

**SPECIAL MEETING AGENDA
HUMAN SERVICES COMMISSION
REQUEST FOR PROPOSALS SUBCOMMITTEE
CITY OF WEST HOLLYWOOD
TUESDAY, JUNE 21, 2016 – 6:00 P.M.**

**Rent Stabilization Hearing Room
West Hollywood City Hall
8300 Santa Monica Boulevard
West Hollywood 90069**

If you require special assistance to participate in this meeting (e.g., transportation, or a signer for the hearing-impaired), you must submit your request in writing, or call the Department of Human Services and Rent Stabilization at (323) 848-6471, at least 48 hours prior to the meeting.

The City TTD line for the hearing-impaired is (323) 848-6496. For information on public transportation, call 323.GO.METRO (323-466-3876) or go to www.metro.net.

1. CALL TO ORDER

A. Pledge of Allegiance

B. Roll Call

C. Approval of the Agenda

D. Public Comment

The public is given the opportunity to address the Subcommittee on any item within its responsibility. The period is three (3) minutes per speaker.

2. PROPOSAL REVIEW PROCESS

A. Site Visits

The Subcommittee will receive information from staff on site visits conducted at the following new applicant agencies: *Ascencia, Awakening Recovery, Friendly House, HELP, JQ International, Planned Parenthood, Program for Torture Victims, Project Chicken Soup, Relational Center, Step Up on Second, Thrive Tribe, and Westside Center for Independent Living.*

2. PROPOSAL REVIEW PROCESS (continued)

B. Human Services Commission Meeting of June 28, 2016

The Subcommittee will discuss the structure for the Human Services Commission's Special Meeting for the Review of Proposals with Social Services Applicants on Tuesday, June 28, 2016, including assignment of Commissioners to take the lead in asking clarifying questions regarding Social Services applications.

3. PUBLIC COMMENT

The public is given the opportunity to address the Subcommittee on any item within its responsibility. The period is three (3) minutes per speaker.

4. ADJOURNMENT

The Request for Proposals Subcommittee will adjourn to its next meeting, at 6:00 pm on Tuesday, July 5, 2016, in the Rent Stabilization Hearing Room at West Hollywood City Hall, 8300 Santa Monica Boulevard, West Hollywood 90069.

The next meeting of the Human Services Commission is a Special Meeting for the Review of Proposals with Social Services Applicants, beginning at 1:00 pm on Tuesday, June 28, 2016, in the City Council Chambers, 625 North San Vicente Boulevard, West Hollywood 90069.

Notice: Written materials distributed to the Request for Proposals Subcommittee within 72 hours of this meeting are available for public inspection immediately upon distribution at the Department of Human Services and Rent Stabilization, 8300 Santa Monica Boulevard, West Hollywood, California, 90069, during normal business hours. They will also be available for inspection at the staff liaison's table during the Subcommittee meeting.

AFFIDAVIT OF POSTING

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