

# MITIGATION PLAN MINOR CONSTRUCTION PERIOD (1/2)

## PROPERTY INFO

.....  
PROJECT ADDRESS

.....  
BUILDING PERMIT #

.....  
ZONE CLEARANCE #

## APPLICANT

(If different from property owner) This person will be contacted regarding this application, and named in all documents related to permits.

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NAME

.....  
MAILING ADDRESS

.....  
PHONE NUMBER

.....  
EMAIL

## PROPERTY OWNER

## CONTRACTOR

.....  
NAME

.....  
NAME

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MAILING ADDRESS

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MAILING ADDRESS

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PHONE NUMBER

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PHONE NUMBER

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EMAIL

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EMAIL

Pursuant to the requirements of the West Hollywood Municipal Code, please find below the details of our construction period mitigation plan:

1. A separate encroachment permit shall be obtained for each construction related activity if any portion of any street, alley, or public right-of-way is impacted. These activities include but are not limited to:
  - a. Dumpsters, roll offs, and solid waste bin deliveries and placement.
  - b. Materials delivery and placement
  - c. Concrete pours
2. If construction requires the use of an on-street parking space an encroachment permit is required to be obtained prior to posting Temporary No Parking Signs, and they need to be posted at minimum:
  - a. Residential – 72 hours before the beginning of the tow period
  - b. Commercial – 24 hours before the beginning of the tow period
3. The streets and sidewalk surrounding the project will be kept free of trash and debris and will be broom swept at the end of each working day.
4. All construction related materials and equipment shall be stored entirely on private property, unless a valid encroachment permit is on file allowing the use of the public right-of-way for such purposes.



# MITIGATION PLAN MINOR CONSTRUCTION PERIOD (2/2)

5. All construction debris and solid waste shall be disposed of properly, in accordance with the Construction and Demolition Waste (C&D) Plan on file.
6. No materials will be stored or placed in the direction of, or near, city storm drains. Storm drains shall be protected with City approved sediment screens and maintained on a regular basis for the duration of the project.
7. Construction vehicles shall not be staged in the City West Hollywood without first obtaining the required permits and approvals.
8. Vehicles and equipment used in the demolition or construction process, or those that are delivering or picking up equipment and materials, shall not be parked or left idling on the street in a manner that blocks the access of driveways or walkways to surrounding properties.
9. The allowed work hours are:
  - Monday through Friday 8:00 AM to 7:00 PM
  - Saturday (interior work only) 8:00 AM to 7:00 PM
  - No construction activities on Sundays or holidays
10. For any reason should there be a need for construction beyond normal working hours, an extended hours permit is required to be obtained from the City of West Hollywood prior to any extended hours work to be done.
11. To minimize the disturbance to the surrounding community, the motors and engines for construction related vehicles and equipment shall not be left idling and shall be turned off when not in use.
12. Workers shall not park on any street within West Hollywood and shall utilize off-street parking.
13. Prior to commencement of work, a construction notification sign shall be posted on the property where construction is to take place. This sign shall be on a form provided by the City. This sign shall be posted at all entrances to the property and shall be plainly visible from the public right-of-way. The sign shall remain in place and in legible condition during the entirety of the project.
14. All building permits (or copies of them) shall be kept on-site and posted in a conspicuous location during all phases of demolition and construction.

By signing below, the applicant agrees that they will make all contractors, and their employees, representatives, and subcontractors, aware of the conditions listed herein and agree to abide by all aforementioned conditions. Failure to comply by these conditions may result in citations or any other measures allowed by law.



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 APPLICANT SIGNATURE

.....  
 DATE

.....  
 RELATION TO PROPERTY OWNER

