



**HISTORIC PRESERVATION COMMISSION
REGULAR MEETING MINUTES
Monday, March 23, 2015 – 7:00 P.M.**

1. **CALL TO ORDER** Chair Charlie called the meeting to order at 7:02pm.

2. **ROLL CALL**
Present: Chair Charlie, Vice-Chair Rice, Levin, Ostergren, Allison, Torgan and Bonacci

Absent: None.

STAFF PRESENT: Antonio Castillo, HPC Liaison/Associate Planner; Stephanie Cisneros, HPC Intern and Sharita Ellies, Commission Secretary

3. **APPROVAL OF AGENDA:**
The Historic Preservation Commission is requested to approve the Agenda.
Recommendation: Approve the agenda of Monday, March 23, 2015 as presented. **Moved by Commissioner Levin, seconded by Commissioner Torgan and unanimously carried.**

4. **APPROVAL OF MINUTES:**
The Historic Preservation Commission is requested to approve the minutes of prior Historic Preservation Commission meetings.
Recommendation: Approve the meeting minutes of, January 26, 2015 as amended. **Moved by Commissioner Torgan seconded by Commissioner Ostergren and unanimously carried.**

5. **Public Comment:**

CATHY BLAIVAS, RESIDENT OF THE CITY OF WEST HOLLYWOOD expressed concerns regarding a previous decision by City Council to reject the recommendation from the HPC for a Historic Overlay Zone and asked if the matter can brought back to the Commission to possibly discuss a different area for the zone.

STEPHANIE HARKER, RESIDENT OF THE CITY OF WEST HOLLYWOOD requested an update regarding the Commercial Building Survey previously discussed by Councilmember Jeffrey Prang and the HPC.

Item 7.A. Public Comment Closed.

6. **CONSENT CALENDAR:**

A. SOCIAL MEDIA POLICIES AND ASSETS:

The Historic Preservation Commission received for file the City of West Hollywood's Media Relations and Social Media Policies and Assets report. **Moved by Commissioner Torgan, seconded by Commissioner Ostergren and unanimously carried.**

Action: Receive and file.

7. EXCLUDED CONSENT CALENDAR: None.

8. PUBLIC HEARINGS: None.

9. NEW BUSINESS:

A. PRESERVATION MONTH EVENT:

HPC LIAISON ANTONIO CASTILLO suggested the following venue for the annual HPC event:

Venue: West Hollywood Library, 2nd floor

Theme: Coincide with City's 30-Year Celebration of Cityhood and the HPC's "Weho@30 Young City, Vibrant Heritage" photo exhibit.

Date: May 5, 2015 or May 11, 2015.

Members of the Commission recommended that a guest speaker or multiple architects be employed to address architecture within the City.

VICE-CHAIR RICE suggested previous recommendations by former HPC Liaison E. Stadnicki be researched and suggested a theme of historic neon signs within the City.

COMMISSIONER TORGAN recommended the venue be selected from a local designated Commercial Building such as the Emser Tile Building.

Item 9.A. Public Comments:

STEPHANIE HARKER, RESIDENT OF THE CITY OF WEST HOLLYWOOD recommended the venue be the birthplace of the City, Plummer Park and said Great Hall/Long Hall can more than accommodate the event. She also recommended Richard Settle as a potential photographer.

Item 9.A. Public Comment Closed.

10. UNFINISHED BUSINESS: None.

11. ITEMS FROM STAFF:

HPC LIAISON ANTONIO CASTILLO said there are no upcoming projects however; Staff will be revisiting potential designations identified in the 2008 Survey. He said Staff will continue the review of the remaining 72 properties and also said Staff plans to bring them before the Commission in the spring.

He said Staff will also be conducting inspections of existing Mills Act contracts that have met the 5 year inspection timeline and will also review maintenance plans with property owners and update if necessary.

He said there are no updates this month regarding the Commercial Survey but said Staff is preparing the RFP to send out to consultants.

He said former HPC Intern Stephanie Cisneros, has been hired on as a Temporary Planner which will limit her availability to the Commission but will address other areas of preservation that will be an asset to the Commission.

He advised Commission members of the upcoming California Preservation Conference (CPF) Conference in San Diego, April 29, - May 2, 2015 and said the State office of Historic Preservation (OHP) scheduled a training April 9, 2015 for Planners and Commissioners interested.

COMMISSIONER ALLISON requested a list of the remaining 72 properties with DPR's and/or address information. She also inquired about the property on Santa Monica Boulevard with an ongoing project to change out a door.

HPC LIAISON ANTONIO CASTILLO said the project initially consisted of repointing the building and a door replacement. He said Staff, as well as the Mayor was notified of the additional work and a meeting is scheduled to address the issues within the next week. He said he'll provide an update concerning the project at the next HPC meeting.

12. HISTORIC PRESERVATION COMMISSIONER COMMENTS:

COMMISSIONER ALLISON supports speaker Stephanie Harker's recommendation to have the annual HPC event at Plummer Park.

CHAIR CHARLIE thanked Staff for their update regarding Social Media and requested additional information relating to submitting HPC announcements or upcoming events to the media relations department.

HPC LIAISON ANTONIO CASTILLO said as the HPC Liaison, he's the initial contact that submits requests or contact information to the applicable person within the Public Information Office which handles all social media requests.

COMMISSIONER OSTERGREN said she also supports the recommendation by speaker, Stephanie Harker to have the Annual Event at Plummer Park.

COMMISSIONER TORGAN requested an update to the Historic Multi-family Rehabilitation Incentive Program be discussed at the next HPC meeting.

COMMISSIONER LEVIN also supports the recommendation from Stephanie Harker to have the annual event at Plummer Park.

He said Mayor Elect Horvath has requested that her current HPC appointees remain on the Commission until end of term in May 2015.

HPC LIAISON ANTONIO CASTILLO requested that pending documents forwarded to the Commission from the City Clerk's office be completed and returned as soon as possible.

13. PUBLIC COMMENT: None.

ADJOURNMENT: *The Historic Preservation Commission adjourned at 7:47 pm to a regularly scheduled meeting of the Historic Preservation Commission on **Monday, April 27, 2015, 7:00 P.M.** at Plummer Park – 7377 Santa Monica Boulevard, West Hollywood, California.*

APPROVED BY A MOTION OF THE HISTORIC PRESERVATION COMMISSION ON THIS 27th DAY OF APRIL 2015.

ATTEST:



ACTING HPC LIAISON STEPHANIE REICH



CHAIR YAWAR CHARLIE