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*Note: Any agenda item(s) not initiated by 11:00 p.m. may be continued to a subsequent City Council meeting. The City Council may direct staff to continue the item(s) to an already scheduled City Council meeting or may adjourn this meeting to an adjourned regular meeting to consider the item(s).*

**CITY COUNCIL  
CITY OF WEST HOLLYWOOD  
AGENDA  
MONDAY, NOVEMBER 6, 2017  
WEST HOLLYWOOD PARK PUBLIC MEETING ROOM - COUNCIL CHAMBERS  
625 N. SAN VICENTE BOULEVARD**

**6:00 P.M. - CLOSED SESSION: See attached Closed Session Agenda**

**6:30 P.M. -REGULAR MEETING**

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**REPORT OF CLOSED SESSION AGENDA:**

**APPROVAL OF AGENDA:**

**ADJOURNMENT MOTIONS:**

**PRESENTATIONS:**

1. **PUBLIC COMMENT:** The City Council values your comments; however, pursuant to the Brown Act, Council cannot take action on items not listed on the posted agenda. The public comment period is limited to 20 minutes, with 2 minutes allotted for each speaker. This public comment period is to address the City Council on Consent Calendar items, other agenda items (if the member of the public cannot be present at the time the item is considered) or items of general interest within the jurisdiction of the City Council. Another period is also reserved for general comment later in the meeting for those that could not be heard at this time. Public Hearing testimony will only be taken at the time of the hearing.
  - 1.A. **PUBLIC COMMENTS ON CONSENT CALENDAR ITEMS WHICH HAVE NOT BEEN REMOVED FROM THE CONSENT CALENDAR:**
  - 1.B. **PUBLIC COMMENTS, GENERAL INTEREST:**

**COUNCILMEMBER COMMENTS AND MEETING ATTENDANCE REPORTS:** This portion of the meeting is set aside for general comments, announcements, requests of staff, and/or other issues of concern from members of the City Council.

**CITY MANAGER'S REPORT:** This time is set aside for the City Manager to update the Council on important items initiated by staff or previously requested by the City Council.

**FISCAL IMPACT ON CONSENT CALENDAR:**

2. **CONSENT CALENDAR:** The following routine matters can be acted upon by one motion. Individual items may be removed by the Council for separate discussion. Items removed for separate discussion will be heard following New Business Items. The title is deemed to be read and further reading waived of any ordinance listed on the consent calendar for introduction or adoption.
  - 2.A. **POSTING OF AGENDA:**

*SUBJECT: The agenda for the meeting of Monday, November 6, 2017 was posted at City Hall, Plummer Park, the Sheriff's Station, and at the West Hollywood Library on Wednesday, November 1, 2017.*

**RECOMMENDATION:** Receive and file.
  - 2.B. **APPROVAL OF MINUTES:**

*SUBJECT: The City Council is requested to approve the minutes of the prior Council meeting.*

