



**BUSINESS LICENSE COMMISSION
CITY OF WEST HOLLYWOOD
SPECIAL MEETING MINUTES
Tuesday, October 6, 2015**

1. CALL TO ORDER: Chair Zaden called the meeting to order at 5:00 P.M.

a. PLEDGE OF ALLEGIANCE: Vice-Chair Charity led the Pledge of Allegiance.

b. ROLL CALL:

PRESENT: Chair Zaden
Vice-Chair Charity
Commissioner Bridle
Commissioner Kay
Commissioner Kazakos
Commissioner King
Commissioner Lo

ALSO PRESENT: Director of Public Works Oscar Delgado, Code Compliance Manager Jeffery Aubel, Business License Officer Jeff Strong, Staff Liaison, Anne Van Valkenburgh, Staff Attorney Jonathan Holub, City Attorneys Mike Jenkins and Shahiedah Coates.

c. APPROVAL OF THE AGENDA:

ACTION: Approve the Business License Commission Special Meeting Agenda of Tuesday, October 6, 2015. **Moved by Commissioner Lo, seconded by Commissioner Kazakos, and unanimously passes.**

d. Public Comment: None

2. CONSENT CALENDAR: None.

3. PUBLIC HEARINGS: None.

4. UNFINISHED BUSINESS: None.

5. NEW BUSINESS:

A. ACTION: City Attorney, Mike Jenkins provided Brown Act and Rosenberg's Rules of Order Training for the Business License Commission.

6. EXCLUDED CONSENT CALENDAR: None.

7. ITEMS FROM STAFF: None

8. PUBLIC COMMENT: None

9. ITEMS FROM COMMISSIONERS/BOARD MEMBERS: None.

10. ADJOURNMENT:

The Business License Commission adjourned at 6:20 PM. The next required meeting for this body will be held on Tuesday, October 6, 2015 at 7PM in City Hall, 8300 Santa Monica Boulevard, West Hollywood, CA 90069.

APPROVED BY A MOTION OF THE BUSINESS LICENSE COMMISSION ON
THIS DAY, 3RD OF MAY, 2016.


SIBYL ZADEN, CHAIRPERSON

ATTEST:


YESSICA BENITEZ, BUSINESS LICENSE OFFICER