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Note: Any agenda item(s) not initiated by 11:00 p.m. may be continued to a subsequent City Council meeting. The City Council may direct staff to continue the item(s) to an already scheduled City Council meeting or may adjourn this meeting to an adjourned regular meeting to consider the item(s).

**CITY COUNCIL
CITY OF WEST HOLLYWOOD
AGENDA
MONDAY, OCTOBER 16, 2017
WEST HOLLYWOOD PARK PUBLIC MEETING ROOM - COUNCIL CHAMBERS
625 N. SAN VICENTE BOULEVARD**

6:30 P.M. –REGULAR MEETING

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF AGENDA:

ADJOURNMENT MOTIONS:

PRESENTATIONS:

1. **PUBLIC COMMENT:** The City Council values your comments; however, pursuant to the Brown Act, Council cannot take action on items not listed on the posted agenda. The public comment period is limited to 20 minutes, with 2 minutes allotted for each speaker. This public comment period is to address the City Council on Consent Calendar items, other agenda items (if the member of the public cannot be present at the time the item is considered) or items of general interest within the jurisdiction of the City Council. Another period is also reserved for general comment later in the meeting for those that could not be heard at this time. Public Hearing testimony will only be taken at the time of the hearing.

1.A. **PUBLIC COMMENTS ON CONSENT CALENDAR ITEMS WHICH HAVE NOT BEEN REMOVED FROM THE CONSENT CALENDAR:**

1.B. **PUBLIC COMMENTS, GENERAL INTEREST:**

COUNCILMEMBER COMMENTS AND MEETING ATTENDANCE REPORTS: This portion of the meeting is set aside for general comments, announcements, requests of staff, and/or other issues of concern from members of the City Council.

CITY MANAGER'S REPORT: This time is set aside for the City Manager to update the Council on important items initiated by staff or previously requested by the City Council.

FISCAL IMPACT ON CONSENT CALENDAR:

2. **CONSENT CALENDAR:** The following routine matters can be acted upon by one motion. Individual items may be removed by the Council for separate discussion. Items removed for separate discussion will be heard following New Business Items. The title is deemed to be read and further reading waived of any ordinance listed on the consent calendar for introduction or adoption.

2.A. **POSTING OF AGENDA:**

SUBJECT: The agenda for the meeting of Monday, October 16, 2017 was posted at City Hall, Plummer Park, the Sheriff's Station, and at the West Hollywood Library on Wednesday, October 11, 2017.

RECOMMENDATION: Receive and file.

2.B. **APPROVAL OF MINUTES:**

SUBJECT: The City Council is requested to approve the minutes of the prior Council meeting.

RECOMMENDATION: Approve the minutes of October 2, 2017.

2.C. APPROVAL OF DEMAND REGISTER NO. 812 [D. WILSON, L. QUIJANO]:

SUBJECT: The City Council shall receive the Demand Register for period ending October 6, 2017 pursuant to Sections 37201 to 37210 of the Government Code of the State of California.

RECOMMENDATION: Approve Demand Register NO. 812 and adopt Resolution No.17-4996, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING PAYMENT OF DEMANDS PRESENTED ON DEMAND REGISTER NO. 812."

2.D. ORDINANCE NO. 17-1014 (2ND READING) "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD AMENDING TITLE 19 OF THE WEST HOLLYWOOD MUNICIPAL CODE TO AMEND REGULATIONS THAT GOVERN EXTENDED HOUR BUSINESSES, CITYWIDE" [Y. QUARKER, M. CROWDER]:

SUBJECT: The City Council will waive further reading and adopt Ordinance No. 17-1014 amending Title 19 of the Municipal Code to amend regulations that govern extended hours, Citywide.

RECOMMENDATION: Waive further reading and adopt Ordinance No. 17-1014, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD AMENDING TITLE 19 OF THE WEST HOLLYWOOD MUNICIPAL CODE TO AMEND REGULATIONS THAT GOVERN EXTENDED HOUR BUSINESSES, CITYWIDE".

