

**CITY OF WEST HOLLYWOOD  
WOMEN'S ADVISORY BOARD**

**MEETING AGENDA**

**THURSDAY, January 26, 2017 at 6:00 p.m.**

1<sup>st</sup> Floor Community Conference Room, West Hollywood City Hall  
8300 Santa Monica Boulevard, West Hollywood, CA 90069

To comply with the Americans with Disabilities Act of 1990, Assistive Listening Devices (ALD) will be available for check out at the meeting. If you require special assistance to participate in this meeting (e.g., a signer for the hearing impaired), you must call or submit your request in writing to the Human Services and Rent Stabilization Department at (323) 848-6413 at least 48 hours prior to the meeting. The City TDD line for the hearing impaired is (323) 848-6496.

Special meeting related accommodations (e.g. transportation) may be provided upon written request to the Department of Human Services and Rent Stabilization at (323) 848-6413 at least 48 hours in advance. For information on public transportation, call 323. GO. METRO (323) 466-3876) or go to [www.metro.net](http://www.metro.net).

Written materials distributed to the Women's Advisory Board within 72 hours of the Women's Advisory Board meeting are available for public inspection immediately upon distribution at the West Hollywood Department of Human Services and Rent Stabilization at 8300 Santa Monica Boulevard, West Hollywood, California, during normal business hours. They will also be available for inspection during the Women's Advisory Board meeting at the staff liaison table.

**I. CALL TO ORDER:**

A. Roll Call

**II. APPROVAL OF THE MINUTES:**

Meeting of December 8, 2016

**III. ITEMS FROM THE PUBLIC:**

Members of the public are invited to address the Board on any subject for 3 minutes.

**IV. NEW BUSINESS:**

**A. Association of California Commissions for Women (ACCW) Winter Meeting**

The Board will discuss participation in the upcoming meeting of the Association of California Commissions for Women (ACCW) to be held on April 1, 2017 in Santa Barbara, CA.

**Recommendation:** Review and Discuss.

**V. UNFINISHED BUSINESS:**

**A. National Women's History Month 2017** (15-20 min)  
The Board will discuss programming for the City's annual celebration of National Women's History Month held during the month of March.  
**Recommendation:** Review and Discuss.

**B. West Hollywood Women's Heart Health Campaign** (5-10 min)  
Update regarding the City's annual efforts to promote heart health awareness targeting women and opportunities for Board participation in these efforts.  
**Recommendation:** Review and Discuss.

**VI. BOARD AND COMMISSION LIAISON REPORTS:** (5 min)  
Brief reports from board members who serve as liaisons to other city Boards and Commissions and other recognized bodies. Designation of new liaisons as needed.  
**Recommendation:** Receive and file.

**VII. MONTHLY REPORTS TO CITY COUNCIL:** (2 min)  
The Board will designate a member to report back to the City Council each month.

**VIII. SUBCOMMITTEE AND LIAISON REPORTS:** (5 – 10 min)  
**A. Feedback and updates regarding the following Board initiated and or/co-sponsored activities:**

1. Young Women Subcommittee
2. Women In Film Speaker Series
3. Elimination of the Statute of limitations on Rape
4. Report from the Women's Safety Joint Subcommittee/City of West Hollywood V-Day 2017
5. WAB Club: Women And Books
6. Black History Month Literary Event: WE RISE! WE WRITE! WE ARRIVE!
7. NCJW/LA Annual Roe V Wade Event "Rally To Save Roe"
8. Hollywood NOW Production of The Vagina Monologues

**Recommendation:** Receive and File. Take action as needed.

**IX. ITEMS FROM THE PUBLIC:**  
Members of the public are invited to address the Board on any subject for 3 minutes.

**X. ITEMS FROM THE BOARD:** (5 min)  
Brief remarks from Advisory Board members.

**XI. ITEMS FROM STAFF:** (2 min)  
Brief remarks from Staff

**BREAK**

**XII. BOARD RETREAT DISCUSSION SESSION (120 min)**

The Board will segue to a retreat format.

- A. Retreat Discussion focus:
1. Communication and Teambuilding
  2. Board procedures, processes and best practices
  3. Board work plan review & implementation

**XIII. ADJOURNMENT:**

The Women's Advisory Board will adjourn to their next regularly scheduled meeting on Thursday, February 23, 2017 at the 1<sup>st</sup> Floor Community Conference Room, West Hollywood City Hall, 8300 Santa Monica Blvd, West Hollywood, CA 90069.

**AFFIDAVIT OF POSTING**

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I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk and that I posted this agenda on:

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Signature: [Handwritten Signature]