

**CITY OF WEST HOLLYWOOD
WOMEN'S ADVISORY BOARD**

MEETING MINUTES

THURSDAY, January 26, 2017 at 6:00 p.m.

1st Floor Community Conference Room, West Hollywood City Hall
8300 Santa Monica Boulevard, West Hollywood, CA 90069

I. CALL TO ORDER:

Chair Torres called the meeting to order at 6:07 pm.

Roll Call:

Present: Debra D'Amico, Karen Eyres, Amanda Smash Hyde, Tina Moore, Nadia Sutton and Silvia Salguero, and Noemi Torres.

Absent: Kelly Alexander and Anne Toole

Staff: Larissa Fooks, Staff Liaison and John Erickson, Recording Secretary

II. APPROVAL OF THE MINUTES:

Boardmember Moore made a motion to approve the minutes from the meeting of meeting of Meeting of December 8, 2016 and Vice Chair Eyres seconded the motion. The motion was approved unanimously.

III. ITEMS FROM THE PUBLIC:

Jerilyn Stapleton, President, California NOW, spoke about the upcoming screening of Lisa Ling's new show *This is Life* in the West Hollywood City Council Chambers in March 2017 and the Board participating as a cosponsor.

Teri Maher, JVS/WHEST, spoke about their upcoming events in the month of February and specifically highlighted their LinkedIn training and interview skills workshop.

IV. NEW BUSINESS:

A. Association of California Commissions for Women (ACCW) Winter Meeting

The Board discussed participating in the upcoming meeting of the Association of California Commissions for Women (ACCW) to be held on April 1, 2017 in Santa Barbara, CA.

V. UNFINISHED BUSINESS:

A. National Women's History Month 2017

The Board discussed programming for the City's annual celebration of National Women's History Month held during the month of March.

The Board selected NCJW|LA as the recipient of the funds raised at the Women in Leadership Awards.

Boardmember Moore made a motion to cosponsor the California NOW screening of *This is Life with Lisa Ling* as part of its Women's History Month programming

and Boardmember Hyde seconded the motion. The motion was approved unanimously.

B. West Hollywood Women's Heart Health Campaign

Staff shared an update regarding the status of the City's heart health campaign activities, which have been scaled down this year. Boardmember Hyde and Chair Torres agreed represent the Women's Advisory Board at the February 6, 2017 West Hollywood City Council Meeting and speak about the Women's Heart Health Awareness throughout the month of February and highlight the importance of getting checked early and annually.

VI. BOARD AND COMMISSION LIAISON REPORTS:

None.

VII. MONTHLY REPORTS TO CITY COUNCIL:

Boardmember Moore volunteered to report to the City Council for the month of January.

VIII. SUBCOMMITTEE AND LIAISON REPORTS:

1. Young Women Subcommittee

Boardmember D'Amico reported that the subcommittee is recommending a focus on reaching out to young girls in 11th – 12th grades at Fairfax High School and to start by connecting with the National Council of Jewish Women Los Angeles and the LACER Afterschool Program to find out how the Board and the City of West Hollywood can best support what they currently do.

2. Women In Film Speaker Series

Chair Torres reported about the upcoming Women in Film Speaker Series event on January 30, 2017 and encouraged the Board to attend.

3. Elimination of the Statute of Limitations on Rape

Vice Chair Eyres reported on the upcoming meeting on February 2, 2017 at 7 pm and that it is an open meeting where the group will discuss how to make the campaign national.

4. Report from the Women's Safety Joint Subcommittee/City of West Hollywood V-Day 2017

Staff Liaison Fooks reported about the upcoming V-Day outreach activity that will take place on Saturday, February 18 at 2 pm and help promote the City's *Only Yes Means Yes* campaign.

5. WAB Club: Women And Books

Vice Chair Eyres reported that attendance for the Women and Books Club is growing and that they are looking forward to the upcoming talk with author Natasha Deon, who wrote that month's book selection *Grace*.

6. Black History Month Literary Event: WE RISE! WE WRITE! WE ARRIVE!

Vice Chair Eyres reported on the upcoming panel discussion to commemorate Black History Month on February 24, 2017 at 7:00 pm and feature a panel of black female authors.

7. NCJW/LA Annual Roe V Wade Event "Rally To Save Roe"

Vice Chair Eyres and Boardmember Sutton reported that the event was a success. Vice Chair Eyres reported that the event had over 500 people at the rally and 200 people for the advocacy training that took place afterwards.

8. Hollywood NOW Production of The Vagina Monologues

Boardmember Torres reported that herself, Vice Chair Eyres and Boardmember Hyde are participating in the cast and that all the proceeds will benefit Planned Parenthood.

IX. ITEMS FROM THE PUBLIC:

None.

X. ITEMS FROM THE BOARD:

Boardmember Hyde thanked Recording Secretary John Erickson for his work on co-organizing the Women's March Los Angeles.

XI. ITEMS FROM STAFF:

Larissa Fooks, Staff Liaison, spoke about the upcoming advocacy training taking place at the National Council of Jewish Women Los Angeles on Sunday, February 19, 2017 at 1:00 pm.

XII. BOARD RETREAT DISCUSSION SESSION

The Board segued to a retreat format.

A. Retreat Discussion focus:

1. Communication and Teambuilding

The Board discussed effective ways to communicate with each other and how to continue to build a more cohesive team.

2. Board procedures, processes and best practices

The Board discussed best practices for completing and implementing their top priorities on their work plan and reviewed their current process to make sure they were effective and timely.

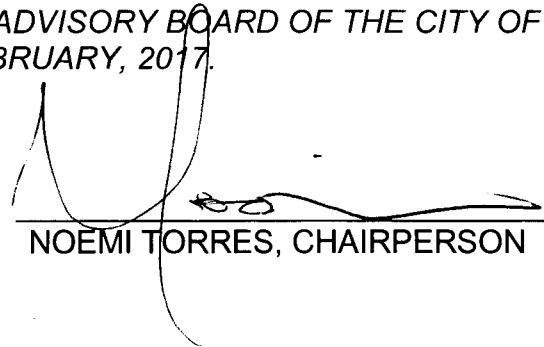
3. Board work plan review & implementation

Tabled

XIII. ADJOURNMENT:

The Women's Advisory Board adjourned at 9:03 pm until their next regularly scheduled meeting on Thursday, February 23, 2017 at the 1st Floor Community Conference Room, West Hollywood City Hall, 8300 Santa Monica Blvd, West Hollywood, CA 90069.

APPROVED BY A MOTION OF THE WOMEN'S ADVISORY BOARD OF THE CITY OF WEST HOLLYWOOD ON THIS 23rd DAY OF FEBRUARY, 2017.



NOEMI TORRES, CHAIRPERSON

ATTEST:



JOHN ERICKSON, RECORDING SECRETARY