2.E. ORDINANCE NO. 17-1015 (2ND READING) "AN ORDINANCE OF THE CITY COUNCIL OF WEST HOLLYWOOD, AMENDING TITLE 19 OF THE MUNICIPAL CODE TO AMEND REGULATIONS THAT GOVERN TEMPORARY SIGNS, CITYWIDE" [Y. QUARKER, M. CROWDER]:

SUBJECT: The City Council will waive further reading and adopt Ordinance No. 17-1015 amending Title 19 of the Municipal Code to amend regulations that govern temporary signs, Citywide.

RECOMMENDATION: Waive further reading and adopt Ordinance No. 17-1015, "AN ORDINANCE OF THE CITY COUNCIL OF WEST HOLLYWOOD, AMENDING TITLE 19 OF THE MUNICIPAL CODE TO AMEND REGULATIONS THAT GOVERN TEMPORARY SIGNS, CITYWIDE".

2.F. COMMISSION AND ADVISORY BOARD MEETING SYNOPSES [Y. QUARKER, M. CROWDER]:

SUBJECT: The City Council will receive Synopses from the Rent Stabilization Commission, Disabilities Advisory Board, Russian Advisory Board, Senior Advisory Board, and Women's Advisory Board at their recent meetings.

RECOMMENDATION: Receive and file.

- 2.G. TREASURER'S REPORT FOR AUGUST 2017 [D. WILSON, L. QUIJANO, K. BARENG, N. CORONADO]:**
SUBJECT: The City Council will receive the Treasurer's Report for the month ended August 2017 pursuant to Section 53646 of the Government Code of the State of California.
RECOMMENDATION: Receive and file the August 2017 Treasurer's Report.
- 2.H. METRO RAIL UPDATE AND AGREEMENT FOR SERVICES WITH DAKOTA COMMUNICATIONS FOR OUTREACH SUPPORT [J. KEHO, J. HANKAMER]:**
SUBJECT: City Council will receive an update on the City's interests regarding future Metro rail service; and consider approving an agreement for services with Dakota Communications to provide stakeholder outreach services.
RECOMMENDATIONS: 1) Receive an update on the Northern Extension of the Crenshaw/LAX Line to West Hollywood project; and 2) Approve Agreement for Services with Dakota Communications to provide stakeholder outreach consultant services for a total not-to-exceed amount of \$60,000; and authorize the City Manager or designee to execute documents incident to the agreement.
- 2.I. METRO DIVISION 7 UPDATE AND AMENDMENT TO AGREEMENT FOR SERVICES WITH GEHL STUDIO, INC. FOR COMMUNITY OUTREACH CONSULTING [J. KEHO, J. HANKAMER]:**
SUBJECT: City Council will receive an update on Metro's Division 7 property; and consider amending the agreement for services with Gehl Studio, Inc. to increase the not-to-exceed amount, extend the term, and modify the scope of services to provide community outreach services.
RECOMMENDATIONS: 1) Receive an update on Metro's and the City's joint-visioning process for the Santa Monica Boulevard street frontage along Metro's Division 7 bus maintenance and operations facility; and 2) Approve Amendment No. 1 to the Agreement for Services with Gehl Studio, Inc. to: expand the scope of services to conduct a community workshop, increase the amount of the agreement by \$12,000 for a total not-to-exceed amount of \$37,000; extend the term of the agreement by 6 months to June 30, 2018; and authorize the City Manager or designee to execute documents incident to the agreement.
- 2.J. ASSIGNMENT AGREEMENT BETWEEN THE CITY OF MAYWOOD AND THE CITY OF WEST HOLLYWOOD FOR THE EXCHANGE OF PROPOSITION A LOCAL RETURN FUNDS [E. SAVAGE, D. GIUGNI, P. GOODMAN]:**
SUBJECT: The City Council will consider a General Fund trade agreement for Proposition A Local Return Funds with the City of Maywood.

