

**CITY OF WEST HOLLYWOOD
REQUEST FOR QUALIFICATIONS (RFQ)
FOR ARTS CONSULTING (AS NEEDED)**

NOTICE IS HEREBY GIVEN that Request for Qualifications, (RFQ), submissions from arts professionals may be submitted to provide event/production coordination, organizational development, technical assistance public art coordination, public relations, and/or researcher services for the City of West Hollywood Arts Division.

The purpose of the RFQ process is to identify qualified arts professionals who meet the City's criteria and instructions outlined in the RFQ document.

Replies to the RFQ will be accepted online and will be reviewed by City of West Hollywood Arts Division staff at a minimum of two times a year (February and August) and as needed when projects arise.

Applications must be uploaded in the format outlined in the City's RFQ document to be considered.

Request for Qualifications (RFQ) documents may be obtained online at <http://weho.org/residents/arts-and-culture/opportunities>. Questions regarding the online application should be directed to Rebecca Ehemann at (323) 848-6846 or by email to rehemann@weho.org.

The City of West Hollywood reserves rights to reject any and all submissions, and/or elect not to proceed with the project should it deem appropriate for the public good.

Yvonne Quarker, City Clerk

AFFIDAVIT OF POSTING

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I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk and that I posted this agenda on:

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Signature: [Handwritten Signature]