

**NOTICE INVITING PROPOSALS
FOR
ON-CALL TRAFFIC ENGINEERING SERVICES
IN THE CITY OF WEST HOLLYWOOD**

PUBLIC NOTICE IS HEREBY GIVEN that the City of West Hollywood as AGENCY, is soliciting proposals for a qualified consultant to augment City staff for traffic engineering services. The City proposes to issue an Agreement for Services for a period of two (2) years with the City having the option to extend for a maximum of two (2) additional two (2) year options.

A copy of the full Request for Proposal (RFP) is available at no cost from the City of West Hollywood's website at the following website address links:

<http://www.weho.org/city-hall/city-departments/public-works/public-works-bids> -or-
<http://www.planetbids.com/portal/portal.cfm?CompanyID=22761>

The Request for Proposal (RFP) schedule is as follows:

- | | |
|---------------------------|-----------------------------------------------------------------------------------------------------------------------|
| • June 1, 2017 | Date RFP issued |
| • June 15, 2017, 10:00 am | Deadline for requests for clarification and questions |
| • June 22, 2017, 10:00 am | Deadline for proposal submission. Any proposals received after this deadline will be considered to be non-responsive. |

Evaluation Criteria:

- Qualifications of the Firm, Proposed Team and Organization (50%)
- Reference on previous project experience (30%)
- Schedule of Fees (20%)

Award of Contract:

The award of contract, if made, will be in accordance with the evaluation criteria provided in the Request for Proposal document. The City of West Hollywood reserves the right to reject any and all proposals or to waive any irregularities or informalities in any proposals should it deem this necessary for the public good, and also the proposal of any Consultant who has been delinquent or unfaithful in any former contract with the City of West Hollywood and to take all proposals under advisement for a period of ninety (90) days. No proposer may withdraw its proposal for a period of ninety (90) days after the deadline for submission of proposals. The City may negotiate contract terms with the selected consultant prior to award, and expressly reserves the right to negotiate with several consultants simultaneously. However, since the selection and award may be made without discussion with any consultant, the proposal submitted should contain the consultant's most favorable terms and conditions. The City may at its discretion select more than one consultant to provide services, if it is in the best interest of the City.

Point of Contact:

The City's primary contact for this Request for Proposals is Hany Demitri, Principal Engineer, (323) 848-6507, or by email at hdemitri@weho.org . Communication or solicitation with other City of West Hollywood Officials or Employees regarding any aspect of this RFP is expressly prohibited and may result in disqualification.

BY ORDER OF the City of West Hollywood

AFFIDAVIT OF POSTING

State of California)
County of Los Angeles)
City of West Hollywood)

I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk and that I posted this agenda on:

Date: MAY 24, 2017
Signature: Alyson Poterba