

**WEST HOLLYWOOD HUMAN SERVICES COMMISSION**  
**MINUTES – JULY 10, 2007**  
**COMMUNITY CONFERENCE ROOM, CITY HALL**

I. **CALL TO ORDER**

The West Hollywood Human Services Commission was called to order by Chair Steven L. Davis at 6:05 p.m., Tuesday, July 10, 2007, in the Community Conference Room at City Hall, 8300 Santa Monica Blvd., West Hollywood.

A. **PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by Roger Coggan.

B. **INSTALLATION**

Newly appointed commission member Mark Zangrando was sworn in.

C. **ROLL CALL**

Present: Ruth Cislowski, Steven L. Davis, Debra Farmer, Hywel Sims,  
Mark Zangrando.

Not Present: Charles Henry, Shirley Roberts.

A quorum was present at all times. Staff members present included Daphne Dennis, Social Services Administrator; Craig Rhea, and Jeff Book.

C. **POSTING OF AGENDA**

The secretary reported that notices for the meeting had been posted as required.

D. **PROCEDURE FOR PUBLIC COMMENT**

Persons desiring to address the meeting were asked to complete a request form.

II. **MINUTES**

Due to absence of at least four members who were present at the June 12, 2007, meeting, action on minutes for that meeting was postponed until the next meeting.

III. **ITEMS FROM THE PUBLIC**

Roz Helfand spoke about the West Hollywood Book Fair, which will be held Sunday, Sept. 30, in West Hollywood Park, from 10 a.m. to 6 p.m. The Book Fair is expecting 100 exhibits and 300 authors this year.

IV. **UNFINISHED BUSINESS**

A. **GAY & LESBIAN CENTER TRANSGENDER PROGRAM**

Tripp Mills provided a status report on behalf of Lynn Bridges, noting that there are apparently only two other transgender job placement programs in the country. He said the program is connecting with the business community, developing a needs assessment survey, and working on how to bring the program to the attention of the target community.

In response to questions, he said that what surprised them the most so far was the amount of press attention; discussed the recent job fair; and discussed the need in some businesses for protocols in dealing with transgender employees.

**B. AGENCY UPDATES**

The update from the WHEST Program was postponed.

AIDS Healthcare Foundation reported on the mobile testing program, including issues in productivity associated with the time necessary to recruit and train staff. They also want to look at alternative locations and improve coordination with city service providers. They would like to develop a master schedule for testing times and locations, so they can coordinate and fill the gaps in other services. In response to questions, they discussed confidentiality issues with walk-in testing.

Dustin Coron discussed STD treatment data from The Spot, which were low in June but at 84% of goal in July, possibly due to the timing of the Pride festival.

Roger Coggan discussed L.A. Gay & Lesbian Center Legal Services, which he said was anticipating possible funding in the domestic violence area. In response to questions, he said social changes have altered the demographics of who seeks the Center's legal services, but not the volume of inquiries. He introduced Precious Stallworth, program manager at the Center's sexual health program, who has succeeded Tiffany Horton.

**V. NEW BUSINESS**

**A. LEEZA'S PLACE**

The Commission was provided with information about Leeza's Place, a program for Alzheimer's patients and caregivers by the Leeza Gibbons Memory Foundation. There are six locations in the country, including two in Los Angeles.

**B. STAFF/COMMISSION "TO DO" LIST**

Daphne Dennis had reviewed minutes for items in this regard, and they included:

- (1) Presenting agencies in reverse alphabetical order, to give relief to those with names beginning with later letters.
- (2) Talking through the agency review process ahead of time, so agencies will be aware of what is expected of them.
- (3) Checking on whether agencies have emergency plans in place.
- (4) Allocating contract savings.

- (5) Naming the urgent fund.
- (6) Whether division publications should have a unified brand or visual style, to consistently identify their source.
- (7) Site visits to agencies.
- (8) Assisting agencies in locating affordable office space. Commissioner Cislowski suggested looking into a task force with other commissions on this subject, and Commissioner Davis said he would raise it at the chairs meeting.
- (9) Possible joint meeting with the Public Facilities Commission.

VI. ITEMS FROM THE COMMISSION

Commissioner Sims said he attended the recent homeless services providers meeting.

VII. ITEMS FROM STAFF

The Commission indicated that there would be a lack of a quorum in August.

VIII. ITEMS FROM THE PUBLIC

There were no additional items.

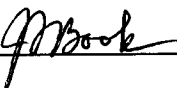
IX. ADJOURNMENT

The meeting was adjourned at 8:10 p.m.

The August regular meeting will be cancelled due to lack of a quorum, so the next regular meeting is at 6:00 p.m. on Tuesday, Sept. 11, 2007.

Signed:   
\_\_\_\_\_  
Steven L. Davis

Attest:

  
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