**RECOMMENDATION:** Approve the minutes of October 16, 2017.

- 2.C. APPROVAL OF DEMAND REGISTER NO. 813 [D. WILSON, L. QUIJANO]:**  
*SUBJECT: The City Council shall receive the Demand Register for period ending October 27, 2017 pursuant to Sections 37201 to 37210 of the Government Code of the State of California.*  
**RECOMMENDATION:** Approve Demand Register NO. 813 and adopt Resolution No.17-5000, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING PAYMENT OF DEMANDS PRESENTED ON DEMAND REGISTER NO. 813".
- 2.D. COMMISSION AND ADVISORY BOARD MEETING SYNOPSES [Y. QUARKER, M. CROWDER]:**  
*SUBJECT: The City Council will receive Synopses from the Human Services Commission, Public Safety Commission, Transportation Commission, Lesbian & Gay Advisory Board, Russian Advisory Board, Senior Advisory Board, Transgender Advisory Board, and Women's Advisory Board at their recent meetings.*  
**RECOMMENDATION:** Receive and file.
- 2.E. NEXTGEN CIVIC ENGAGEMENT EVENT RECAP REPORT [M. LOUIE, F. CONTRERAS, K. MAYERSON, P. AREVALO, J. LEONARD]:**  
*SUBJECT: The City Council will receive and file a recap report on the NextGen civic engagement event.*  
**RECOMMENDATION:** Receive and file.
- 2.F. RECEIVE AND FILE THE AGING IN PLACE/AGING IN COMMUNITY YEAR ONE EVALUATION REPORT [E. SAVAGE]:**  
*SUBJECT: The City Council will receive and file the Aging in Place/ Aging in Community Year One Evaluation Report.*  
**RECOMMENDATION:** Receive and file the Aging in Place/Aging in Community Year One Evaluation Report Draft.
- 2.G. CITY MANAGER'S DEPARTMENT STAFFING [C. SCHROEDER, S. SCHUMACHER]:**  
*SUBJECT: The City Council will consider approval of several changes related to staffing in the City Manager's Department staff.*  
**RECOMMENDATIONS:** 1) Approve a new Division within the City Manager's Department titled Community and Legislative Affairs; 2) Approve a new position titled Community and Legislative Affairs Manager within the City Manager's Department, including the job specification, and authorize salary placement at Grade 2131; 3) Approve the change of Neighborhood Services Coordinator position title to Community Affairs Coordinator; 4) Approve the elimination of the Legal Services and Legislative Affairs Manager within the Administrative Services Department; and 5) Approve the reclassification of the Assistant to the City Manager within the City Manager's Department, including the revised

job specification, and authorize a salary placement change from Grade 4290 to Grade 2131.

**2.H. MEMORANDUM OF AGREEMENT BETWEEN THE CITY OF WEST HOLLYWOOD AND THE LOS ANGELES COUNTY DEPARTMENT OF MENTAL HEALTH REGARDING THE MENTAL HEALTH EVALUATION TEAM [K. COOK, R. WINRADER]:**

*SUBJECT: The City Council will consider approving a Memorandum of Agreement between the City of West Hollywood and the Los Angeles County Department of Mental Health regarding a Mental Health Evaluation Team in the amount of \$176,000 to respond to calls involving a mental health crisis or mental illness.*

**RECOMMENDATIONS:** 1) Approve a Memorandum of Agreement with the Los Angeles County Department of Mental Health in the amount of \$176,000 for mental health response services for 12 months from the effective date; and 2) Authorize the City Manager or designee to execute documents incident to this agreement.

**2.I. AUTHORIZE THE USE OF A COOPERATIVE PURCHASING AGREEMENT WITH CORT BUSINESS SERVICES CORPORATION [O. DELGADO, S. CAMPBELL, H. COLLINS]:**

*SUBJECT: The City Council will consider authorizing the use a Cooperative Purchasing Agreement with Cort Business Services Corporation for the procurement of office and public space furnishings, related products, and associated design/support services for City Facilities in an amount not-to-exceed \$125,000.*

**RECOMMENDATION:** Authorize the Finance & Technology Services to issue Purchases Orders to Cort Business Services Corporation, (Cort) pursuant to the National Joint Powers Alliance for the design, purchase, and installation of office furnishings for a total amount not-to-exceed \$125,000.

**2.J. AMENDMENT TO CONTRACT # 008289 WITH MV TRANSPORTATION FOR THE "TLC" DOOR TO DOOR SERVICE [E. SAVAGE, D. GIUGNI, P. GOODMAN]:**

*SUBJECT: The City Council will consider authorizing an amendment to contract #008289 with MV Transportation to extend Door to Door service provision through June 30, 2018.*

**RECOMMENDATIONS:** 1) Approve an amendment to contract #008289 with MV Transportation to extend the contract for Door to Door services through June 30, 2018 and increase the contract budget by \$81,701 for a total not to exceed \$270,399; and 2) Authorize the City Manager to sign an Amendment to contract #008289 with MV Transportation.

