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Note: Any agenda item(s) not initiated by 11:00 p.m. may be continued to a subsequent City Council meeting. The City Council may direct staff to continue the item(s) to an already scheduled City Council meeting or may adjourn this meeting to an adjourned regular meeting to consider the item(s).

**CITY COUNCIL
CITY OF WEST HOLLYWOOD
AGENDA
MONDAY, JUNE 20, 2016
WEST HOLLYWOOD PARK PUBLIC MEETING ROOM - COUNCIL CHAMBERS
625 N. SAN VICENTE BOULEVARD**

6:30 P.M. – REGULAR MEETING

****Agenda Amended 6/15/16****

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF AGENDA:

ADJOURNMENT MOTIONS:

PRESENTATIONS:

1. **PUBLIC COMMENT:** The City Council values your comments; however, pursuant to the Brown Act, Council cannot take action on items not listed on the posted agenda. The public comment period is limited to 20 minutes, with 2 minutes allotted for each speaker. This public comment period is to address the City Council on Consent Calendar items, other agenda items (if the member of the public cannot be present at the time the item is considered) or items of general interest within the jurisdiction of the City Council. Another period is also reserved for general comment later in the meeting for those that could not be heard at this time. Public Hearing testimony will only be taken at the time of the hearing.

1.A. **PUBLIC COMMENTS ON CONSENT CALENDAR ITEMS WHICH HAVE NOT BEEN REMOVED FROM THE CONSENT CALENDAR:**

1.B. **PUBLIC COMMENTS, GENERAL INTEREST:**

COUNCILMEMBER COMMENTS AND MEETING ATTENDANCE REPORTS: This portion of the meeting is set aside for general comments, announcements, requests of staff, and/or other issues of concern from members of the City Council.

CITY MANAGER'S REPORT: This time is set aside for the City Manager to update the Council on important items initiated by staff or previously requested by the City Council.

FISCAL IMPACT ON CONSENT CALENDAR:

2. **CONSENT CALENDAR:** The following routine matters can be acted upon by one motion. Individual items may be removed by the Council for separate discussion. Items removed for separate discussion will be heard following New Business Items. The title is deemed to be read and further reading waived of any ordinance listed on the consent calendar for introduction or adoption.

2.A. **POSTING OF AGENDA:**

SUBJECT: The agenda for the meeting of Monday, June 20, 2016 was posted at City Hall, Plummer Park, the Sheriff's Station and at the West Hollywood Library on Wednesday, June 15, 2016.

RECOMMENDATION: Receive and file.

2.B. **APPROVAL OF MINUTES:**

SUBJECT: The City Council is requested to approve the minutes of the prior Council meeting.

RECOMMENDATION: Approve the minutes of June 6, 2016.

2.C. DEMAND REGISTER NO. 788, RESOLUTION NO. 16-4839:

SUBJECT: The City Council is requested to approve payment of bills due as presented by the Director of Finance.

RECOMMENDATION: Approve Demand Register No. 788 and adopt Resolution No. 16-4839, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD ALLOWING AND APPROVING THE PAYMENT OF DEMANDS ON DEMAND REGISTER NO. 788".

2.D. CLAIMS ADMINISTRATION [A. WARD]:

SUBJECT: The City Council is asked to deny claims filed against the City as an administrative step in claims processing.

RECOMMENDATION: Deny the claims of Jeremy Austin, Laith Haddad, Martha Martinez, and David Manning.

2.E. ORDINANCE NO. 16-982 (2ND READING) AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING WEST HOLLYWOOD MUNICIPAL CODE SECTION 17.24.01(A)(4) TO CONFORM TO STATE LAW CONCERNING NEW CONSTRUCTION ON ELLISED SITES [Y. QUARKER, M. CROWDER]:

SUBJECT: The City Council will waive further reading and adopt Ordinance No. 16-982 amending West Hollywood Municipal Code Section 17.24.01(a)(4) to conform to state law concerning new construction on Ellised sites.

RECOMMENDATION: Waive further reading and adopt Ordinance No. 16-982, "AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING WEST HOLLYWOOD MUNICIPAL CODE SECTION 17.24.01(A)(4) TO CONFORM TO STATE LAW CONCERNING NEW CONSTRUCTION ON ELLISED SITES."

2.F. ORDINANCE NO. 16-983 (2ND READING) AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING SECTION 5.08.020 OF CHAPTER 5.08, TITLE 5, OF THE WEST HOLLYWOOD MUNICIPAL CODE LIMITING THE NUMBER OF TEMPORARY LICENSES ISSUED TO A LICENSEE TO TWO PER CALENDAR YEAR [Y. QUARKER, M. CROWDER]:

SUBJECT: The City Council will waive further reading and adopt Ordinance No. 16-983 amending Section 5.08.020 of Chapter 5.08, Title 5, of the West Hollywood Municipal Code limiting the number of temporary licenses issued to a licensee to two per calendar year.

RECOMMENDATION: Waive further reading and adopt Ordinance No. 16-983, "AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING SECTION 5.08.020 OF CHAPTER 5.08, TITLE 5, OF THE WEST HOLLYWOOD MUNICIPAL CODE LIMITING THE NUMBER OF TEMPORARY LICENSES ISSUED TO A LICENSEE TO TWO PER CALENDAR YEAR."

