

**DISASTER MANAGEMENT AREA A  
JOINT POWERS AGREEMENT ANNUAL MEETING**

**AGENDA  
WEDNESDAY, APRIL 12, 2017  
9:00 A.M.**

**WEST HOLLYWOOD CITY HALL – 1<sup>st</sup> FLOOR COMMUNITY ROOM  
8300 SANTA MONICA BOULEVARD**

To comply with the Americans with Disabilities Act of 1990, Assistive Listening Devices (ALD) will be available for check out at the meeting; If you require special assistance to participate in this meeting, (e.g., a signer for the hearing impaired), you must call or submit your request in writing to the Public Safety Department at (323) 848-6414 at least 48 hours prior to the meeting. The City TDD line for the hearing impaired is (323) 848-6496.

Special meeting related accommodations (e.g., transportation) may be provided upon written request to the Office of the City Clerk at least 48 hours prior to the meeting. For information on public transportation, call 323.GO.METRO (323/466-3876) or go to [www.metro.net](http://www.metro.net).

Written materials distributed to the Disaster Management Area A Joint Powers Authority within 72 hours of the meeting are available for public inspection immediately upon distribution at the West Hollywood Public Safety Department at 8300 Santa Monica Boulevard, West Hollywood, California, during normal business hours. They will also be available for inspection during the Disaster Management Area A Joint Powers Authority meeting at the staff liaison table.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF THE AGENDA**
- 4. APPROVAL OF MINUTES**
- 5. PUBLIC COMMENTS**

This time has been set aside for members of the public to address representatives of Disaster Management Area A Joint Powers Authority within its subject matter jurisdiction. Although the Disaster Management Area A Joint Powers Authority values your comments, pursuant to the Brown Act, it generally cannot take any action on items not listed on the posted agenda. Two (2) minutes will be assigned for each speaker.
- 6. ITEMS FROM STAFF**
  - 6A. 2016-2017 ACCOMPLISHMENTS (ATTACHED AS ATTACHMENT A)**
- 7. NEW BUSINESS**
  - 7A. DISCUSSION AND APPROVAL OF 2017-2018 BUDGET (ATTACHED AS ATTACHMENT B)**

**7B. MEDICAL CARE CENTERS FOR MAJOR SPECIAL EVENTS**

**8. PUBLIC COMMENTS**

**9. ITEMS FROM THE JPA/REPRESENTATIVE COMMENTS**

**10. ADJOURNMENT**

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**AFFIDAVIT OF POSTING**

State of California )

County of Los Angeles )

City of West Hollywood )

I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk and that I posted this agenda on:

Date: APRIL 5, 2017

Signature: *Alison T. Bledsoe*

## Attachment A – Area A Summary



The Joint Powers Agreement (JPA) between the Cities and the County of Los Angeles was established in 1999. This JPA officially established the four Westside cities into the Disaster Management Area A, one of eight Areas in the County. This agreement provides for interagency emergency management cooperation between all Cities and the County. Recently the City of Santa Monica withdrew from the JPA and the bylaws were changed to establish the remaining three City Managers as board members. Although Santa Monica is no longer a signed partner, the four Westside city emergency managers and the County continue to work collaboratively to enhance the preparedness, mitigation, response, and recovery capabilities of the respective cities.

### **Each City shares the roles and responsibilities of representing Area A:**

- **Beverly Hills:** Serves as the primary Area Coordinator (DMAC) and liaison to the County. Attends all appropriate meetings providing information to the Cities.
- **Santa Monica:** Point of contact and purchaser for USAI and SHGP grant funding and serves as the back-up DMAC.
- **Culver City:** Manages Area A Emergency Management Performance Grants (EMPG) funding, purchases and related financial reports.
- **West Hollywood:** Prepares quarterly EMPG activity reports and manages the Area A Joint Powers Agreement (JPA).

### **Collaboration April 2016-April 2017:**

- Held monthly, or as needed, Area A meetings.
- Participated in L.A. County Operational Area Communications Drill.
- Held four trainings and workshops for staff.
- Shared responsibility in attending a variety of exercises, trainings, workshops and committees.
- Assisted one another in observing and evaluating individual City drills, trainings and exercises.
- Continued to train City representatives to serve as Area A representatives in County activations.
- Collaborated and planned for 2017 Winter Storms.

### **Grant Funded Projects 2016-2017:**

Received regional grant funding from EMPG, and used as follows:

- Purchased public outreach incentives.
- Purchased signage for Family Assistance Centers in each City.
- Completed intermediate-level Family Assistance Center trainings.

### **Future Collaboration 2017-2018:**

- Continue to develop the City staff's capabilities to represent the Area A Cities at the County Emergency Operations Center during a disaster.
- Purchase additional items for use in public education efforts and FAC operations.
- Purchase FAC-In-A-Box supplies.
- Complete an intermediate-level Planning & Intelligence training and exercise.
- Continue Mass Debris Management Planning for each City.
- Coordination of Special Events Planning.

## Attachment B - Area A Financial Information

The Emergency Management Performance Grant (EMPG) has been made available to the State by the U.S. Department of Homeland Security in an effort to provide resources to sustain and enhance all-hazard emergency management capabilities and, to assist with building effective prevention and response capabilities consistent to any threatened or actual disaster or emergency, regardless of cause.

The grant is managed through the County of Los Angeles and Area A has entered into a Subrecipient Agreement with them in order to participate in the EMPG program.

Every year, based upon the aggregate population of Area A cities against other cities in the County, Area A is awarded funds to be used to accomplish the U.S. Department of Homeland Security's mission. Below is an accounting for which Area A is eligible:

**Approved Funding for YR 2016:  
(Based on 2015 EMPG Funding of \$ 32,979.00)**

	Approved	Spent	Remaining
Equipment and Supplies	\$ 4,734.25*	\$ 4,734.25	\$ 0.00
Training and Exercise	\$18,000.00	\$ 12,437.65	\$ 5,562.35**
Public Outreach	\$ 2,000.00	\$ 1,999.45	\$ .55
Salary Match as required by grant	\$ 8,244.75*	\$ 8,244.75	\$ 0
Subtotal:	\$ 32,979.00	\$ 27,416.10	\$ 5,562.9
Carryover from 15-16 funding used for Public Outreach:	\$ 798.12	\$ 0	\$ 798.12***
<b>Total:</b>	<b>\$ 33,777.12</b>	<b>\$ 27,416.10</b>	<b>\$ 6,361.02</b>

\*The salary match amount approved in 2016 should have been \$8,244.75 and not \$8,244.00. A discrepancy of \$.75. We have adjusted the budget for Equipment and Supplies to reflect this discrepancy.

\*\*Due to scheduling conflicts, the trainings for the cities of Santa Monica and Culver City have not been conducted yet but will be in the near future.

\*\*\*The carryover amount is different than previously reported due to unanticipated "use tax" charges.

**Proposed Funding for YR 2017:**

Amount: \$ 32,765.00  
Projects/Distribution: See below

**Staff proposes the following funding for JPA Board approval:**

Equipment and Supplies	\$ 2,000.00
Training and Exercise	\$ 18,573.75
Public Outreach	\$ 4,000.00
Salary Match as required by grant	\$ 8,191.25
Carryover to be used for Public Outreach	\$ 798.12
<b>YR 2016 EMPG Total:</b>	<b>\$ 32,765.00</b>
<b>Total:</b>	<b>\$ 33,563.12</b>

April 12, 2017