RECOMMENDATIONS: 1) Approve an Assignment Agreement for a Proposition A local return fund exchange with the City of Maywood for \$875,000 in City of West Hollywood General Fund dollars in exchange for \$1,250,000 in City of Maywood Proposition A Funds; and 2) Authorize the City Manager to execute the Assignment Agreement.

2.K. AGREEMENT FOR SERVICES WITH DUKE'S ROOT CONTROL, INC. [O. DELGADO, H. DEMITRI, D. UYENO]:

SUBJECT: The City Council will consider approval of an agreement for services with Duke's Root Control, Inc. for sewer root control services.

RECOMMENDATIONS: 1) Approve an agreement for services with Duke's Root Control, Inc., for the not-to-exceed amount of \$212,771.50 for sewer root control services for FY2017-2018, FY2018-2019, and FY2019-2020; and 2) Authorize the City Manager or designee to execute documents incident to the agreement.

2.L. AMENDMENT TO AGREEMENT FOR SERVICES WITH M6 CONSULTING TO ADD PLANCHECK SERVICES [J. KEHO, C. ZABALA, B. GALAN]:

SUBJECT: The City Council will consider amending an agreement for services with M6 Consulting to increase the not-to-exceed amount and the term of the agreement in order to provide continued plan check services funded by applicant plan check fees.

RECOMMENDATIONS: 1) Approve Amendment 3 to the agreement for services with M6 Consulting to increase the amount of the agreement for plan check services by \$100,000, for a total not-to-exceed amount of \$324,500 and extend the term of the agreement from December 31, 2017 to June 30, 2018; and 2) Authorize the City Manager or designee to execute documents incident to the agreement.

2.M. AMENDMENT NO. 1 TO THE AGREEMENT FOR SERVICES WITH ALLISON MECHANICAL, INC. [O. DELGADO, S. CAMPBELL, H. COLLINS, K. TRUDEAU]:

SUBJECT: The City Council will consider approving Amendment No. 1 to the Agreement for Services with Allison Mechanical, Inc. for HVAC Maintenance and Repair Services.

RECOMMENDATIONS: 1) Approve Amendment No. 1 to the Agreement for Services with Allison Mechanical for HVAC Maintenance and Repair Services by increasing the amount of the Agreement by \$175,226.52 for a new not-to-exceed amount of \$238,238.60 and extending the term of the Agreement by a period of 24 months resulting in a new expiration date of June 30, 2020; and 2) Authorize the City Manager or designee to execute all documents incident to the Amendment to the Agreement.

2.N. AWARD OF CONSTRUCTION CONTRACT FOR CIP 1805, SEWER REHABILITATION PROGRAM [O. DELGADO, H. DEMITRI, D. UYENO]:

SUBJECT: The City Council will consider awarding a construction contract for CIP 1805, Sewer Rehabilitation Program, in the Mid-City area and on Beverly Blvd.

RECOMMENDATIONS: 1) Accept the bid dated September 12, 2017, submitted by Nu-Line Technologies, LLC; 2) Approve an agreement for services with Nu-Line Technologies, LLC, in the amount of \$809,969.50 for the construction of CIP 1805, Sewer Rehabilitation Program; 3) Authorize the City Manager or designee to execute documents incident to the agreement; 4) Authorize the Engineering Division Manager or designee to approve change orders to the agreement for services in an amount not to exceed 10% (\$80,996.95) of the total agreement amount; and 5) Adopt Resolution No. 17- _____, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING THE DESIGN AND PLANS FOR THE CONSTRUCTION OF THE SEWER REHABILITATION PROGRAM, CIP 1805, PURSUANT TO GOVERNMENT CODE SECTION 830.6 AND ESTABLISHING A PROJECT PAYMENT ACCOUNT."

2.O. MOBILE HIV AND STD TESTING FOR AT-RISK ADULTS [E. SAVAGE, D. GIUGNI, D. MURRAY, C. ROSKIN]:

SUBJECT: The City Council will consider waiving parking encroachment fees for contracted and collaborative HIV and STD testing provider's mobile testing vans.