- 2.G. ORDINANCE NO. 16-984 (2ND READING) AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING TITLE 9 OF THE WEST HOLLYWOOD MUNICIPAL CODE, SECTIONS 9.08.020, 9.08.030, 9.08.050, AND 9.08.060 (NOISE CONTROL ORDINANCE) [Y. QUARKER, M. CROWDER]:**
SUBJECT: The City Council will waive further reading and adopt Ordinance No. 16-984 amending Title 9 of the West Hollywood Municipal Code, Section 9.08.020, 9.08.030, 9.08.050, and 9.08.060 (Noise Control Ordinance).
RECOMMENDATION: Waive further reading and adopt Ordinance No. 16-984, "AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING TITLE 9 OF THE WEST HOLLYWOOD MUNICIPAL CODE, SECTIONS 9.08.020, 9.08.030, 9.08.050, AND 9.08.060 (NOISE CONTROL ORDINANCE)."
- 2.H. COMMISSION AND ADVISORY BOARD ACTION REPORTS:**
SUBJECT: The City Council will receive reports from various Commissions and Advisory Boards on actions taken at their recent meetings.
RECOMMENDATION: Receive and file.
- 2.I. TREASURER'S REPORT FOR APRIL 2016 [D. WILSON, L. QUIJANO, K. BARENG, N. CORONADO]:**
SUBJECT: The City Council will receive the Treasurer's Report for the month ended April 2016 pursuant to Section 53646 of the Government Code of the State of California.
RECOMMENDATION: Receive and file the April 2016 Treasurer's Report.
- 2.J. CITY OF WEST HOLLYWOOD INVESTMENT POLICY [D. WILSON, L. QUIJANO, K. BARENG]:**
SUBJECT: The City Council will consider adopting the annual resolution for the City's investment policy.
RECOMMENDATION: Adopt Resolution No. 16-____, "A Resolution of the City Council of the City of West Hollywood Confirming a Statement of Investment Policy and Rescinding Resolution No. 15-4719.
- 2.K. 2016-2018 ARTS AND CULTURAL AFFAIRS COMMISSION WORK PLAN [P. AREVALO, M. LOUIE, A. CAMPBELL]:**
SUBJECT: The City Council will receive and file the 2016-2018 Arts and Cultural Affairs Commission Work Plan.
RECOMMENDATION: Receive and file.
- 2.L. CROSSWALK SAFETY UPDATE [S. DEWOLFE, J. KEHO, B. SIEGL, B. CHEUNG, O. DELGADO, S. PERLSTEIN, S. CAMPBELL, K. COOK, L. MARIE BELSANTI]:**
SUBJECT: City Council will receive an update on current and planned crosswalk safety efforts.

RECOMMENDATION: Receive and file an update on pedestrian safety measures and effectiveness of in-street pedestrian crosswalk signage.

2.M. APPROVAL OF ANNUAL ARTS GRANT PROGRAM 2017 [P. AREVALO, M. LOUIE, A. CAMPBELL]:

SUBJECT: The Council will consider approving the Annual Arts Grant Program for 2017.

RECOMMENDATION: Approve the 2017 Arts Grant Program guidelines and process.

2.N. AWARD PROFESSIONAL SERVICES AGREEMENT TO WESTERN AUDIO VISUAL [O. DELGADO, S. CAMPBELL, H. COLLINS]:

SUBJECT: The City Council will consider approval of a Professional Services Agreement to Western Audio Visual for a 3-year Warranty Plan and On-Call Audiovisual Services.

RECOMMENDATIONS: 1) Approve a three-year Agreement with Western Audio Visual for a 3-year Warranty Plan at \$16,270 per year for maintenance plus up to \$60,000 for equipment upgrades for a total not to exceed amount of \$108,810; and 2) Authorize the City Manager or designee to execute documents incident to the Agreement.

2.O. AWARD PROFESSIONAL SERVICES AGREEMENT TO WAVEGUIDE CONSULTING, INC. [O. DELGADO, S. CAMPBELL, H. COLLINS]:

SUBJECT: The City Council will consider: the award of a Professional Services Agreement to Waveguide Consulting, Incorporated for On-Call Professional Audiovisual Technology Consulting and Support Services for a not-to-exceed amount of \$60,000.

RECOMMENDATIONS: 1) Authorize the City Manager to enter into a one-year Agreement with Waveguide Consulting, Inc. for On-Call Professional Audiovisual Technology Consulting and Support Services in the not to exceed amount of \$60,000; and 2) Authorize the City Manager or designee to execute documents incident to the award of the Agreement.

2.P. AWARD OF HVAC MAINTENANCE, INSPECTION AND REPAIR SERVICES AGREEMENTS FOR THE WEST, CENTRAL AND EAST ZONES OF THE CITY [O. DELGADO, S. CAMPBELL, H. COLLINS]:

SUBJECT: The City Council will consider: Awarding multiple service agreements for Heating, Ventilation, and Air Conditioning (HVAC) Maintenance, Inspection and Repair Services to Allison Mechanical, Inc., and Johnson Controls, Inc.

RECOMMENDATIONS: 1) Approve a two-year agreement for services with Johnson Controls, Inc. in an amount not-to-exceed \$108,964.80 to provide fixed cost HVAC monthly maintenance and on-call repair service as needed for the City's West Zone; 2) Approve a two-year agreement for services with Johnson Controls, Inc. in an amount not-to-exceed \$55,710 to provide fixed cost HVAC monthly maintenance and on-call repair service as needed for the City's Central Zone; 3) Approve a two-year

agreement for services with Allison Mechanical, Inc. in an amount not-to-exceed \$63,012.08 to provide fixed cost HVAC monthly maintenance and on-call repair service as needed for the City's East Zone; and 4) Authorize the City Manager or designee to execute documents incident to the Agreements.

2.Q. AGREEMENT FOR SERVICES WITH SOCIAL VOCATIONAL SERVICES FOR FIELD SERVICES CREWS [O. DELGADO, S. CAMPBELL, H. COLLINS]:

SUBJECT: The City Council will consider approval of an Agreement for Services with Social Vocational Services for the provision of Field Services Crew for a not-to-exceed amount of \$696,346 for a period of two years.

RECOMMENDATIONS: 1) Approve a two-year Agreement for Services with Social Vocational Services for the provision of Field Services Crews in the amount of \$348,174.50 per fiscal year, with a total amount not-to-exceed \$696,349; and 2) Authorize the City Manager or designee to execute documents incident to the award of the Agreement.

