

**MINUTES
HUMAN SERVICES COMMISSION
SPECIAL MEETING
CITY OF WEST HOLLYWOOD
TUESDAY, APRIL 19, 2016**

**WEST HOLLYWOOD COMMUNITY CENTER AT PLUMMER PARK /
ROOMS 1 AND 2
7377 SANTA MONICA BOULEVARD
WEST HOLLYWOOD 90046**

1. CALL TO ORDER

A special meeting of the West Hollywood Human Services Commission was called to order by Chair Jimmy Palmieri at 6:00 p.m., Tuesday, April 19, 2016, in Rooms 1 and 2 of the West Hollywood Community Center at Plummer Park, 7377 Santa Monica Boulevard, West Hollywood.

A. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Marcy Norton.

B. ROLL CALL

Present: Elizabeth Anderson, Sam Borelli, Ruth Cislowski, Steven L. Davis, Barbara Meltzer, Jimmy Palmieri, Patrick Shandrick.

Not Present: None.

A quorum was present at all times. Also present were Elizabeth Savage, Director of Human Services and Rent Stabilization; David Giugni, Social Services Manager; Corri Planck, Leslie Isenberg, Derek Murray, and Jeff Book.

C. APPROVAL OF AGENDA

Commissioner Shandrick asked that Item 2.B., Update on Key Social Services Programming be moved from the Consent Calendar to Excluded Consent. With that change, the agenda was unanimously approved on a motion by Commissioner Borelli, seconded by Commissioner Davis.

D. APPROVAL OF MINUTES

Commissioner Anderson asked for the minutes of the March 8, 2016, meeting to include a note on rescheduling the Exhibit B training. With this addition, the minutes of the March 8, 2016, and April 12, 2016, meeting were approved on a motion by Commissioner Davis, seconded by Commissioner Meltzer.

E. PUBLIC COMMENT

1. Yola Dore spoke about funding for social services for people with disabilities.

2. CONSENT CALENDAR

A. SENIOR MONTH

The staff report on Senior Month was approved as part of the Consent Calendar.

3. UNFINISHED BUSINESS

A. REPROGRAMMING OF UNSPENT FUNDS FROM SOCIAL SERVICES CONTRACTS

Staff presented a recommendation to reallocate \$97,710.01 in unspent Social Services funds to substance abuse treatment, which was spent out as of February 2016. These services would be provided under the existing fee-for-service contracts with A Safe Refuge and the Tarzana Treatment Center. Commissioners discussed the need for these services along with those provided by other agencies. Commissioner Davis moved to recommend allocation of \$60,300 to those two agencies, and permit other agencies to apply for the remainder of \$37,410.01. This was seconded by Commissioner Cislowski and approved, 6 votes to 1. By consensus the Commission designated Commissioners Cislowski and Meltzer as a subcommittee to review applications for the remainder of funds, with Commissioner Davis as an alternate.

4. NEW BUSINESS

A. SOCIAL SERVICES PROGRAM PRIORITIES – 2016 FUNDING PROCESS

Public Comment:

1. Tripp Mills of the LA LGBT Center's Senior Services program spoke about their 3,500 registered participants, of whom 8 to 10 percent are West Hollywood community members.

Staff welcomed Abby Arnold, who has helped write the draft Request for Proposals for Social Services. Staff presented a one-page diagram showing the numerous types of input that have influenced the RFP draft, including discussions with boards and commissions. Commissioner Borelli noted a theme of food and nutrition throughout the input from various directions, and that these services need to be expanded, not just maintained. Commissioner Shandrick spoke about case management services that have the capacity for clients with mental health or substance abuse issues, and barriers to entry for those who would benefit from these services. Commissioner Cislowski spoke about how the City's services will be affected due to PATH not seeking a continuation of its contract, and SOVA Food Pantry closing its closest location. Commissioner Davis moved to approve the recommended priorities, as adapted by Commission input. This was seconded by Commissioner Anderson and approved unanimously.

B. RECOMMENDATION TO RELEASE THE 2016 REQUEST FOR PROPOSALS DOCUMENT

Staff presented the draft 2016 RFP document, which has been designed for accessibility and to communicate a realistic view of the City's expectations for social services. Commissioners discussed a variety of specific points in the text. Commissioner Borelli moved to recommend approval and issuance of the RFP with the input provided by the Commission. This was seconded by Commissioner Shandrick and unanimously approved.

5. EXCLUDED CONSENT

A. UPDATE ON KEY SOCIAL SERVICES PROGRAMMING

Staff presented a report providing current information on key social services programming. Commissioner Shandrick spoke about the challenges posed by changes with SOVA and PATH, given the City's long history with both agencies. He said this may provide an opportunity to partner with PATH on their longer-term permanent supportive housing. Staff reviewed the history of the City's interaction with the Jewish Free Loan program, which is in the City budget under Social Services, but is not part of Social Services contracting. With regard to SOVA, the plan is for participants to use the Pico-Robertson location, home delivery, and/or a pop-up location, possibly at St. Thomas the Apostle. Commissioner Davis spoke about issues with the LA LGBT Center's Senior Services program.

6. ITEMS FROM STAFF

Staff presented information on upcoming Senior Month (May) activities, including the Senior Health Fair and a televised Senior Advisory Board meeting; discussed providing information on PrEP in connection with the LA LGBT Center; and spoke about the recent Kids Fair.

7. PUBLIC COMMENT

There was no additional public comment.

8. ITEMS FROM COMMISSIONERS


Commissioner Anderson spoke about the What's Hot in Aging meeting, which Commissioner Meltzer also attended. Commissioner Davis thanked staff for its work. Commissioner Borelli spoke a friend's children enjoying the Kids Fair. Commissioner Shandrick attended the Rent Stabilization Commission, which had an item regarding the Affordable Housing wait list. He asked for this to be provided to this Commission as well. Commissioner Meltzer attended an AARP Livable Communities advisory board meeting this morning. She spoke about nutrition, genomics, and longevity. Commissioner Palmieri said his neighbors are concerned about homeless people in Kings Road Park. He spoke about the Lesbian and Gay Advisory Board, and the possibility of funding grants to youth to go beyond their GED.

9. ADJOURNMENT

The Human Services Commission was adjourned at 9:30 pm.

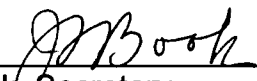
The next meeting is at 6 pm, Tuesday, May 10, 2016, in the West Hollywood Library Community Meeting Room, 625 North San Vicente Boulevard, West Hollywood 90069.

APPROVED BY A MOTION OF THE HUMAN SERVICES COMMISSION ON THE 10TH DAY OF MAY 2016



Jimmy Palmieri, Chair

Attest:



Jeff Book, Secretary