

**REQUEST FOR PROPOSALS  
FOR  
CONSULTANT SERVICES FOR  
THE SURVEY OF EXISTING BUILDINGS  
AND SEISMIC RETROFIT PLAN**

**PUBLIC NOTICE IS HEREBY GIVEN** by the City of West Hollywood's Community Development Department inviting Requests for Proposals (RFP) from qualified engineering consulting firms to conduct a comprehensive survey of the City's existing building stock to determine potentially vulnerable buildings during seismic activity. The consulting firm will also assist with developing a seismic retrofit program and ordinance for the City. The City is looking for a Consultant that specializes in seismic evaluations and retrofits as well as experience working with municipalities. Proposals will be received in the Office of the City Clerk, 8300 Santa Monica Blvd, West Hollywood, CA 90069, up to the hour of **5:00 p.m. on Tuesday, September 22, 2015.**

A copy of the RFP can be downloaded from the City website by clicking on the link below:

<http://www.weho.org/city-hall/city-clerk/public-notices/rfp-rfq-bid-notices>

Interested firms may submit questions in writing regarding this RFP via email to Cynthia Zabala at [czabala@weho.org](mailto:czabala@weho.org) **The deadline for written questions is Monday, September 14, at 5:00 p.m.**

Anyone submitting a proposal or is on a proposal team shall not contact City personnel or City Council members regarding this RFP unless in the manner described above. From the time the City has released this RFP and throughout the evaluation period; any email, telephone, text message, social media post, face to face contact and/or non-fax communication, where there has been discussion of this RFP, may be the basis for a proposal being disqualified from consideration.

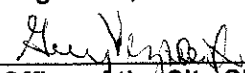
**ALL INTERESTED PERSONS/FIRMS** are invited to submit a proposal.

BY ORDER OF the City of West Hollywood.  
Yvonne Quarker, City Clerk

AFFIDAVIT OF POSTING  
State of California            )  
County of Los Angeles        )  
City of West Hollywood        )

I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk and that I posted this notice on:

Date: **August 31, 2015**

Signature:   
Office of the City Clerk