January 16	Tuesday	6:30 PM	Regular Meeting	West Hollywood Park Council Chambers
February 5	Monday	6:30 PM	Regular Meeting	West Hollywood Park Council Chambers

**City Council Agendas and Staff Reports  
 are available on-line at  
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**AFFIDAVIT OF POSTING**

State of California )  
 County of Los Angeles )  
 City of West Hollywood )

I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk and that I posted this agenda on:

Date: November 15, 2017

Signature: *Theresa T. Pelen*