**2.K. AMENDMENT NO. 1 TO THE AGREEMENT FOR SERVICES WITH THURSTON ELEVATOR CONCEPTS, INC. [O. DELGADO, S. CAMPBELL, K. TRUDEAU, H. COLLINS]:**

**SUBJECT:** *The City Council will consider Amendment No. 1 to Agreement #007319 for Elevator Maintenance and Repair Services with Thurston Elevator Concepts, Inc.*

**RECOMMENDATIONS:** 1) Approve Amendment No. 1 to Agreement #007319 for Elevator Maintenance and Repair Services with Thurston Elevator Concepts, Inc. by: increasing the not-to-exceed amount of the Agreement by \$342,500.00 for a total not-to-exceed amount of \$672,500; and, extending the term of the Agreement by 27 months resulting in a new expiration date of June 30, 2020; and 2) Authorize the City Manager or designee to execute all documents incident to the Amendment to the Agreement.

**2.L. AWARD OF AGREEMENT FOR CITYWIDE ELECTRICAL SERVICES AND LIGHTING INSPECTIONS [O. DELGADO, S. CAMPBELL, H. COLLINS]:**

**SUBJECT:** *The City Council will consider the award of an Agreement to GA Technical Services, Inc. for a term of 5-years for a not to exceed amount of \$882,173.80.*

**RECOMMENDATIONS:** 1) Approve an Agreement with GA Technical Services, Inc. for as needed Citywide Electrical Services and monthly lighting inspections for a contract amount not-to-exceed \$882,173.80 for a term of 5 years; and 2) Authorize the City Manager or designee to execute all documents incident to the award of the Agreement.

**2.M. AWARD OF AGREEMENT FOR CITY HALL LOBBY IMPROVEMENTS [O. DELGADO, S. CAMPBELL, H. COLLINS]:**

**SUBJECT:** *The City Council will consider the award of an Agreement to Optima RPM, Inc. for the City Hall Lobby Improvement Project – C.I.P #55-17/18-01.*

**RECOMMENDATIONS:** 1) Release the lowest bidder, without penalty, from the contract award process; 2) Approve an Agreement with the second lowest bidder, Optima RPM, Inc., for the City Hall Lobby Improvement Project – C.I.P #55-17/18-01 in the amount of \$749,000 and authorize the Facilities and Field Services Division to manage Change Orders to the agreement in an amount not-to-exceed \$187,250 (25%) for a total not-to-exceed contract amount of \$936,250; and 3) Authorize the City Manager or designee to execute all documents incident to the award of the Agreement.

**2.N. AUTHORIZE SUBMISSION OF GRANT APPLICATIONS TO THE LOS ANGELES COUNTY ARTS COMMISSION TO SUPPORT FUNDING FOR 2018 PROGRAMS [M. LOUIE, A. CAMPBELL, M. CHE]:**

**SUBJECT:** *The City Council will consider authorizing the submission of grant applications to the Los Angeles County Arts Commission to support one Summer Sounds concert and two Arts Division Interns in the summer of 2018.*

**RECOMMENDATIONS:** 1) Authorize the submission of a grant application to the Los Angeles County Arts Commission for support of a music concert as part of the City's Summer Sounds program; 2) Authorize the submission of a grant application to the Los Angeles County Arts Commission for support of one Arts Intern and one Public Art Intern for a ten-week period of employment between June 1, 2018 and August 21, 2018; 3) Authorize the City Manager or designee to execute all documents incident to the grant award; 4) Upon award of the grant, authorize the Director of Finance and Technology Services to increase the County Grants revenue budget in account 202-423089 and expenditure budgets in accounts 202-3-10-12-535013 for Summer Sounds and 202-3-10-12-511007 for interns by the grant amount awarded; and 5) Authorize the expenditure of grant funds for the purposes specified in the grant application.

**2.O. NEW ENHANCED CROSSWALK ON DOHENY DRIVE AT ELEVADO AVENUE [J. KEHO, B. SIEGL, W. DAVIS]:**

*SUBJECT: The City Council will consider approving the future installation of a new enhanced crosswalk on Doheny Drive at Elevado Avenue and direct staff to work with the City of Beverly Hills to achieve a joint agreement for the intersection treatments. The Doheny/Elevado intersection is shared by both cities.*

**RECOMMENDATIONS:** 1) Approve the installation of a marked crosswalk and a Rectangular Rapid Flashing Beacon on Doheny Drive at Elevado Avenue; and 2) Direct staff to work with the City of Beverly Hills to achieve a joint agreement for a new enhanced crosswalk at the Doheny Drive and Elevado Avenue shared intersection.

