

WEST HOLLYWOOD The Creative City



Facilities & Landscape Maintenance Superintendent

\$7,366—\$9,412 monthly
Plus Excellent Benefits!

Join our team of energetic, committed and experienced maintenance professionals!

Working under the direction of the Facilities and Field Services Division Manager, this position's area of focus will primarily be public works, streets and landscape maintenance. Apply your leadership skills to carry out supervisory responsibilities and oversee day-to-day operations. Utilize your knowledge and creativity to bring recommendations for new programs and facilitate their implementation. The ideal candidate will possess excellent communication skills and have experience managing contracts, preparing Requests for Proposals and developing bid documents. Additionally, this position requires computer literacy and a strong background in equipment inventory, fleet management and work order systems .

Requirements:

Bachelor's degree from an accredited four-year college or university; and four to five years of progressively responsible related experience; or any combination of education, training and experience which provides the required knowledge, skills and abilities to perform the essential functions of the job.

A valid California driver's license is required.

Please Note: Candidates selected for hire will be required to successfully complete a City-paid physical and background check.

Applications are due May 20, 2015 at 5pm.

Applicants must submit a City job application and supplemental questions. To apply and view detailed job information please visit www.weho.org/jobs .AA/EOE.

If you have questions or need special accommodations with the recruitment process, please contact Seantea Burroughs at 323.848.6365 or sburroughs@weho.org

