

**CITY OF WEST HOLLYWOOD  
ARTS AND CULTURAL AFFAIRS COMMISSION  
MEETING AGENDA**

**THURSDAY, OCTOBER 26, 2017 – 5:00 P.M.**

*Location: Community Meeting Room – West Hollywood City Hall  
8300 Santa Monica Boulevard, West Hollywood*

To comply with the Americans with Disabilities Act of 1990, Assistive Listening Devices (ALD) will be available for check out at the meeting; If you require special assistance to participate in this meeting, (e.g., a signer for the hearing impaired), you must call or submit your request in writing to the Office of the City Clerk at (323) 848-6409 at least 48 hours prior to the meeting. The City TDD line for the hearing impaired is (323) 848-6496.

Special meeting related accommodations (e.g., transportation) may be provided upon written request to the Office of the City Clerk at least 48 hours prior to the meeting. For information on public transportation, call 323.GO.METRO (323/466-3876) or go to [www.metro.net](http://www.metro.net).

Written materials distributed to the Arts and Cultural Affairs Commission within 72 hours of the Arts and Cultural Affairs Commission meeting are available for public inspection immediately upon distribution in the Arts Division at 8300 Santa Monica Boulevard, West Hollywood, California, during normal business hours. They will also be available for inspection during the Arts and Cultural Affairs Commission meeting at the staff liaison's table. For a complete listing of arts and cultural program, events and opportunities, please visit [weho.org/arts](http://weho.org/arts).

**I. CALL TO ORDER**

- A. Pledge of Allegiance
- B. Roll Call
- C. Approval of the Agenda
- D. Approval of the September 28, 2017 Meeting Minutes
- E. Public Comment

*The public is given the opportunity to address the Commission on any item within its responsibility. At the discretion of the Commission, speakers may be limited to three minutes each.*

**II. CONSENT CALENDAR**

The following routine matters can be acted upon by one motion. Individual items may be removed by the Commission for separate discussion. Items removed for separate discussion will be heard following New Business items.

**A. Posting of the Agenda**

The agenda was posted per proper noticing procedures at City Hall, Plummer Park, West Hollywood Library and West Hollywood Sheriff's Station.

RECOMMENDATION: Receive and file.

**B. Performing Arts and Cultural Affairs Subcommittee Report**

The Commission will receive and file a report from the Performing Arts and Cultural Affairs (PACA) Subcommittee on its meeting held October 12, 2017 and consider ratifying recommendations proposed by the Subcommittee.

RECOMMENDATION: Receive and file PACA Subcommittee Report, provide direction as applicable, and/or Ratify recommendations proposed by the Subcommittee including:

1. WeHo Arts Community Grant award of \$1,000 to MEDIARAMA, INC. and director Steve Ray under the condition that Ray provides a revised budget when it is presented to the Arts and Cultural Affairs Commission on October 26, 2017. The revised budget is included in the Subcommittee Report.

**C. Urban Art Subcommittee Report**

No reportable action was taken during the Urban Art Subcommittee at its meeting held October 19, 2017.

**III. UNFINISHED BUSINESS**

**A. Art on the Outside Subcommittee Report**

The Commission will receive and file a report from the Art on the Outside Subcommittee on its meeting held October 26, 2017 and consider ratifying recommendations proposed by the Subcommittee.

RECOMMENDATION: Receive and file Art on the Outside Subcommittee Report and Ratify recommendations proposed by the Art on the Outside Subcommittee and/or provide direction as applicable.

**IV. STUDY SESSIONS**

**A. Study Session: Cultural Facilities and Artists Housing**

The Arts and Cultural Affairs Commission will convene to a Study Session to discuss: the current status of cultural capital projects in the City; potential opportunities to develop cultural facilities in private and public developments; and the potential to develop artist housing in West Hollywood. The Commission will be joined by John Keho, Acting Director of Community Development; Helen Collins, Senior Administrative Analyst, Facilities and Field Services Division; Joanna Hankamer, Principal Planner, Capital & Special Projects; Peter Noonan, Rent Stabilization and Housing Manager; and Bianca Siegl, Long Range and Mobility Planning Manager.

**B. Study Session: Sarah Conley Odenkirk – How to Approve and/or Deny Project Proposals Using the Review and Evaluation Criteria**

The Commission will receive a presentation from Sarah Conley Odenkirk on how to use the newly established Art on the Outside Subcommittee Review and Evaluation Criteria to approve and/or deny projects. The presentation will also touch on best practices in the field of public art.

RECCOMENDATION: Receive and file presentation, discuss, and provide staff direction as applicable.

**V. EXCLUDED CONSENT**

**VI. PUBLIC COMMENT**

*The public is given the opportunity to address the Commission on any item within its responsibility. At the discretion of the Commission, speakers may be limited to three minutes each.*

**VII. ITEMS FROM COMMISSIONERS**

**VIII. ITEMS FROM THE STAFF**

**IX. DEVELOPMENT OF NEXT MEETING AGENDA**

The Commission will advise staff on development of the November 16, 2017 meeting agenda.

**X. ADJOURNMENT**

The Arts and Cultural Affairs Commission will adjourn to its meeting scheduled November 16, 2017, at 5:00 p.m. in the Community Meeting Room – West Hollywood City Hall, 8300 Santa Monica Boulevard, West Hollywood.

**AFFIDAVIT OF POSTING**

State of California )

County of Los Angeles )

City of West Hollywood )

I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk and that I posted this agenda on:

Date: October 20, 2017

Signature: Alycia T. Potlida