**2.P. TELEVISED LESBIAN AND GAY ADVISORY BOARD MEETING [E. SAVAGE, J. BOOK]:**

*SUBJECT: The City Council will consider approving a televised meeting of the Lesbian and Gay Advisory Board on February 8, 2018.*

**RECOMMENDATIONS:** 1) Direct staff to coordinate a televised meeting of the Lesbian and Gay Advisory Board on February 8, 2018; and 2) Direct the Communications Department to televise the Lesbian and Gay Advisory Board meeting of February 8, 2018.

**2.Q. VETERANS DAY 2017 [E. SAVAGE, S. MARTINEZ]:**

*SUBJECT: The City Council will consider approval of programming for Veterans Day 2017 in West Hollywood.*

**RECOMMENDATIONS:** 1) Approve the City of West Hollywood's sponsorship of Veterans Day 2017 and authorize the use of the City's name and logo on printed materials advertising the event; 2) Direct the Communications Department to utilize all appropriate communication tools to promote the event including, but not limited to, the City's website and social media tools; 3) Authorize the temporary street closure of Holloway Drive at Santa Monica Boulevard from 8:00 a.m. to 1:00 p.m.;

and 4) Authorize the City Manager to sign all required documents incident to this item.

**2.R. CO-SPONSORSHIP OF C.I.T.Y. X1 PRE-THANKSGIVING EVENT FOR LGBTQ YOUTH [E. SAVAGE, J. BOOK]:**

*SUBJECT: The City Council will consider cosponsoring The 2017 C.I.T.Y. x1 Youth Group's pre-Thanksgiving event, known as "The Big Feast," and reimbursing some of the food costs for the event.*

**RECOMMENDATIONS:** 1) Approve co-sponsorship of the 15th Annual "Big Feast" Dinner by The C.I.T.Y. x1 Youth Group on Sunday, November 19, 2017; 2) Authorize payment of \$700 toward food costs for the event; and 3) Authorize the City Manager to execute the Co-sponsorship Agreement and any other documents related to this event.

**2.S. CO-SPONSORSHIP OF A STAGE PERFORMANCE OF TEA WITH ALICE AND ME [L. HORVATH, A. LOVANO]:**

*SUBJECT: The City Council will consider approving co-sponsorship of Tea with Alice and Me, a multi-media stage presentation on Miss Alice Paul, American suffragist, feminist, and women's rights activist.*

**RECOMMENDATIONS:** 1) Approve co-sponsorship of Tea with Alice and Me, on Sunday, January 7 at 2:00 p.m.; 2) Waive film permit fees, facility use fees and parking fees for parking in the 5-story parking structure for attendees of the event (estimated \$3,226); 3) Authorize the use of the City name and logo on invitations, programs, and other collateral materials; 4) Direct the Communications Department to utilize all appropriate communication tools to promote the event including, but not limited to, the City's website and social media tools; 5) Authorize the Director of Finance and Technology Services to allocate \$450 for associated costs from Special Council Programs account number 100-1-01-00-531001 for technical support; and 6) Authorize the City Manager to execute an Event Co-sponsorship Agreement and any other documents related to this event with the event organizer.

**2.T. CO-SPONSORSHIP OF "PUNISHING DISEASE: HIV AND THE CRIMINALIZATION OF SICKNESS" PANEL [J. DURAN, E. SAVAGE, D. GIUGNI, C. ROSKIN]:**

*SUBJECT: The City Council will consider co-sponsoring "Punishing Disease: HIV and the Criminalization of Sickness" panel on Tuesday, January 16, 2018 at the Community Room in the West Hollywood Library.*

**RECOMMENDATION:** 1) Approve co-sponsorship of "Punishing Disease: HIV and the Criminalization of Sickness"; 2) Authorize Lambda Literary to utilize the City of West Hollywood's name and logo on printed and online promotional materials; 3) Direct the Communications Division to utilize all appropriate communication tools to promote the event including, but not limited to, the City's website and social media tools; 4) Approve the use of the City facilities and waive facility use fees and parking fees for all day parking at the 5-story structure for attendees of the event (estimated

\$730); and 5) Authorize the City Manager to execute an Event Co-Sponsorship Agreement and any other documents related to this event with the event organizer.

