

**City of West Hollywood**  
**Long Range & Mobility Planning**  
**Request for Proposals (RFP)**  
**Public Benefits Economic Evaluation Tool**

**Response to Questions regarding the RFP due Monday, October 19, 2015 at 5pm.**

1) Can you please provide a link to the Ordinances (listed below) under section 4 of the RFP?

a) WeHo Living Wage Ordinance No. 97-505

b) Equal Benefits Ordinance No. 03-662

**Link:** <https://www.dropbox.com/s/j98c5z5fu5adlyd/Ordinances.zip?dl=0>

2) Is this fee proposal to be included with our RFP response or is it a separate proposal?

**Yes. Please submit the fee as part of the proposal.**

3) Proposal Delivery: states that proposals shall be enclosed in envelopes plainly marked with the following information – please confirm the City wants the proposals to be enclosed in a plain envelope (no company logo, etc. and marked as directed) which will then be inserted into a shipping/ mailing box/envelope sent to the designated address and person, correct?

**Within the shipping package (e.g. box, envelop), place the proposals in an envelope with a label that states the consultant firm name, address, contact person, with their phone number and email. (Note: The proposals do not need to be separate envelopes.)**