

**CITY OF WEST HOLLYWOOD
PUBLIC FACILITIES COMMISSION
MINUTES
April 13, 2016**

1. **CALL TO ORDER:** Commissioner Adam Bass called the meeting to order at 6:30 p.m.

A. ROLL CALL:

PRESENT: Commissioner Buckles Commission Rodriguez, Commissioner Dolan Commissioner Omelczenko, and Commissioner Bass.

ABSENT: Chair Saur and Vice Chair Rorie.

ALSO PRESENT: Steve Campbell, Facilities and Field Services Manager, Helen Collins, Sr. Administrative Analyst in the Facilities and Field Services Division.

B. PLEDGE OF ALLEGIANCE: Greg Woodell led the Pledge of Allegiance.

2. **APPROVAL OF AGENDA:**

ACTION: Approve the April 13, 2016 agenda. **Motion by Commissioner Dolan, seconded by Commissioner Omelczenko and unanimously approved.**

3. **APPROVAL OF MINUTES:**

ACTION: Approve the minutes dated March 9, 2016 amended as follows:

Commission Omelczenko requested the following change to the minutes:

Previously read:

He also spoke in support of acquiring Hart Park and Poinsettia Recreation Center which would provide a pool on the eastside of the City.

Will be amended to say:

He also spoke in support of acquiring Hart Park and Poinsettia Recreation Center and working towards providing a public pool on the eastside of the City.

Commissioner Bass requested the following highlighted change:

- Item 4. APPROVAL OF AGENDA:**

ACTION: Approve the March 9, 2016 agenda. **Motion by Commissioner Adams Bass, seconded by Commissioner Rodriguez and unanimously approved.**

Motion by Commissioner Rodriguez, seconded by Commissioner Omelczenko and unanimously approved as amended.

4. **PUBLIC COMMENT:**

GREG WOODSELL, WEST HOLLYWOOD – spoke regarding Hart Park and how well the City does in maintaining the Park. He also stated that there are some issues with drinking alcohol at the Park at the picnic tables.

MICHAEL WOJTKIELEWICZ, WEST HOLLYWOOD – spoke regarding ADA, ground cover and shade at Hart Park.

STEPHANIE HARKER, WEST HOLLYWOOD – Thanked staff for the Arbor Day and asked if future events could include children. She then spoke regarding the designer showcase at Wattles Park.

5. **CONSENT CALENDAR - NONE.**

6. **PUBLIC HEARINGS - NONE.**

7. **UNFINISHED BUSINESS - NONE.**

8. **NEW BUSINESS**

A. Public Safety

Lt. Smith of the Los Angeles County Sheriff's Department provided Public Safety update to the Commission. Items of note included the 50% reduction in calls for issues at Plummer Park, which is attributed to increased patrols and also calls are down for incidents at West Hollywood Park. He then provided a brief summary of calls and types of calls at all City Parks. Sgt Klaus did mention that with the passing of Proposition 47 it has made enforcement of infractions a little more complicated.

Commissioner Omelczenko inquired about how things are at Havenhurst and Formosa Park. Lt. Smith responded that they receive a limited number of calls and regarding Formosa and no calls regarding Havenhurst. With the additional assistance of the Security Ambassadors and help from the neighbors, these pocket parks are being monitored for safety.

Commissioner Buckles inquired if they see repeat offenders as a complication from Proposition 47. Sgt. Klaus responded yes, since most infractions are now only misdemeanors.

Commissioner Dolan inquired as to what has fallen into the misdemeanors category? Sgt. Klaus stated the things like possession and burglary.

Commissioner Dolan thanked the Sheriffs for all their hard work and inquired if there had been an increase in packages being stolen from mailboxes. Lt. Smith mentioned that they did have some issues with mail theft, but it is going down now.

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PUBLIC COMMENT:

STEPHANIE HARKER, WEST HOLLYWOOD – spoke about some incidents at Plummer Park and suggested that maybe something could be distributed to the Russian speaking community on who to contact when there is a problem.

END OF PUBLIC COMMENT

B. Major Capital Project Prioritization and Implementation Timeline

Staff provided an overview of the Project Prioritization and Implementation Timeline as presented to the City Council.

Commissioner Buckles inquired about the funding for the Plummer Project. Staff provided background information regarding the dissolution of Redevelopment Agency (RDA) at the State Level and how that impacted the funding for the Plummer Park Project.

PUBLIC COMMENT

MICHAEL WOJTKIELEWICZ, WEST HOLLYWOOD – spoke about 1343 N. Laurel Park and the preservation of mature trees. He stated that transforming Laurel Park into housing does not work. He then discussed the public process that was done regarding Laurel Park.

STEPHANIE HARKER, WEST HOLLYWOOD – spoke about 1343 Laurel and how it should be higher on the list. She went on to discuss the Plummer Park Project and talked about the visioning process.

CATHY BLAIVIAS, WEST HOLLYWOOD – stated that she felt that 1343 Laurel should be at the top of the list. Ms. Blaivias stated that what she finds alarming in terms of Plummer Park is that the language is still the same in terms of the approved Phase I Plummer Park. She then explained that she does not understand how there can be an approved plan when a major element, the underground parking has been taken away.