RECOMMENDATIONS: 1) Waive parking encroachment fees for HIV and STD mobile testing vans; 2) Direct the Social Services Division to work collaboratively with HIV and STD testing providers that provide mobile testing in West Hollywood; and 3) Authorize the City Manager or his designee to approve additional encroachment fee waivers for qualified service providers up to \$5,000 per year.

2.P. PUBLIC FACILITIES COMMISSION OFF-LEASH DOG COMMITTEE [O. DELGADO, S. CAMPBELL, H. COLLINS]:

SUBJECT: The City Council will consider eliminating the Public Facilities Commission Off-leash Dog Standing Committee, assigning its duties to the Public Facilities Commission, and include all current and future dog parks in the City of West Hollywood to the oversight of the Public Facilities Commission.

RECOMMENDATIONS: 1) Eliminate the Public Facilities Commission Off-Leash Dog Committee established on June 20, 2005 by the City Council and have the Public Facilities Commission absorb the duties of the Committee; and 2) Direct Public Facilities Commission to oversee the operations of all current and future dog parks in the City of West Hollywood.

**2.Q. CO-SPONSORSHIP OF THE CAPITOL DRUGS HEALTH FAIR EVENT
[M. LOUIE, C. SMITH, M. REATH]:**

SUBJECT: The City Council will consider the co-sponsorship of the Capitol Drugs Health Fair and Sample Saturday event to take place on Saturday, October 21, 2017.

RECOMMENDATIONS: 1) Approve the co-sponsorship of the Capitol Drugs Health Fair and Sample Saturday on Saturday, October 21, 2017; 2) Approve fee waivers in an amount not to exceed \$1,600, which includes the waiver of Special Event Permit fees (\$1,000), Encroachment Permit fees (\$100) and Parking Meter fees (\$500); 3) Authorize the City Manager or his designee to approve minor modifications to the special event permit provided that they do not result in a material alteration of the event or create a significant new impact; and 4) Authorize the City Manager to execute an Event Co-sponsorship Agreement and any other documents related to this event with the event organizer.

2.R. CITY OF WEST HOLLYWOOD V-DAY 2018 CO-SPONSORSHIP OF THE VAGINA MONOLOGUES [L. HORVATH, A. LOVANO]:

SUBJECT: The City Council will consider approving co-sponsorship of The Vagina Monologues on February 17 and February 18, 2018 in the City Council Chambers as programming for City of West Hollywood's V-Day 2018, a day of global awareness to end violence against women.

RECOMMENDATIONS: 1) Approve co-sponsorship of The Vagina Monologues on Saturday, February 17, 2018 at 2:00 p.m. and Sunday, February 18, 2018 at 2:00 p.m. as the City's V-Day programming; 2) Waive facility use fees and parking fees for parking in the 5-story parking structure for attendees of the event (estimated \$2,823); 3) Authorize the use of the City name and logo on invitations, programs, and other collateral materials; 4) Direct the Communications Department to utilize all appropriate communication tools to promote the event including, but not limited to, the City's website and social media tools and for WeHoTV production staff to film the event; 5) Direct staff to coordinate collaboration and participation of the Women's Advisory Board, the Lesbian and Gay Advisory Board, the Transgender Advisory Board, the West Hollywood Domestic Violence Task Force and the Arts and Cultural Affairs Commission; 6) Authorize the Director of Finance and Technology Services to allocate \$1,000 for associated costs from Special Council Programs account number 100-1-01-00-531001; and 7) Authorize the City Manager to execute an Event Co-sponsorship Agreement and any other documents related to this event with the event organizer.

2.S. COYOTE MANAGEMENT PLAN [L. HORVATH, A. LOVANO, S. BERGER]:

SUBJECT: The City Council will consider directing staff to develop and implement a coyote management plan for the City of West Hollywood. The program will seek to educate the community on the role of coyotes in

an urban environment, as well as on how to coexist with and manage coyote populations.

RECOMMENDATION: Direct staff to develop a comprehensive coyote management plan for the City of West Hollywood, which will include management goals, information on coyote behavior, management strategies, recommended responses to coyote encounters and attacks, and other pertinent information.