**2.U. RESOLUTION IN OPPOSITION TO H.R. 620 (POE, R-TX-2) ADA EDUCATION AND REFORM ACT OF 2017 [L. MEISTER, H. MOLINA]:**

*SUBJECT: The City Council will consider adopting a resolution in opposition to H.R. 620 introduced by U.S. Representative Ted Poe (R-TX-2), which will amend the American with Disabilities Act (ADA), limiting the ability of disabled persons to seek legal remedies for non-compliance with the ADA by certain businesses.*

**RECOMMENDATIONS:** 1) Adopt Resolution No. 17-\_\_\_\_\_ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD IN OPPOSITION TO H.R. 620 - ADA EDUCATION AND REFORM ACT OF 2017"; and 2) Direct staff to send copies of the adopted resolution to United States Senators Dianne Feinstein and Kamala Harris, U.S. Representative Adam Schiff, State Senator Ben Allen, and Assemblymember Richard Bloom.

**3. PUBLIC HEARINGS:**

**3.A. CITY OF WEST HOLLYWOOD CANNABIS USE ORDINANCE [J. KEHO, J. HITTLEMAN, J. ROCCO, L. LANGER, A. REGAN, J. LEONARD, J. AUBEL, H. MOLINA, K. COOK]:**

*SUBJECT: The City Council will consider an amendment to Title 5 Business Licenses, Regulations, and Permits and Title 19 Zoning Ordinance of the West Hollywood Municipal Code to adopt new regulations on Cannabis Use in the City of West Hollywood.*

**RECOMMENDATION:** Staff recommends that the City Council hold the public hearing, consider all pertinent testimony, and adopt a cannabis use ordinance (Attachment A) including the following: Ordinance No. 17-\_\_\_\_\_: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD, APPROVING AMENDMENTS TO THE MUNICIPAL CODE AND ZONING ORDINANCE TO REGULATE CANNABIS USES.

**4. UNFINISHED BUSINESS:**

**4.A. UPDATE ON CITY OF WEST HOLLYWOOD HOMELESSNESS RESPONSE [P. AREVALO, C. PLANCK, A. LOVANO, K. COOK, E. SAVAGE, D. GIUGNI]:**

*SUBJECT: The City Council will receive an update on issues of concern regarding the City's response to homelessness, with a particular focus on issues of public safety and public health.*

**RECOMMENDATIONS:** 1) Receive and file the update on the City of West Hollywood's homeless services and continue to actively participate in the Los Angeles County Homeless Initiative; 2) Direct staff to evaluate



the City's existing ordinances related to camping, loitering, sitting and lying down in the public right of way, panhandling, etc., to determine if there are any gaps or loopholes that may be addressed to provide the City and the Sheriff's Department stronger tools to address current issues; 3) Direct the Public Safety Department to evaluate the Block by Block Security Ambassador program to determine if additional measures can be instituted to assist Security Ambassadors, such as additional training for responding to homeless individuals and linking them with services; 4) Direct the City's Governmental Affairs Liaison to monitor Los Angeles County Board of Supervisors' motions related to homelessness and Measure H; and include support for legislation that aims to combat homelessness as a legislative priority; and 5) Direct staff to schedule a Study Session of the City Council featuring representatives from the City's service providers, Sheriff's Department, City staff, and other relevant stakeholders, in order to hold a more detailed discussion on homelessness.

**5. NEW BUSINESS:**

**5.A. DISCUSSION OF CITY COUNCIL MEETING SCHEDULE FOR CALENDAR YEAR 2018 AND SCHEDULING DATES FOR ELECTION AND INSTALLATION OF NEW MAYOR AND MAYOR PRO TEMPORE FOR 2018 [Y. QUARKER, M. CROWDER]:**

*SUBJECT: The City Council will consider approving the City Council Regular Meeting Schedule for Calendar Year 2018, cancelling or rescheduling several meetings throughout the year that conflict with holidays, and scheduling the dates for the election and installation of the new Mayor and Mayor Pro Tempore in 2018.*

**RECOMMENDATIONS:** 1) Consider cancelling the meeting of January 1, 2018; 2) Reschedule the meeting of January 15, 2018 to January 16, 2018; 3) Reschedule the meeting of February 19, 2018 to February 20, 2018; 4) Consider cancelling the meeting of September 3, 2018; 5) Schedule the election of the new Mayor and Mayor Pro Tempore for April 16, 2018; 6) Schedule the installation of the new Mayor and Mayor Pro Tempore for May 7, 2018; 7) Approve the City Council Regular Meeting Schedule for Calendar Year 2018; and 8) Discuss other City Council meeting dates as necessary.

