

**HUMAN SERVICES COMMISSION
CITY OF WEST HOLLYWOOD
TUESDAY, MAY 10, 2016
6:00 PM**

**WEST HOLLYWOOD LIBRARY
COMMUNITY MEETING ROOM
625 N. SAN VICENTE BLVD.
WEST HOLLYWOOD 90069**

In compliance with the Americans with Disabilities Act of 1990, Assistive Listening Devices (ALD) will be available for check-out at this meeting. If you require special assistance to participate in this meeting (e.g., a signer for the hearing-impaired), you must submit your request in writing or call the Department of Human Services and Rent Stabilization at (323) 848-6471 at least 48 hours prior to the meeting. The City TTD line for the hearing-impaired is (323) 848-6496.

Special meeting-related accommodations (e.g., transportation) may be provided upon written request to the Department of Human Services and Rent Stabilization at least 48 hours prior to the meeting. For information on public transportation, call 323.GO.METRO (323-466-3876) or go to www.metro.net.

1. CALL TO ORDER

A. PLEDGE OF ALLEGIANCE

B. ROLL CALL

C. APPROVAL OF AGENDA

D. APPROVAL OF MINUTES

1. Minutes of April 19, 2016

E. PUBLIC COMMENT

The Human Services Commission values your comments; however, pursuant to the Ralph M. Brown Act, the Commission cannot take action on items not listed on the posted agenda. Public Comment period is three (3) minutes per speaker, to address the Commission on agenda items, or items of general interest within the Commission's jurisdiction.

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2. CONSENT CALENDAR

The following routine matters can be acted upon by one motion. Individual items may be removed by Commissioners for separate discussion. Items removed for separate discussion will be heard following New Business items.

A. PROGRESS REPORT ON PrEPING FOR PRIDE

The Human Services Commission will receive a progress report on PrEPing for Pride.

3. UNFINISHED BUSINESS

A. MID-YEAR REPORT ON SOCIAL SERVICES CONTRACTS

The Human Services Commission will receive the mid-year report on Social Services contract programs.

B. PREPARATION FOR THE 2016-2019 SOCIAL SERVICES RFP

The Human Services Commission will receive a training on the Exhibit B: Budget Justification document, a required component of proposals submitted in response to the 2016-2019 Social Services Request For Proposal (RFP).

C. SCHEDULE FOR THE RFP REVIEW MEETING WITH APPLICANTS

The Human Services Commission will discuss the organization of the RFP review meeting scheduled for Tuesday, June 28, 2016 in the City Council Chambers.

D. SELECTION OF THE RFP SUB-COMMITTEE MEMBERS

The Human Services Commission will select members for the RFP Sub-Committee.

4. EXCLUDED CONSENT

Items removed from the Consent Calendar for separate discussion are considered at this time.

5. ITEMS FROM STAFF

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7. ITEMS FROM COMMISSIONERS

8. ADJOURNMENT

The Human Services Commission will adjourn to the Commission's review of RFPs with applicants at 1:00 pm on Tuesday, June 28, 2016, in the City Council Chambers, 625 North San Vicente Boulevard, West Hollywood 90069.

Notice: Written materials distributed to the Human Services Commission within 72 hours of this meeting are available for public inspection immediately upon distribution at the Department of Human Services and Rent Stabilization, 8300 Santa Monica Boulevard, West Hollywood, California, 90069, during normal business hours. They will also be available for inspection at the staff liaison's table during the Commission meeting.

AFFIDAVIT OF POSTING

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City of West Hollywood)

I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk and that I posted this agenda on:

Date: G. Ross
Signature: S/4/16