2.R. AMENDMENT NO. 2 TO AN AGREEMENT FOR SERVICES WITH TANKO LIGHTING TO EXTEND THE TERM FOR SERVICES TO EVALUATE THE FEASIBILITY TO ACQUIRE THE CITYWIDE STREET LIGHT SYSTEM FROM SOUTHERN CALIFORNIA EDISON [O. DELGADO, S. PERLSTEIN]:

SUBJECT: The City Council will consider approving an amendment to the agreement with Tanko Lighting to extend the term for services to conduct a study to evaluate the feasibility for the City to acquire the citywide street light system from Southern California Edison.

RECOMMENDATIONS: 1) Approve Amendment No. 2 to the Agreement with Tanko Lighting, extending the term by 12 months, for professional services to conduct an evaluation of the feasibility of acquiring the citywide street light system from Southern California Edison; and 2) Authorize the City Manager to sign and execute all necessary documents related to Amendment No. 2 to the Agreement.

2.S. AMENDMENT NO. 3 TO AN AGREEMENT FOR SERVICES WITH JOHN L. HUNTER AND ASSOCIATES, INC. FOR AS-NEEDED SERVICES FOR IMPLEMENTATION OF PROGRAMS FOR COMPLIANCE WITH THE NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) PERMIT [O. DELGADO, S. PERLSTEIN]:

SUBJECT: The City Council will consider approving Amendment No. 3 to the Agreement for Services with John L. Hunter and Associates, Inc. to extend the term for services by four months while staff completes the Request for Proposal (RFP) process for selection of a consultant to provide as-needed services for implementation of programs for compliance with the National Pollutant Discharge Elimination System (NPDES) Permit.

RECOMMENDATIONS: 1) Approve Amendment No. 3 to the Agreement for Services with John L. Hunter and Associates, Inc. extending the term of the Agreement by 4 months and increasing the not-to-exceed amount of the Agreement by \$62,395, resulting in a new not-to-exceed amount of \$363,590; and 2) Authorize the City Manager to sign and execute all necessary documents related to the Amendment.

2.T. AMENDMENT NO. 7 TO THE AGREEMENT FOR SERVICES WITH SYMBLAZE INC. TO PROVIDE MARKETING AND BRANDING SERVICES FOR THE PICKUP [E. SAVAGE, D. GIUGNI, C. PLANCK, F. GOMEZ]:

SUBJECT: The City Council will consider approval of Amendment No. 7 to the existing Agreement for Services with Symblaze Inc. to allow for the continuance of marketing and branding services for The Pickup, as well as other City marketing projects.

RECOMMENDATIONS: 1) Approve an amendment to the Agreement for Services with Symblaze Inc., extending the term of the Agreement through June 30th, 2017 and increasing the "not-to-exceed" amount of the Agreement by \$40,500 for a total "not-to-exceed" amount of \$200,000; and 2) Authorize the City Manager to execute the amendment to the Agreement.

2.U. AMENDMENT NO. 1 TO THE AGREEMENT FOR SERVICES WITH MIDORI GARDENS [O. DELGADO, S. CAMPBELL, H. COLLINS]:

SUBJECT: The City Council will consider approving Amendment No. 1 to the Agreement for Services Midori Gardens for Streetscape, Parking Lot and Median Landscape Maintenance Services, by increasing the not-to-exceed amount of the Agreement by \$408,381.76 and extending the term of the Agreement by a period of 24 months.

RECOMMENDATIONS: 1) Approve Amendment No. 1 to the Agreement for Services with Midori Gardens, increasing the not-to-exceed amount of the Agreement by \$308,381.76 (\$154,190.88 per year for general maintenance) and extending the term of the Agreement by 24 months (for fiscal years 2016/17 and 2017/18), resulting in a new termination date of June 30, 2018; 2) Authorize staff to assign additional work to Midori Gardens for related maintenance services and urgency/emergency maintenance services at the unit costs established in the Agreement for Services, as required, in an amount not-to-exceed \$50,000 per year, resulting in a new total not-to-exceed amount of \$894,825.36 (includes the \$308,381.76 in general maintenance as well); 3) Authorize the City Manager to re-open and negotiate service levels and associated costs as warranted by budgetary or other constraints; and 4) Authorize the City Manager or designee to execute all documents incident to the Amendment to the Agreement.

2.V. AMENDMENT NO. 1 TO THE AGREEMENT FOR SERVICES FOR CITYWIDE GRAFFITI ABATEMENT SERVICES AND AMENDMENT NO.

1 TO THE AGREEMENT FOR SERVICES FOR PRESSURE WASHING SERVICES WITH SUPERIOR PROPERTY SERVICES, INC. [O. DELGADO, S. CAMPBELL, H. COLLINS]:

SUBJECT: The City Council will consider approving Amendment No. 1 to the Agreement for Services for Citywide Graffiti Control Services with Superior Property Services, Inc. by increasing the not-to-exceed amount by \$71,000 and extending the term by a period of 24 months. The City Council will also consider approving Amendment No. 1 to the Agreement for Services for Citywide Pressure Washing Services with Superior Property Services, Inc., by increasing the not-to-exceed amount by \$320,057.35 and extending the term by a period of 24 months.

RECOMMENDATIONS: 1) Approve Amendment No. 1 to the Agreement for Services with Superior Property Services for Citywide Graffiti Removal Services by increasing the not-to-exceed amount of the Agreement by \$71,000 for a total not-to-exceed amount of \$327,750 and extending the term of the Agreement by 24 months resulting in a new expiration date of June 30, 2018; 2) Approve Amendment No. 1 to the Agreement for Services with Services with Superior Property Services for Citywide Pressure Washing Services by increasing the not-to-exceed amount of the Agreement by \$320,057.35 for a total not-to-exceed amount of \$632,613.35 and extending the term of the Agreement by 24 months resulting in a new expiration date of June 30, 2018; and 3) Authorize the City Manager or designee to execute all documents incident to the Agreements for Citywide Graffiti Removal Services and Citywide Pressure Washing Services.

2.W. AMENDMENT TO AN AGREEMENT FOR SERVICES WITH PROS CONSULTING, LLC. [E. SAVAGE, O. WALKER]:

SUBJECT: The City Council will consider amending an Agreement for Services with PROS Consulting, LLC, to extend the term of the Agreement by one year.

