

City of West Hollywood
Community Development Department
Long Range and Mobility Planning Division

REQUEST FOR PROPOSAL (RFP)
WeHo ACTS: Active and Community-Oriented Transportation Solutions

PUBLIC NOTICE IS HEREBY GIVEN that the City of West Hollywood is seeking a consultant or consultant team to complete two related projects: (a) a comprehensive update of the City's Transportation Demand Management Ordinance and (b) an update to the Zoning Ordinance to implement standards and incentives to promote transit-oriented infill development in Transit Overlay Zones. Both efforts are anticipated in the West Hollywood General Plan 2035 and West Hollywood Climate Action Plan. The Scope of Work for the project is detailed further in the RFP.

Instructions:

Interested firms must submit seven (7) sealed proposals to the City of West Hollywood no later than Friday, July 31, 2015 at 4:30pm and email one (1) digital copy (PDF of less than 10MB) of the submission to Chris Corrao at corrao@weho.org with the subject line "WeHo ACTS, Active & Community-Oriented Transportation Solutions." Proposals received after this time and date may be returned. Postmarks will not be accepted as proof of receipt. No oral, telephonic, faxed, emailed, or telegraphic proposals or modifications of proposals will be considered.

Proposals shall be in enclosed in envelopes plainly marked with the following information:

Proposal: WeHo Acts: Active & Community-Oriented Transportation Solutions
Name of Firm
Name of Contact Person
Address
Telephone Number
Email Address

The submittal shall be addressed as follows:

Attn: City Clerk
Christopher Corrao, AICP, Associate Planner
City of West Hollywood
8300 Santa Monica Blvd
West Hollywood, CA 90069

Interested firms may submit questions in writing regarding the RFP via email to Chris Corrao at ccorrao@weho.org. Deadline for written questions is 5:00 pm, July 15, 2015.

A copy of the RFP can be downloaded from the City's website at <http://www.weho.org/city-hall/city-clerk/public-notice/rfp-rfq-bid-notice>.

The City reserves the right to reject any and all proposals and award the contract to the consultant who best meets the requirements set forth in the specifications.

BY ORDER OF the City of West Hollywood
Yvonne Quarker, City Clerk