**EXCLUDED CONSENT CALENDAR:** Items removed from the Consent Calendar for separate discussion are considered at this time.

**6. LEGISLATIVE:**

**6.A. AN ORDINANCE AMENDING THE RENT STABILIZATION ORDINANCE TO REQUIRE A LANDLORD TO APPROVE A TENANT'S REQUEST TO INSTALL AN ELECTRIC VEHICLE CHARGING STATION, WITH THE TENANT PAYING COSTS [E. SAVAGE, P. NOONAN]:**

**SUBJECT:** *The City Council will consider adopting an ordinance requiring a landlord to approve a tenant's request to install an electric vehicle charging station at a rent stabilized property, with the tenant paying for the costs.*

**RECOMMENDATION:** Adopt Ordinance No. 17-\_\_\_\_: "AN ORDINANCE AMENDING SECTION 17.08.010 (DEFINITIONS) AND ADDING A NEW CHAPTER 17.58 ("ELECTRIC VEHICLE CHARGING STATIONS") TO THE WEST HOLLYWOOD MUNICIPAL CODE REQUIRING A LANDLORD TO APPROVE A TENANT'S REQUEST TO INSTALL AN ELECTRIC VEHICLE CHARGING STATION AT A RENT STABILIZED PROPERTY."

**PUBLIC COMMENT:** This time is set aside for the public to address the Council on any item of interest within the subject matter jurisdiction of the Council that could not be heard under Item 1 at the beginning of the meeting.

**COUNCILMEMBER COMMENTS:** Additional general comments, announcements, requests of staff and/or other issues of concern to Councilmembers are briefly presented at this time.

**ADJOURNMENT:** The City Council will adjourn to its next regular meeting, which will be on Monday, November 20, 2017 at 6:30 P.M. at West Hollywood Park Public Meeting Room - Council Chambers.

<b>UPCOMING MEETING SCHEDULE</b>				
<b>Date</b>	<b>Day</b>	<b>Time</b>	<b>Meeting Type</b>	<b>Location</b>
November 20	Monday	6:30 PM	Regular Meeting	West Hollywood Park Council Chambers
December 4	Monday	6:30 PM	Regular Meeting	West Hollywood Park Council Chambers
December 18	Monday	6:30 PM	Regular Meeting	West Hollywood Park Council Chambers

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**CITY COUNCIL  
CITY OF WEST HOLLYWOOD  
CLOSED SESSION AGENDA  
MONDAY, NOVEMBER 6, 2017  
6:00 P.M.**

**COUNCIL CHAMBERS, CLOSED SESSION ROOM,  
625 N. SAN VICENTE BLVD.  
WEST HOLLYWOOD, CA 90069**

**1. PUBLIC COMMENT ON THE CLOSED SESSION AGENDA**

**2. LITIGATION**

The City Council finds, based on advice from the City Attorney, that discussion in open session of the following described matters will prejudice the position of the City in existing and anticipated litigation:

**a. ANTICIPATION OF LITIGATION: Gov't Code section 54956.9(d)(2) and (e)(5)**

A point has been reached where, in the opinion of the City Council on the advice of its legal counsel, there is a significant exposure to litigation against the City.

Number of Potential Cases: One matter of threatened litigation

**b. INITIATION OF LITIGATION: Gov't Code section 54956.9(d)(4)**

Based on existing facts and circumstances, the legislative body of the local agency has decided to initiate or is deciding whether to initiate litigation.

One Case

**AFFIDAVIT OF POSTING**

State of California     )  
County of Los Angeles    )  
City of West Hollywood    )

I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk and that I posted this agenda on:

Date: November 1, 2017  
Signature: [Handwritten Signature]