RECOMMENDATIONS: 1) Approve Amendment No. 2 to the Agreement for Services with PROS Consulting, LLC, extending the Agreement by one year, from June 30, 2016, to June 30, 2017, and increasing the not-to-exceed amount of the Agreement by \$10,000, for a new total not-to-exceed amount of \$44,000; and 2) Authorize the City Manager, or designee, to execute documents incidental to the Agreement for Services.

2.X. AMENDMENT TO THE AGREEMENT FOR SERVICES WITH VITAC CORPORATION [L. BELSANTI, K. EGENBERGER]:

SUBJECT: The City Council will consider amending the agreement for services with VITAC Corporation for realtime captioning of live television broadcasts of City meetings and other live City programming.

RECOMMENDATIONS: 1) Approve Amendment No. 2 to the Agreement for Services with VITAC to increase the amount of the agreement by \$30,000 for a total not-to-exceed amount of \$84,000, and extend the agreement by (12) twelve months, from July 1, 2016 to June 30, 2017; 2)

Authorize the City Manager or designee to execute documents incident to the agreement.

2.Y. AUTHORIZE THE USE OF COOPERATIVE PURCHASING AGREEMENTS WITH STEELCASE, INC. AND KNOLL [O. DELGADO, S. CAMPBELL, H. COLLINS]:

SUBJECT: The City Council will consider authorizing the use of Cooperative Purchasing Agreements for the procurement of office and public space furnishings for City Facilities, related products and support, and associated design services.

RECOMMENDATIONS: 1) Authorize the Finance & Technology Services Department to issue a Purchase Order to System Source, Inc., pursuant to the U.S. Communities Government Purchasing Alliance for the design, purchase and installation of Knoll modular office furnishings in an amount not-to-exceed \$125,000; and 2) Authorize the Finance & Technology Services to issue a Purchase Order to Steelcase, Inc., pursuant to the National Joint Powers Alliance for the design, purchase and installation of office furnishings in an amount not-to-exceed \$125,000.

2.Z. AGREEMENT FOR SERVICES WITH AMANDA CARLSON [P. AREVALO, M. LOUIE, A. CAMPBELL]:

SUBJECT: The City Council will consider approval of an agreement for services with Art Consultant Amanda Carlson for cultural planning and event coordination services.

RECOMMENDATIONS: 1) Approve an Agreement for Services with Amanda Carlson in the amount of \$48,000 for cultural planning and event coordination services; and 2) Authorize the City Manager or designee to execute documents incident to the agreement.

2.AA. AGREEMENT FOR SERVICES WITH PACWEST SECURITY SERVICES [K. COOK]:

SUBJECT: The City Council will consider approving an agreement for services with PACWEST Security Services in the amount of \$555,500 for security guard services at City Hall, City Parks, the Farmer's Market, City Parking Lots, and for special events as requested by the City for 2016-2018.

RECOMMENDATIONS: 1) Approve an agreement for services with PACWEST Security Services in the amount of \$555,500 (\$275,000 for FY17 and \$280,500 for FY18) for security guard services at City Hall, City Parks, the Farmer's Market, City Parking Lots, and for special events as requested by the City; and 2) Authorize the City Manager or designee to execute documents incident to the agreement.

2.BB. AGREEMENT FOR SERVICES WITH MYDATT SERVICES, INC. D/B/A BLOCK BY BLOCK (SUNSET BOULEVARD) [K. COOK]:

SUBJECT: The City Council will consider approving an agreement for services with Mydatt Services, Inc. d/b/a Block by Block in the amount of

\$388,117 for security ambassador services to provide bicycle patrols along Sunset Boulevard for 2016-2018.

RECOMMENDATIONS: 1) Approve an agreement for services with Mydatt Services, Inc. d/b/a Block by Block in the amount of \$388,117 (\$192,137 for FY17 and \$195,980 for FY18) for security ambassador services to provide bicycle patrols along Sunset Boulevard; and 2) Authorize the City Manager or designee to execute documents incident to the agreement.

2.CC. AGREEMENT FOR SERVICES WITH MYDATT SERVICES, INC. D/B/A BLOCK BY BLOCK (SANTA MONICA BOULEVARD) [K. COOK]:

SUBJECT: The City Council will consider approving an agreement for services with Mydatt Services, Inc. d/b/a Block by Block in the amount of \$2,097,976 for security ambassador services to provide bicycle patrols along Santa Monica Boulevard and for special events as requested by the City for 2016-2018.

RECOMMENDATIONS: 1) Approve an agreement for services with Mydatt Services, Inc. d/b/a Block by Block in the amount of \$2,097,976 (\$1,038,800 for FY17 and \$1,059,176 for FY18) for security ambassador services to provide bicycle patrols along Santa Monica Boulevard and for special events as requested by the City; and 2) Authorize the City Manager or designee to execute documents incident to the agreement.

2.DD. AGREEMENT FOR SERVICES WITH BUFFALO COMPUTER GRAPHICS [K. COOK]:

SUBJECT: The City Council will consider approving an agreement for services with Buffalo Computer Graphics in the amount of \$36,000 for Emergency Operations Center software for 2016-2018.

RECOMMENDATIONS: 1) Approve an agreement for services with Buffalo Computer Graphics in the amount of \$36,000 for Emergency Operations Center software; and 2) Authorize the City Manager or designee to execute documents incident to the agreement.

2.EE. AGREEMENT FOR SERVICES WITH THE MAPLE COUNSELING CENTER FOR COUNSELING SERVICES [K. COOK]:

SUBJECT: The City Council will consider approving an agreement for services with The Maple Counseling Center in the amount of \$66,620 for counseling services for the West Hollywood community for 2016-2018.

RECOMMENDATIONS: 1) Approve an agreement for services with The Maple Counseling Center in the amount of \$66,620 (\$31,000 for FY17 and \$31,620 for FY18 and \$4,000 for group counseling as requested by the City) for counseling services for the West Hollywood community; and 2) Authorize the City Manager or designee to execute documents incident to the agreement.