END OF PUBLIC COMMENT:

Commissioner Dolan asked if the Porte-Cocheres at Laurel Park will be removed; staff stated that there is nothing on paper yet and at some point it will come back to the Community. Commissioner Dolan then gave an update on the Street Media Project as the Commission's representative. He spoke about the great ideas coming from the Committee such as artwork and interactive lighting.

Commissioner Rodriguez spoke about his attendance at the 8120 Santa Monica

Boulevard Public Meeting. He stated that the idea to place interim at the location is a terrific idea and the proposed artwork will pretty up the parking space as well. He went on to discuss 1343 Laurel and stated that he felt the survey was flawed; he mentioned that the location could be a park and housing and just leaving it as just a park would be a tragedy.

Commissioner Buckles stated that West Hollywood needs more green space. She then stated that 8120 Santa Monica Boulevard is fine as an interim parking lot but ultimately it should be pursued as an opportunity for more green space.

Commissioner Omelczenko stated that he was away when this item was presented and did not attend the meeting. He went to say that Public Facilities Commission should have seen the report in January, prior to it being made available to the Council. He then stated that he was concerned about the process and he felt the Commission should have been part of the process.

Commissioner Bass agreed that it would have been nice to see it before it went to Council. He then asked about the Coast Playhouse and staff provided a brief update and explained how projects are done and who handles which projects. Commissioner Bass mentioned that other major projects should follow the Design Committee process used for the West Hollywood Park Phase II.

ACTION: Commissioner Omelczenko made a motion to request that in the future the Public Facilities Commission be briefed on the timeline prior to it going forward to the City Council.

Motion by Commissioner Omelczenko, no second, motion failed.

C. Facilities and Field Services Division Capital Projects

Staff provided an update on the status of the FY2015-2016 Capital Project List presented to the Commission in June 2015.

PUBLIC COMMENT:

STEPHANIE HARKER, WEST HOLLYWOOD – Spoke about I-Tennis banners facing Vista.

END OF PUBLIC COMMENT

Commissioner Omelczenko asked why the Hart Park ADA issues are not included in the report. Staff explained that this was an update for the current year's projects. Staff informed the Commission that the Hart Park improvements have been proposed as part of the Divisions Capital Improvement Project requests for the upcoming budget. Staff then stated that they had just received the Historic Resource Group report on maintenance plan for the House as part of the process. Commissioner Omelczenko asked if staff would show him the report, staff responded yes they would be happy to show him the report.

Commissioner Dolan inquired as to when the Parking Structure would be opened. Staff stated by June. He then asked about the Council ADA updates and staff gave a brief overview of the updates which included mostly signage. He then inquired about the item of Plummer Park Restrooms on the Capital Plan Update, staff stated that the intent is to provide multi-use restrooms for the north end of the park, however, until the plans for Plummer Park are finalized this project will not move forward.

Commissioner Buckles commended staff on the upkeep and number of public facilities and stated it is reason to be confident in government. She then inquired as to how a project gets on the Capital Project List. Staff provided an overview of the process.

Commissioner Omelczenko inquired if the new Theatre would be under the purview of the Commission. Staff stated that the operation would fall under the Arts and Cultural Affairs Commission and the facility would be part of the purview of the Public Facilities Commission just like recreational facilities.

9. **EXCLUDED CONSENT CALENDAR-NONE.**

10. **PUBLIC COMMENTS – None.**

11. **ITEMS FROM STAFF:**

Staff reminded the Commissioners to turn in their Form 700, if they have not already done so.

12. **COMMISSIONER COMMENTS/SUBCOMMITTEE REPORTS:**

Commissioner Omelczenko thanked staff for Arbor Day. He then spoke about trees and new developments, and inquired about the Commission's purview in relation to the removal of those trees that sit in the City Parkways (the planted areas between sidewalks and curbs).

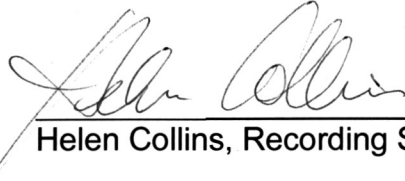
Commissioner Buckles apologized that she will not be able to attend the next meeting. She then mentioned that her contact information is incorrect. Staff stated that she can send the City Clerk her updated information.

Commissioner Dolan and Commissioner Rodriguez had no comments.

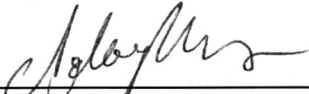
Commissioner Bass asked about the issue of signs in the Parks as brought up in public comment. Staff stated they could look into it. He then inquired about the status of the Automated Garage Plaza. Staff stated that they are still working on it. He then inquired about Great Hall being off line for reservation. Staff stated that the reason is because the preschool will be using the space temporarily while some repairs are being made to its existing location.

13. **ADJOURNMENT:**

The meeting was adjourned, at 8:31 pm to their next regularly scheduled meeting, which will be held on Wednesday, May 11, 2016 at 6:30 p.m. in the West Hollywood Public Meeting Room (Council Chambers) at, West Hollywood Park, located at 625 N. San Vicente Boulevard.



Helen Collins, Recording Secretary



Adam G. Bass, Commissioner

A copy of the audio recording of this meeting can be obtained from the City Clerk's office upon request.
(Disclaimer: Staff records the meetings for the sole purpose of composing the official meeting minutes; therefore the recordings are not of commercial quality.)