

**CITY OF WEST HOLLYWOOD
PUBLIC FACILITIES COMMISSION
MINUTES
JULY 13, 2016**

1. **CALL TO ORDER:** Vice Chair Rorie called the meeting to order at 6:30 p.m.

A. ROLL CALL:

PRESENT: Commission Rodriguez, Commissioner Dolan
Commissioner Omelczenko, and Commissioner Bass
and Vice Chair Rorie.

ABSENT: Chair Saur and Commissioner Buckles

ALSO PRESENT: Steve Campbell, Facilities and Field Services Manager,
Helen Collins, Sr. Administrative Analyst in the
Facilities and Field Services Division.

B. PLEDGE OF ALLEGIANCE:

2. **APPROVAL OF AGENDA:**

ACTION: Approve the July 13, 2016 agenda. **Motion by Commissioner Bass, seconded by Commissioner Rodriguez and unanimously approved.**

3. **APPROVAL OF MINUTES:**

ACTION: Approved the minutes dated June 8, 2016 **Motion by Commissioner Dolan, seconded by Commissioner Rodriguez and unanimously approved.**

4. **PUBLIC COMMENT:**

MICHAEL WOJKIELEWICZ, WEST HOLLYWOOD: expressed his concerns about the comfort of the meeting rooms and the quality of equipment in City meeting rooms.

STEPHANIE HARKER, WEST HOLLYWOOD: expressed concerns with the temperature in the meeting room. She also spoke about ADA priorities as it related to the City's Budget.

5. **CONSENT CALENDAR - NONE.**

6. **PUBLIC HEARINGS - NONE.**

7. **NEW BUSINESS**

7.A. Off-Leash Dog Park Committee

SUBJECT: The Public Facilities Commission will receive recommendations from members of the Off-Leash Dog Committee to appoint one new Member.

Staff provided background information as outlined in the staff report dated July 13, 2016.

ACTION: Appoint Richard Karliss to the Off-Leash Dog Park Committee. **Motion by Commissioner Vice Chair Rorie, seconded by Commissioner Dolan and unanimously approved.**

7.B. West Hollywood Park Phase II

SUBJECT: The Public Facilities Commission will receive an update on the West Hollywood Park Phase II Project.

Francisco Contreras, Innovation and Strategic Initiatives Manager, City Managers Department, provided a presentation as outlined in the staff report dated July 13, 2016. He then responded to questions posed by the Commission.

Public Comment:

STEPHANIE HARKER, WEST HOLLYWOOD: inquired if staff is sure that the West Hollywood Park Phase II Project is ADA Compliant.

MICHAEL WOJTKIELEWICZ, WEST HOLLYWOOD: spoke about the dog park amenities and commented about insuring ADA compliance.

ACTION: Receive and File.

7.C. Election of Chair and Vice Chair

SUBJECT: In accordance with the Commission's By-Laws, the election of Chair and Vice Chair has been placed on the Commission's July 13th meeting Agenda.

1. The Vice Chair Opened Nominations for the Chair.

ACTION: Nominated Vice Chair Rorie for Chair seeing no other nominations. **Motion by Commissioner Omelczenko, seconded by Commissioner Rodriguez and approved by roll call vote:**

Commissioner Rorie – Yes
Commissioner Bass – Yes
Commissioner Rodriguez – Yes
Commissioner Dolan - Yes
Commissioner Omelczenko - Yes

2. The Vice Chair Opened Nominations for the Vice Chair.

ACTION: Nominated Commissioner Rodriguez for Vice Chair seeing no other nominations. **Motion by Commissioner Rorie, seconded by Commissioner Bass and approved by roll call vote:**

Commissioner Rorie – Yes
Commissioner Bass – Yes
Commissioner Rodriguez – Yes
Commissioner Dolan - Yes
Commissioner Omelczenko - Yes

7.D. Standing Committee and AD Hoc Committee

SUBJECT: The Commission will review the current list of the Commission's Standing and Ad Hoc Committees and make adjustments if needed and make appointments to the Committees as deemed necessary.

PUBLIC COMMENT

STEPHANIE HARKER, WEST HOLLYWOOD: Spoke about the formation of the Committees.

ACTION: Disband the Parks Acquisition Guidelines and Revenue AD HOC Committee **Motion by Commissioner Bass, seconded by Commissioner Rodriguez: Motion Carried 4-1 with Commissioner Omelczenko registering a No Vote.**

ACTION: Commissioner Rorie moves into the Chair position on the Heritage Tree Committee and Commission Omelczenko fills his vacant spot on the Heritage Tree Committee **Motion by Commissioner Rorie, seconded by Commissioner Dolan and unanimously approved.**

ACTION: Commissioner Rorie moves into the Chair position on the Greening West Hollywood Standing Committee and Commission Saur fills his vacant spot on the Greening West Hollywood Standing Committee **Motion by Commissioner Rorie, seconded by Commissioner Dolan and unanimously approved.**

ACTION: Commissioner Rorie moves to leave in place the Pedestrian and Bicycle Mobility Plan – Representative (pending staff's verification if still active), Aging in Place Representative (pending staff's verification if still active), Parks and Recreation Rules and Guidelines Representative and Street Media Project Design AD HOC Committee Representative **Motion by Commissioner Rorie, seconded by Commissioner Rodriguez and unanimously approved.**

ACTION: Commissioner Rorie moves return list to next meeting of the Commission for final review and discussion **Motion by Commissioner Rorie, seconded by Commissioner Rodriguez and unanimously approved.**

8. **UNFINISHED BUSINESS - NONE.**

8.A. Budget Update

SUBJECT: The Public Facilities Commission will receive an update to the March 9, 2016 meeting regarding the proposed Capital Improvement Projects.

Staff provided background information as outlined in the staff report dated July 13, 2016 and responded to inquiries from the Commission.

PUBLIC COMMENT:

STEPHANIE HARKER, WEST HOLLYWOOD: spoke regarding ADA requirements at Hart Park and water conservation at Plummer Park.

MICHAEL WOJTKIELEWICZ, WEST HOLLYWOOD: spoke about ADA implementation and suggested that the City return Hart Park back to the City of Los Angeles.

ACTIONS: Receive and File. **Motion by Commissioner Bass, seconded by Councilmember Omelczenko, and unanimously approved.**

9. **EXCLUDED CONSENT CALENDAR-NONE.**

10. **PUBLIC COMMENTS – None.**

11. **ITEMS FROM STAFF: - None.**

12. **COMMISSIONER COMMENTS/SUBCOMMITTEE REPORTS:**

Commissioner Rodriguez provided clarification that Hart Park is legal non-conforming not illegal as it relates to ADA Compliance. He went on to state that once the City renews the lease then we start to make improvements.

Commissioner Omelczenko – none.

Commissioner Rorie thanked the Commission for electing him as chair.

Commissioner Dolan congratulated Commissioner Bass on his participation in the AIDS Lifecycle ride.

Commissioner Bass stated that he would like to see an item about the use of the Parks for special events on the next agenda. He went on to state that he would like the ability to add Committees if needed.

13. **ADJOURNMENT:**

The meeting was adjourned, at 8:53 p.m. to their next regularly scheduled meeting, which will be held on Wednesday, August 10, 2016 at 6:30 p.m. in the Community Building at, Kings Road Park, located at 1000 Kings Road, West Hollywood, CA. 90069.



Helen Collins, Recording Secretary



Vice Chair Rorie

**A copy of the audio recording of this meeting can be obtained from the City Clerk's office upon request.
(Disclaimer: Staff records the meetings for the sole purpose of composing the official meeting minutes; therefore the recordings are not of commercial quality.)**