2.FF. AGREEMENT FOR SERVICES WITH THE LOS ANGELES LGBT CENTER [K. COOK]:

SUBJECT: The City Council will consider approving an agreement for services with The Los Angeles LGBT Center in the amount of \$104,824 for Domestic Violence Safety Plan Counseling Services.

RECOMMENDATIONS: 1) Approve an agreement for services with The Los Angeles LGBT Center in the amount of \$104,824 (\$51,893 for FY17 and \$52,931 for FY18) for Domestic Violence Safety Plan Counseling Services; and 2) Authorize the City Manager or designee to execute documents incident to the agreement.

2.GG. AGREEMENT FOR SERVICES WITH GLADWELL GOVERNMENTAL SERVICES [E. SAVAGE, P. NOONAN]:

SUBJECT: The City Council will consider approval of an agreement for services with Gladwell Governmental Services to perform phase two of a study of tenancy turnover since Costa-Hawkins.

RECOMMENDATIONS: 1) Approve an agreement for services with Gladwell Governmental Services (GGS) in the amount of \$10,000 to perform phase two of a study of tenancy turnover; and 2) Authorize the City Manager or designee to execute documents incident to the Amendment.

2.HH. AGREEMENT FOR SERVICES WITH MICHAEL BAKER INTERNATIONAL FOR ON-CALL SERVICES RELATED TO SOCIAL SERVICES AND THE EVALUATION OF TRANSIT PROGRAMS [E. SAVAGE, D. GIUGNI, C. PLANCK, P. SLOANE GOODMAN]:

SUBJECT: The Social Services Division is seeking approval of an Agreement for Services with Michael Baker International to provide as-needed assistance with community engagement, technical support and reports in response to community and elected official inquiries and assistance with the final evaluation of transit services.

RECOMMENDATIONS: 1) Approve an Agreement for Services in an amount not to exceed \$15,000 with Michael Baker International to conduct on-call services for the City's Social Services Division including the evaluation of transit services; and 2) Authorize the City Manager, or designee, to execute documents incidental to the Agreement for Services.

2.II. AGREEMENT FOR FIBER INFRASTRUCTURE INSTALLATION WITH HP COMMUNICATIONS, INC. [D. WILSON, E. TSIPIS, K. COOK]:

SUBJECT: The City Council will consider approving an agreement with HP Communications, Inc. to design and install fiber infrastructure to support Advanced License Plate Recognition (ALPR) Cameras and other fiber dependent technologies such as Wi-Fi and smart sensors.

RECOMMENDATIONS: 1) Approve a three year agreement with HP Communications, Inc. for a total not-to-exceed amount of \$350,000 to design and install fiber infrastructure; 2) Authorize the Director of Finance and Technology Services to approve change orders related to the project

implementation; and 3) Authorize the City Manager or designee to execute documents incident to the Agreement.

2.JJ. AGREEMENT FOR SERVICES WITH ANDREWS TECHNOLOGY HMS IMPLEMENTING NOVATIME FOR WEB-BASED TIMEKEEPING SYSTEM [D. WILSON, L. QUIJANO, B. ROSEN]:

SUBJECT: The City Council will consider approving an agreement for services with Andrews Technology HMS for NOVAtime SAAS web-based timekeeping system.

RECOMMENDATIONS: 1) Approve an agreement with Andrews Technology HMS to implement NOVAtime Software as a Service web-based time and attendance system in an amount not to exceed \$37,755 plus a \$5,000 contingency for unforeseen work in the first year; and \$19,580 for the second through fifth years for annual licensing, maintenance, hosting and support; and 2) Authorize the City manager or his designee to execute and sign all related documents.

2.KK. AGREEMENT FOR SERVICES WITH KEYSER MARSTON FOR THE DEVELOPMENT OF AN EQUITABLE COST SHARE METHODOLOGY FOR WEST HOLLYWOOD'S SEISMIC RETROFIT PROGRAM [S. DEWOLFE, J. KEHO, S. BAILEY, C. ZABALA, D. GRAY, E. SAVAGE]:

SUBJECT: The City Council will consider approving a professional services agreement with Keyser Marston for the development of an equitable cost share methodology for the City's seismic retrofit program and to assist the City with the development and implementation of a community engagement plan.

RECOMMENDATIONS: 1) Approve an agreement with Keyser Marston in an amount not to exceed \$30,350 for the development of an equitable cost share methodology and the development and implementation of a community engagement plan for the City's seismic retrofit program; and 2) Authorize the City Manager or designee to execute all documents incident to the Agreement.

2.LL. APPROVAL OF THE RECLASSIFICATION OF SIX POSITIONS, THREE NEW CLASSIFICATION SPECIFICATIONS AND THE REVISION OF TWO CLASSIFICATION SPECIFICATIONS [C. SCHROEDER, S. SCHUMACHER, Y. MAURIS, B. FRIEDEL]:

SUBJECT: The City Council will consider the recommendation from the Human Resources Division for approval of the reclassification of six positions, three new classification specifications and the revision of two classification specifications.