2.T. CONSIDERATION OF BOLLARD INSTALLATION AT PUBLIC LOCATIONS IN WEST HOLLYWOOD [L. MEISTER, A. LOVANO]:

SUBJECT: The City Council will consider directing staff to evaluate the installation of bollards at locations in West Hollywood with heavy pedestrian traffic in order to protect the public from vehicle traffic.

RECOMMENDATIONS: 1) Direct the Department of Public Works to collaborate with the Department of Public Safety and the Community Development Department to determine appropriate locations and design of bollards in order to increase public safety and protect pedestrians from vehicle traffic; and 2) Report back to the City Council with recommendations for locations, design, and potential costs of bollard installation.

2.U. DEVELOPMENT OF A PUBLIC INFRASTRUCTURE IMPROVEMENT AND REPLACEMENT PLAN [J. HEILMAN, A. LOVANO]:

SUBJECT: The City Council will consider directing staff to develop a long-term public infrastructure plan for the City of West Hollywood that includes consideration of infrastructure owned by the City of West Hollywood, as well as infrastructure owned by other public entities.

RECOMMENDATIONS: 1) Direct the Department of Public Works to collaborate with other relevant agencies to develop a long-term public infrastructure plan for the City of West Hollywood; and 2) Report back to the City Council for final approval.

2.V. POLICIES TO ADDRESS RESIDENTIAL PARKING CONCERNS [J. HEILMAN, A. LOVANO]:

SUBJECT: The City Council will consider directing staff to research and develop policies and programs to address parking shortages in residential neighborhoods. The policies should consider short-term and long-term solutions that take into account changing social and technological trends in parking.

RECOMMENDATION: Direct the Department of Public Works to research and develop policies to address parking shortages in residential neighborhoods which are most deficient in parking.

3. PUBLIC HEARINGS:

3.A. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD AMENDING THE MASTER FEE RESOLUTION (NO. 17-4952) TO ADJUST CERTAIN TAXI FEES [D. WILSON, J. LEONARD, C. DUNCAN]:

SUBJECT: The City Council will consider adopting an amendment to the master fee resolution for fiscal-year 2017-18 to adjust certain taxi fees, in order to correct a clerical error.

RECOMMENDATION: Adopt Resolution No. 17-_____: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD AMENDING THE MASTER FEE RESOLUTION (NO. 17-4952) TO ADJUST CERTAIN TAXI FEES."

4. UNFINISHED BUSINESS:

4.A. EASTSIDE COMMUNITY PRIORITIES PLAN [J. KEHO, B. SIEGL, G. SRAPYAN]:

SUBJECT: The City Council will consider adopting the Eastside Community Priorities Plan for the Eastside neighborhood of West Hollywood.

RECOMMENDATION: Staff recommends that the City Council adopt the following Resolution: RESOLUTION NO. 17-_____: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD ADOPTING THE EASTSIDE COMMUNITY PRIORITIES PLAN FOR THE EASTSIDE NEIGHBORHOOD OF WEST HOLLYWOOD, CALIFORNIA.

4.B. STATUS UPDATE ON NEW CITYLINE/CITYLINE X VEHICLES AND SERVICE BRAND REFRESH [E. SAVAGE, D. GIUGNI, P. GOODMAN]:

SUBJECT: The City Council will receive an update regarding the delivery of new vehicles and a brand update for the CityLine/CityLine X fixed route shuttle services.

RECOMMENDATION: Receive and Comment.

4.C. HOMELESS NEEDS ASSESSMENT AND DEMOGRAPHIC SURVEY RESULTS [E. SAVAGE, D. GIUGNI, C. PLANCK]:

SUBJECT: The City Council will receive a report on the Homeless Needs Assessment and Demographic Survey which provides community-based information on the needs, characteristics and conditions facing individuals who are homeless in West Hollywood.

RECOMMENDATIONS: Receive and provide input.

