

The *Creative* City

IN-HOUSE JOB OPPORTUNITY

Recreation Supervisor

(Human Services and Rent Stabilization)

\$7,543.28 - \$9,638.37/ mo.

Deadline to submit application materials:

January 15, 2015 @ 5:00 pm

HR Contact: Celeste Barrino

Efficiently and effectively supervise full-time and part-time Recreation staff. Provide leadership while empowering staff and fostering a teamwork environment. Performs a wide variety of complex recreation programs management functions, develops goals and objectives for programs; evaluating operations and making changes/revisions. including; planning organizing and implementing recreation and educational programming and special events. Develop and monitor program budgets; review and oversee contracts. Meets with citizens and associations to discuss programs and provide information; and completes various administrative correspondence and reports.

TO APPLY: Please complete an online application.

<http://agency.governmentjobs.com/weho/default.cfm?promotionaljobs=1>