RECOMMENDATIONS: 1) Approve the reclassification of the Public Information Officer within the Communications Division of the City Manager's Department. Approve the revised classification specification of Public Information Officer. Authorize salary placement from Grade 5280 to Grade 5290. The salary difference has been included in the FY 2016-2017 budget; 2) Approve the reclassification of one Special Events

Technician position to Special Events Coordinator position within the Special Events Division of the Department of Human Services and Rent Stabilization. Authorize salary placement from Grade 5220 to Grade 5280. The salary difference has been included in the FY 2016-2017 budget; 3) Approve the reclassification of the Financial Management Analyst position to Senior Financial Management Analyst position within the Revenue Management Division of the Finance & Technology Department. Approve the new classification specification of Senior Financial Management Analyst. Authorize salary placement from Grade 4280 to Grade 4290. The salary difference has been included in the FY 2016-2017 budget; 4) Approve the reclassification of two Senior Maintenance Technician positions to Lead Maintenance Technician within the Facilities and Field Services Division of the Department of Public Works. Approve the new classification specification of Lead Maintenance Technician. Authorize salary placement from Grade 5210 to Grade 5230. The salary difference has been included in the FY 2016-2017 budget; 5) Approve the reclassification of the Aquatics Coordinator position to Aquatics Supervisor within the Recreation Division of the Department of Human Services and Rent Stabilization. Approve the new classification specification of Aquatics Supervisor. Authorize salary placement from Grade 5220 to Grade 5280. The salary difference has been included in the FY 2016-2017 budget; and 6) Approve the reclassification of three Recreation Coordinator positions within the Recreation Division of the Department of Human Services and Rent Stabilization. Approve the revised classification specification of Recreation Coordinator. Authorize salary placement from Grade 5220 to Grade 5240. The salary difference has been included in the FY 2016-2017 budget.

2.MM. APPROVAL OF MEMORANDUM OF UNDERSTANDING WITH THE WEST HOLLYWOOD MANAGERS ASSOCIATION FOR THE PERIOD OF JULY 1, 2016 THROUGH JUNE 30, 2021 AND CHANGES TO THE EXECUTIVE SALARY BAND [P. AREVALO, C. SCHROEDER, S. SCHUMACHER] This item has been moved to New Business as Item 5.B.

2.NN. GRANT APPLICATION AND EXPENDITURE PLAN FOR THE JUSTICE ASSISTANCE GRANT (JAG) 2016 [K. COOK]:

SUBJECT: City Council will consider authorizing Public Safety staff to apply for and then accept, if applicable, the US Department of Justice's Bureau of Justice Assistance's annual allocation for the Justice Assistance Grant (JAG) 2016 Program.

RECOMMENDATIONS: 1) Authorize staff to apply for and accept, if applicable, the US Department of Justice's Bureau of Justice Assistance's annual allocation to the City of West Hollywood of \$21,903 for the Justice Assistance Grant (JAG) 2016 Program; 2) Upon award of the grant, authorize the Director of Finance and Technology Services to increase revenues and expenditures by an equal amount, which will be determined

upon successful award of the grant and is projected to be \$21,903; 3) Authorize the expenditure of JAG funds for the continuation and expansion of the Park Security Patrol Program; and 4) Authorize the City Manager, or designee, to execute documents incident to the grant.

2.OO. SECTION 5310 GRANT AWARDS FOR DIAL A RIDE REPLACEMENT VEHICLES AND EXPANSION OF TLC PROGRAM FROM LA METRO/FEDERAL TRANSIT ADMINISTRATION [E. SAVAGE, D. GIUGNI, C. PLANCK, P. SLOANE GOODMAN]:

SUBJECT: The City Council will consider authorizing City staff to accept two funding awards from the Los Angeles County Metropolitan Transit Authority (LACMTA) under FTA Section 5310.

RECOMMENDATIONS: 1) Authorize the City Manager to sign an MOU with LACMTA in the amount of \$297,000 Federal Section 5310 (Traditional Capital) funds; 2) Authorize the Director of Finance and Technology to accept revenues of \$297,000 to account 202-424086 and authorize expenses of \$330,000 from account 202-4-05-53-701020 for the purchase of five new Dial A Ride vehicles; 3) Authorize the City Manager to sign an MOU with LACMTA in the amount of \$259,626 Federal Section 5310 (Other Capital and Operating Assistance) funds; 4) Authorize the Director of Finance and Technology to accept revenues of \$259,626 over a three-year period to account 202-424085 and authorize expenses of up to \$50,000 from account 202-4-05-53-701019 for purchase of a new vehicle and \$372,711 from 202-3-05-53-538054 for service operations of expansion and extension of the "TLC" Door to Door service; and 5) Authorize the Director of Finance and Technology Services to allocate up to a combined total of \$196,085 from Prop A to the expense accounts named above, to fund the City match for the grants.

2.PP. "ENJOY YOUR MORNING" RESIDENT APPRECIATION PROGRAM [L. MEISTER, A. LOVANO]:

SUBJECT: The City Council will consider implementing a Resident Appreciation Program, whereby parking meter hours of enforcement will start at 10 am rather than 8 am from December 26, 2016 to December 31, 2016.

RECOMMENDATIONS: 1) Direct the Parking Division to begin parking meter enforcement at 10 am rather than 8 am from December 26, 2016 through December 31, 2016; and 2) Direct the Communications Division to utilize all appropriate communication tools to promote the change in enforcement hours including, but not limited to, the City's website and social media tools.

2.QQ. MICRO-PARK DESIGN COMPETITION [J. D'AMICO, L. HORVATH, A. LOVANO]:

SUBJECT: The City Council will consider directing the Community Development Department to organize a micro-park or parklet design competition for two proposed sites in West Hollywood as a follow up to

the City Council's "Creative Utilization of Public Spaces" staff report approved in October 2015.

RECOMMENDATIONS: 1) Direct the Community Development Department to work with the Arts & Economic Development Division to organize a micro-park design competition at two or more proposed sites within 90 days; 2) Direct the Communications Division to utilize all appropriate communication tools to promote the micro-park design competition including, but not limited to, the City's website and social media tools; 3) Authorize the Director of Finance and Technology Services to allocate \$10,000 from next year's FY 16-17 Budget in the Special Council Programs account number 100-1-01-00-531001 for costs associated with organizing the competition and constructing the winning micro-park designs; and 4) Work with Director of Finance and Technology Services to identify funds for the installation and construction of longer term micro-parks from next year's FY 16-17 Budget and return to City Council with an update in August 2016.

2.RR. CO-SPONSORSHIP OF THE 2ND ANNUAL 2016 CANNABIS EDUCATION FORUM [L. HORVATH, A. LOVANO]:

SUBJECT: The City Council will consider approving a co-sponsorship of the 2nd Annual 2016 Cannabis Education Forum.

