

City of West Hollywood | Communications Department

<u>Schedule Update</u> Regarding the City of West Hollywood's Request for Qualifications (RFQs) for Graphic Design Services and for Professional Photography and/or Videography Services

Posted 03/21/17

The City of West Hollywood's Communications Department has received a high number of Qualifications submissions in response to the City's RFQ for Graphic Design Services and RFQ for Professional Photography and/or Videography Services.

In order to provide time to give all RFQs due evaluation, the Communications Department is updating its

1) Qualifications Evaluation period and, 2) its Negotiations period, accordingly (marked in **bold**):

Request for Qualifications Release: 02/13/2017

Final Date for Submitting Questions 02/27/2017

Final Date for Submitting Qualifications 03/06/2017

Qualifications Evaluation by City 04/03-04/13/2017

Negotiations begin with finalist(s) 04/17-04/28/2017

Contracts Begin 07/01/2017

The Communications Department will reach out directly, by email, to all Submitters with an update during the Negotiations period.

If you should have any concerns, please contact the City of West Hollywood's Communications Department at (323) 848-6423.

Thank you.