

**City of West Hollywood**  
**Operations Contractor for Sunset Entertainment Shuttle**  
**Bidder Questions**

1. What is the 9-month date range for year one?  
**City Response: the successful bidder will be awarded a 9-month contract (January 2018-August 2018). If the program is successful, the contract could be renewed for two additional one-year terms.**
2. If optional years were utilized, would the date range stay the same?  
**City Response: If optional years are utilized, date range would be from September-August.**
3. Can we get more info on minimum specs? Specifically age requirement?  
**City Response: The vehicle type that the City is looking to use for this program is a road-trolley. Applicants are encouraged to submit fleet options with pricing for the CITY's consideration provided they meet the requirements set forth in the RFP. There are no vehicle age requirements. However, vehicles using alternative fueling sources will be given preference**
4. Does it [vehicle type] have to be road-trolley, 20 person minimum vehicle? Can we propose different vehicle types as an option?  
**City Response: The vehicle-type isn't negotiable.**
5. Will vehicle storage be provided by the city?  
**City Response: Vehicle storage will not be provided by the City for this project.**
6. Does the spare trolley need to be alternate fuel as well  
**City Response: Alternative fuel vehicles are preferred but not required.**
7. This appears to be an all-inclusive hourly rate - Since the contractor is responsible at its own cost for the fuel, repairs – will the city be open to increase to fees if hours of operation are expanded?  
**City Response: Should the program be extended, the City is open to renegotiating the hourly rate to account for changes in operating expenditures.**
8. The term is one year – potentially 2 – and trolleys are a more unique style vehicle. Will the City be agreeable to more cost effective Shuttles for a pilot program?  
**City Response: The vehicle type required for this service is a road-trolley that meets the specs defined in the RFP.**
9. If the contract is cancelled before the term – will the City be agreed to paying out any remaining lease for the unamortized portion of the vehicle?  
**City Response: The City does not anticipate terminating the Agreement before August 2018. However, this item could be negotiated with the City.**
10. Will the City pay for the applicable signage/wrapping required for the trolley?

City Response: Yes, the City will pay for applicable signage, including vehicle wraps.

11. Conversely will they pay for the removal [of vehicle wraps] once the contract is over?

City Response: Yes, the City will pay for the removal of vehicle wraps.

12. Is there the roundtrip estimated time per loop and is there requirements for timing to each stop?

City Response: Yes, the City estimates that with 3 vehicles in service shuttles should arrive at their stops every 15-20 minutes.

13. Is the understanding all 3 shuttles will be running simultaneously?

City Response: Yes.