RECOMMENDATIONS: 1) Approve co-sponsorship of the 2nd Annual 2016 Cannabis Education Forum on Saturday, August 20, 2016; 2) Authorize the use of the West Hollywood City Council Chambers and closure of the auto court on Saturday, August 20, 2016 from 7:00 am – 7:00 pm and waive facility use fees, parking fees for all-day parking in the 5-story parking structure for attendees of the event and special event permit fees; 3) Direct the Communications Division to utilize all appropriate communications tools to promote the event including, but not limited to, the City's website, a press release, social media tools; 4) Authorize the Cannabis Education Forum to utilize the City of West Hollywood's name and logo on all printed and online promotional materials; 5) Direct the Communications Division's WeHoTV production staff to film the panel discussions at the event; and 6) Authorize the Director of Finance and Technology Services to allocate \$5,000 for associated costs from next fiscal year's FY 16-17 Budget in the Special Council Programs account number 100-1-01-00-531001.

2.SS. CO-SPONSORSHIP OF THE L-PROJECT'S FRIDA ART & MUSIC FESTIVAL [J. DURAN, L. MEISTER, A. LOVANO]:

SUBJECT: The City Council will consider co-sponsorship of the L-Project's Frida Art & Music Festival on Saturday, September 17th in Fiesta Hall at Plummer Park from 4 p.m. to 9 p.m.

RECOMMENDATIONS: 1) Approve co-sponsorship of The L-Project's Frida Art & Music Festival and authorize the use of the City name and logo on invitations, programs, and other collateral materials; 2) Approve the use of Fiesta Hall at Plummer Park and waive room usage fee, event

permit fees, the Plummer Park three hour parking regulation, and associated fees; 3) Allow the consumption of food and alcohol on City-owned property and buildings during the event; 4) Direct the Communications Division to utilize all appropriate communication tools to promote the event including, but not limited to, the City's website and social media tools; and 5) Authorize the Director of Finance and Technology Services to allocate \$2,000 from next year's FY 16-17 Budget in the Special Council Programs account number 100-1-01-00-531001 for costs associated with providing the required fire safety officer and sheriff deputies for the duration of the event.

2.TT. RESOLUTIONS IN SUPPORT OF AB 2179 (GIPSON) HEPATITIS C TESTING AND AB 2439 (NAZARIAN) HIV TESTING [J. DURAN, H. MOLINA, A. LOVANO]:

SUBJECT: The City Council will consider supporting two bills related to HIV testing and Hepatitis C virus (HCV) testing.

RECOMMENDATIONS: 1) Adopt Resolution No. 16 - _____ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD IN SUPPORT OF AB 2179 (GIPSON) HEPATITIS C TESTING;" 2) Adopt Resolution No. 16 - _____ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD IN SUPPORT OF AB 2439 (NAZARIAN) HIV TESTING;" and 3) Direct staff to send copies of the adopted resolutions to Assemblymembers Richard Bloom, Mike Gipson and Adrin Nazarian, Senator Benjamin Allen, other legislators, and statewide partners.

2.UU. A RESOLUTION IN SUPPORT OF H.R. 5373 (GRIJALVA) "LGBT DATA INCLUSION ACT" [J. HEILMAN, J. DURAN, A. LOVANO]:

SUBJECT: The City Council will consider adopting a resolution in support of H.R. 5373 (Grijalva, D-AZ), the LGBT Data Inclusion Act, which would require federal surveys such as the American Community Survey and the U.S. Census to include data collection on sexual orientation and gender identity.

RECOMMENDATIONS: 1) Adopt Resolution No. 16-_____ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD IN SUPPORT OF H.R. 5373 (GRIJALVA), THE LGBT DATA INCLUSION ACT;" and 2) Direct staff to send signed copies of the adopted resolution to the offices of President Barack Obama, U.S. Senators Dianne Feinstein and Barbara Boxer, Representatives Adam Schiff and Raul M. Grijalva, and other statewide partners as appropriate.

2.VV. WEST HOLLYWOOD RESPONDS: COMMUNITY RESOURCES IN WAKE OF THE ORLANDO SHOOTING [L. MEISTER, A. LOVANO]:

SUBJECT: The City Council will consider directing staff to identify and disseminate resources for the community to respond and donate to those impacted by the shooting in Orlando.

RECOMMENDATIONS: 1) Direct staff to identify resources to help those impacted by the Orlando shooting, including, organizations where community members can donate; locations where community members can give blood, clothes, and other necessities; and agencies offering counseling and other social services needs; 2) Direct the Communications Division to utilize all appropriate communication tools to promote the resources including, but not limited to, the City's website and social media tools; and 3) Direct the Public Safety Department to report back to City Council at an upcoming meeting on how the City prepares for major special events and emergency situations.

3. PUBLIC HEARINGS:

None.

4. UNFINISHED BUSINESS:

4.A. 2016-18 OPERATING BUDGET AND 2016-21 CAPITAL WORK PLAN [P. AREVALO, D. WILSON, J. LEONARD, C. SAFRIET]:

SUBJECT: The City Council will consider adopting the City of West Hollywood Operating Budget and Capital Work Plan for fiscal year 2016-17. The fiscal year 2017-18 Operating Budget and Capital Work Plan for fiscal years 2017-2021 are presented in the budget document for planning purposes and will be updated prior to the start of each fiscal year.

RECOMMENDATIONS: 1) Adopt Resolution Number 16-_____ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD ADOPTING THE BUDGET FOR FISCAL YEAR 2016-17" as specified in the Statement of Changes to Fund Balance (Attachment 1), or as amended by the City Council; 2) Adopt the division work plans and capital work plans presented in the 2016-18 Operating Budget and 2016-2021 Capital Work Plan (as previously provided to the City Council and available online, at the City Clerk's office, and at the Library); 3) Approve the list of Pre-Approved Organizations and Events for City Councilmembers to attend at the City's expense (Attachment 2); 4) Approve adding the following new positions: Director in the Arts & Economic Development Division; Director in the Communications Division; Assistant Director in the General Accounting Division; Administrative Analyst in the Public Safety Administration Division; Social Services Program Administrator in the Social Services Division; and Principal Civil Engineer in the Engineering Division; 5) Approve eliminating the following positions: Manager in the Communications Division; and Manager in the General Accounting Division; and 6) Approve reclassifying the following positions: Director of Finance & Technology Services and Director of Community Development positions to include Deputy City Manager duties and freezing the existing Assistant City Manager position; either the Assistant to the City Manager or the Senior Management Analyst to a manager-level position in the City Manager's Division; and Cultural Affairs

Administrator to Arts Manager in the Arts & Economic Development Division.

