

WEST HOLLYWOOD The Creative City



ASSISTANT PLANNER

(Long Range & Mobility Planning Division)
\$6,803—\$8,693 (monthly)

The Opportunity: Join a team of creative professionals who are working to bring lasting enhancements to the City of West Hollywood. Participate in planning efforts focused on the integration of land use and mobility planning through community outreach, policy development and program implementation. This is an entry-level planning position in which you will use research, analytical, and communication skills to develop and implement creative solutions to the City's planning challenges and assist with implementation of the City's recently adopted General Plan. Experience with graphic communications and design software is required to be successful in the position.

The Division: Located within the Community Development Department, the Long Range and Mobility Planning Division links land use and transportation decisions to enhance our City's character, economy, livability, and environmental sustainability. The division accomplishes this goal by working with the community to identify solutions. We develop policies and plans that guide future development and change in the City; and help to maintain and improve neighborhood livability through traffic calming and management, pedestrian and bicycle safety improvements, and assessing the impact of local development on the transportation system.

The Requirements: Bachelor's degree from an accredited four-year college or university in a related field and one to two years of progressively responsible experience; or any combination of education, training and experience which provides the required knowledge, skills and abilities to perform the essential functions of the job.

**Deadline to submit application:
June 17, 2016 at 5:00 p.m.**



Applicants must submit a City job application with the Human Resources Division by the filing deadline. To apply and view additional job information please visit www.weho.org/services/employment. If you are unable to submit your application materials online you can obtain an application package by contacting (323) 848-6860 or at City Hall, 8300 Santa Monica Blvd., West Hollywood, CA 90069. Postmarks will not be accepted. AA/EOE If you have questions or need special accommodations with the recruitment process, please contact Seantea Burroughs at (323) 848-6365 or sburroughs@weho.org