



City of West Hollywood
California 1984

HYDROLOGY INVESTIGATION & SURVEY
(PHASE II - WEST HOLLYWOOD PARK MASTER PLAN IMPLEMENTATION)

The City of West Hollywood ("CITY"), invites proposals for Hydrology Investigation and Survey Services of West Hollywood Park. Proposals shall be submitting electronically at:
<http://www.weho.org/CITY-hall/CITY-departments/public-works/public-works-proposals>.

The Procurement Schedule is as Follows:

- November 5, 2015 Request for Proposal released
- November 17, 2015 Mandatory Pre-Bid Walk – 10:00 a.m.
- November 20, 2015 Deadline for Requests for Clarification – 1:00 p.m.
- December 1, 2015 Deadline for Proposal Submission – 4:00 p.m.

Minimum Qualifications

Proposer must be a responsible firm that has been in continuous existence and has provided continuous services for the relevant requirements contained herein for at least five (5) years. Less than the minimum required experience will eliminate that Proposer from further consideration.

Proposer must have the staffing resources to provide the services required for the scope of work outlined in the specifications.

Proposer must have municipal experience.

Evaluation Criteria

- Qualifications of Firm
- Qualifications of Personnel
- Approach and Understanding of the Scope of Work
- Cost of Services

Please Refer to Other Proposal Documents: The scope of work and proposal submission process is described in more detail in the Proposal Documents. In particular, Proposers are strongly encouraged to review the Instructions to Proposers for more complete information regarding the submission of proposals.

Owner's Rights: The City of West Hollywood reserves the right to reject any and all proposals or to waive any irregularities or informalities in any proposals should it deem this necessary for the public good, and also the proposal of any Proposer who has been delinquent or unfaithful in any former contract with the City and to take all proposals under advisement for a period of ninety (90) days. No Proposer may withdraw its proposal for a period of ninety (90) days after the date from the opening thereof. The award of contract, if made, will be in accordance with the evaluation criteria provided in the specifications.

BY ORDER OF the City of West Hollywood,

AFFIDAVIT OF POSTING

State of California)

County of Los Angeles)

City of West Hollywood)

I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk and that I posted this agenda on:

Date: 11/5/15

Signature: Beth Thernal