5. NEW BUSINESS:

5.A. APPOINTMENTS TO THE RUSSIAN ADVISORY BOARD AND WOMEN'S ADVISORY BOARD [Y. QUARKER, M. CROWDER]:

SUBJECT: The City Council will consider making appointments to the Russian Advisory Board and Women's Advisory Board.

RECOMMENDATIONS: 1) Councilmember Horvath to make a direct appointment to the Russian Advisory Board; and 2) Call for nominations for an at-large appointment to the Women's Advisory Board.

5.B. APPROVAL OF MEMORANDUM OF UNDERSTANDING WITH THE WEST HOLLYWOOD MANAGERS ASSOCIATION FOR THE PERIOD OF JULY 1, 2016 THROUGH JUNE 30, 2021 AND CHANGES TO THE EXECUTIVE SALARY BAND [P. AREVALO, C. SCHROEDER, S. SCHUMACHER]:

SUBJECT: The City Council will consider approving the Memorandum of Understanding (MOU) with the West Hollywood Managers Association (WHMA), for the period of July 1, 2016, through June 30, 2021 and changes to the Executive Salary Band. The MOU has been ratified by WHMA.

RECOMMENDATIONS: 1) Approve the Memorandum of Understanding with West Hollywood Managers Association (WHMA), which incorporates the agreements contained in the attached Memorandum of Understanding (MOU); 2) Authorize the City Manager to execute the Memorandum of Understanding on behalf of the City; and 3) Approve the proposed Executive Salary Band, which establishes the salary of Executive Team Members.

EXCLUDED CONSENT CALENDAR: Items removed from the Consent Calendar for separate discussion are considered at this time.

6. LEGISLATIVE:

6.A. AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD REQUIRING LICENSURE OF TOBACCO RETAILERS TO REDUCE THE ILLEGAL SALE OF TOBACCO TO MINORS BY ADDING CHAPTER 5.114 TO TITLE 5 (BUSINESS LICENSES, REGULATIONS AND PERMITS) OF THE WEST HOLLYWOOD MUNICIPAL CODE; AMENDING SECTION 5.08.010 (BUSINESSES REQUIRED TO BE LICENSED) TO INCLUDE "TOBACCO RETAILERS;" RENAMING CHAPTER 7.12 (TOBACCO VENDING MACHINES AND ADVERTISING SIGNS), AMENDING SECTIONS 7.12.020, 17.12.050, AND 7.12.060, AND REPEALING SECTIONS 7.12.010, 7.12.030, AND 7.12.035 AND 7.32 (TOBACCO SALES NEAR SCHOOLS) IN ORDER TO ELIMINATE REDUNDANCY

WITH CHAPTER 5.114; AND AMENDING THE DEFINITION OF "SMOKE/SMOKING" IN SECTION 7.08.020(14) (DEFINITIONS) TO INCLUDE EMISSIONS FROM ELECTRONIC SMOKING DEVICES [O. DELGADO, J. AUBEL, D. MICK]:

SUBJECT: The West Hollywood City Council will review and approve an amendment to the Business License Ordinance creating a new category of business license, Tobacco Retailers License.

RECOMMENDATION: Introduce on first reading ORDINANCE NO. 16-_____" AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD REQUIRING LICENSURE OF TOBACCO RETAILERS TO REDUCE THE ILLEGAL SALE OF TOBACCO TO MINORS BY ADDING CHAPTER 5.114 TO TITLE 5 (BUSINESS LICENSES, REGULATIONS AND PERMITS) OF THE WEST HOLLYWOOD MUNICIPAL CODE; AMENDING SECTION 5.08.010 (BUSINESSES REQUIRED TO BE LICENSED) TO INCLUDE "TOBACCO RETAILERS;" RENAMING CHAPTER 7.12 (TOBACCO VENDING MACHINES AND ADVERTISING SIGNS), AMENDING SECTIONS 7.12.020, 17.12.050, AND 7.12.060, AND REPEALING SECTIONS 7.12.010, 7.12.030, AND 7.12.035 AND 7.32 (TOBACCO SALES NEAR SCHOOLS) IN ORDER TO ELIMINATE REDUNDANCY WITH CHAPTER 5.114; AND AMENDING THE DEFINITION OF "SMOKE/SMOKING" IN SECTION 7.08.020(14) (DEFINITIONS) TO INCLUDE EMISSIONS FROM ELECTRONIC SMOKING DEVICES."

PUBLIC COMMENT: This time is set aside for the public to address the Council on any item of interest within the subject matter jurisdiction of the Council that could not be heard under Item 1 at the beginning of the meeting.

COUNCILMEMBER COMMENTS: Additional general comments, announcements, requests of staff and/or other issues of concern to Councilmembers are briefly presented at this time.

ADJOURNMENT: The City Council will adjourn to its next regular meeting, which will be on Monday, July 18, 2016 at 6:30 P.M. at West Hollywood Park Public Meeting Room - Council Chambers.

UPCOMING MEETING SCHEDULE				
Date	Day	Time	Meeting Type	Location
July 18	Monday	6:30 PM	Regular Meeting	West Hollywood Park Council Chambers
August 15	Monday	6:30 PM	Regular Meeting	West Hollywood Park Council Chambers
September 19	Monday	6:30 PM	Regular Meeting	West Hollywood Park Council Chambers
October 17	Monday	6:30 PM	Regular Meeting	West Hollywood Park Council Chambers

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