5. NEW BUSINESS:

5.A. STREAMLINE REVIEW OF COMMERCIAL PROJECTS UNDER 30,000 SQUARE FEET IN COMMERCIAL ZONING DISTRICTS [L. MEISTER, L. HORVATH, A. LOVANO]:

SUBJECT: The City Council will consider directing staff to amend the Zoning Ordinance to allow applications for new or additional floor area in commercial development projects of less than 30,000 square feet and requiring 150 parking spaces or less, to be reviewed, approved or denied by the Community Development Director if they do not require a conditional use permit or variance, and do not request any bonuses, incentives, parking reductions or "minor modifications" above the baseline zoning requirements. The intention is to streamline the approval process for smaller, less impactful commercial projects that fully adhere to the Zoning Code, and to provide greater certainty and quickness with regard to these requests for development approvals.

RECOMMENDATION: 1) Direct staff to amend the Zoning Ordinance (W.H.M.C. Section 19.48.030, Table 4-2) to allow development permit applications for commercial projects of less than 30,000 sq. ft. to be reviewed, approved, modified or denied by the Community Development Director, if the project: a. Does not require a Conditional Use Permit or Variance, b. Does not request any bonuses or incentives beyond the baseline zoning requirements, c. Does not request "minor modifications" or reductions in development standards, and d. Allows for interactive, community input by way of a neighborhood meeting prior to Director review.

5.B. RUSSIAN ADVISORY BOARD APPOINTMENT – AT LARGE VACANCY [Y. QUARKER, M. CROWDER]:

SUBJECT: The City Council will consider making an at-large appointment to the Russian Advisory Board.

RECOMMENDATION: Call for nominations for one (1) at-large appointment to the Russian Advisory Board.

EXCLUDED CONSENT CALENDAR: Items removed from the Consent Calendar for separate discussion are considered at this time.

6. LEGISLATIVE:

6.A. AN ORDINANCE AMENDING THE RENT STABILIZATION ORDINANCE TO REQUIRE A LANDLORD TO APPROVE A TENANT'S REQUEST TO INSTALL AN ELECTRIC VEHICLE CHARGING STATION, WITH THE TENANT PAYING COSTS [E. SAVAGE, P. NOONAN]:

SUBJECT: The City Council will consider adopting an ordinance requiring a landlord to approve a tenant's request to install an electric vehicle charging station at a rent stabilized property, with the tenant paying for the costs of the station and installation.

RECOMMENDATION: 1) Adopt Ordinance No. 17-____; "AN ORDINANCE AMENDING SECTION 17.08.010 (DEFINITIONS) AND ADDING A NEW CHAPTER 17.58 ("ELECTRIC VEHICLE CHARGING STATIONS") TO THE WEST HOLLYWOOD MUNICIPAL CODE REQUIRING A LANDLORD TO APPROVE A TENANT'S REQUEST TO INSTALL AN ELECTRIC VEHICLE CHARGING STATION AT A RENT STABILIZED PROPERTY."

PUBLIC COMMENT: This time is set aside for the public to address the Council on any item of interest within the subject matter jurisdiction of the Council that could not be heard under Item 1 at the beginning of the meeting.

COUNCILMEMBER COMMENTS: Additional general comments, announcements, requests of staff and/or other issues of concern to Councilmembers are briefly presented at this time.

ADJOURNMENT: The City Council will adjourn to its Annual Congress of Commissions & Advisory Boards, which will be on Monday, October 30, 2017 at 6:00 P.M. at West Hollywood Park Public Meeting Room - Council Chambers.

UPCOMING MEETING SCHEDULE				
Date	Day	Time	Meeting Type	Location
October 30	Monday	6:00 PM	Annual Congress of Commissions & Advisory Boards	West Hollywood Park Council Chambers
November 6	Monday	6:30 PM	Regular Meeting	West Hollywood Park Council Chambers
November 20	Monday	6:30 PM	Regular Meeting	West Hollywood Park Council Chambers
December 4	Monday	6:30 PM	Regular Meeting	West Hollywood Park Council Chambers

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I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk and that I posted this agenda on:

Date: October 11, 2017

Signature: Alicia T. Pohlador