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*Note: Any agenda item(s) not initiated by 11:00 p.m. may be continued to a subsequent City Council meeting. The City Council may direct staff to continue the item(s) to an already scheduled City Council meeting or may adjourn this meeting to an adjourned regular meeting to consider the item(s).*

**CITY COUNCIL  
CITY OF WEST HOLLYWOOD  
CITY COUNCIL REORGANIZATION & INSTALLATION MEETING  
AGENDA  
MONDAY, APRIL 20, 2015  
WEST HOLLYWOOD PARK PUBLIC MEETING ROOM - COUNCIL CHAMBERS  
625 N. SAN VICENTE BOULEVARD**

**6:00 P.M. – REGULAR MEETING**

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF AGENDA:**

**ADJOURNMENT MOTIONS:**

**CITY OF LOS ANGELES MAYOR ERIC GARCETTI ADMINISTERS THE OATH OF  
OFFICE TO THE NEWLY ELECTED MAYOR LINDSEY HORVATH:**

**SCREENWRITER DUSTIN LANCE BLACK ADMINISTERS THE OATH OF OFFICE TO THE NEWLY ELECTED MAYOR PRO TEMPORE LAUREN MEISTER:**

**INTRODUCTION OF DIGNITARIES:**

**PRESENTATION TO OUTGOING MAYOR D'AMICO:**

**PRESENTATIONS:**

1. **PUBLIC COMMENT:** The City Council values your comments; however, pursuant to the Brown Act, Council cannot take action on items not listed on the posted agenda. The public comment period is limited to 20 minutes, with 2 minutes allotted for each speaker. This public comment period is to address the City Council on Consent Calendar items, other agenda items (if the member of the public cannot be present at the time the item is considered) or items of general interest within the jurisdiction of the City Council. Another period is also reserved for general comment later in the meeting for those that could not be heard at this time. Public Hearing testimony will only be taken at the time of the hearing.
  - 1.A. **PUBLIC COMMENTS ON CONSENT CALENDAR ITEMS WHICH HAVE NOT BEEN REMOVED FROM THE CONSENT CALENDAR:**
  - 1.B. **PUBLIC COMMENTS, GENERAL INTEREST:**

**COUNCILMEMBER COMMENTS AND MEETING ATTENDANCE REPORTS:** This portion of the meeting is set aside for general comments, announcements, requests of staff, and/or other issues of concern from members of the City Council.

**CITY MANAGER'S REPORT:** This time is set aside for the City Manager to update the Council on important items initiated by staff or previously requested by the City Council.

**FISCAL IMPACT ON CONSENT CALENDAR:**

2. **CONSENT CALENDAR:** The following routine matters can be acted upon by one motion. Individual items may be removed by the Council for separate discussion. Items removed for separate discussion will be heard following New Business Items. The title is deemed to be read and further reading waived of any ordinance listed on the consent calendar for introduction or adoption.

**2.A. POSTING OF AGENDA:**

*SUBJECT: The agenda for the meeting of Monday, April 20, 2015 was posted at City Hall, Plummer Park, the Sheriff's Station and at the West Hollywood Library on Thursday, April 16, 2015.*

RECOMMENDATION: Receive and file.

**2.B. APPROVAL OF MINUTES:**

*SUBJECT: The City Council is requested to approve the minutes of the prior Council meeting.*

RECOMMENDATION: Approve the minutes of April 6, 2015.

**2.C. DEMAND REGISTER NO. 763, RESOLUTION NO. 15-4673:**

*SUBJECT: The City Council is requested to approve payment of bills due as presented by the Director of Finance.*

RECOMMENDATION: Approve Demand Register No. 763 and adopt Resolution No. 15-4673 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD ALLOWING AND APPROVING THE PAYMENT OF DEMANDS ON DEMAND REGISTER NO. 763".

**2.D. CLAIMS ADMINISTRATION:**

*SUBJECT: The City Council is asked to deny claims filed against the City as an administrative step in claims processing.*

RECOMMENDATION: Deny the claims of Nicholas Deli and Keyonna Patterson and refer them to the City's claims adjuster for action.

**2.E. ORDINANCE NO. 15-951 (2ND READING) ADDING SECTION 9.04.330 TO THE WEST HOLLYWOOD MUNICIPAL CODE RELATING TO THE PROHIBITION OF THE SALE, LEASE, RESERVATION OR FACILITATING FOR A FEE THE SALE, LEASE OR RESERVATION OF ANY PUBLIC PARKING SPACE WITHOUT EXPRESS AUTHORIZATION FROM THE CITY [Y. QUARKER, M. CROWDER]:**

*SUBJECT: The City Council will waive further reading and adopt Ordinance No. 15-951 adding section 9.04.330 to the West Hollywood Municipal Code relating to the prohibition of the sale, lease, reservation or facilitating for a fee the sale, lease or reservation of any public parking space without express authorization from the City.*

RECOMMENDATION: Waive further reading and adopt Ordinance No. 15-951, "AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD ADDING SECTION 9.04.330 TO THE WEST HOLLYWOOD MUNICIPAL CODE RELATING TO THE PROHIBITION OF THE SALE, LEASE, RESERVATION OR FACILITATING FOR A FEE THE SALE, LEASE OR RESERVATION OF ANY PUBLIC PARKING SPACE WITHOUT EXPRESS AUTHORIZATION FROM THE CITY".

**2.F. ORDINANCE NO. 15-952 (2ND READING) APPROVING AN AMENDMENT TO THE ZONING ORDINANCE TO CLARIFY CONSTRUCTION MITIGATION STANDARDS FOR ZONE CLEARANCES AND CEQA AUTHORITY FOR REVIEW BODIES [Y. QUARKER, M. CROWDER]:**

*SUBJECT: The City Council will waive further reading and adopt Ordinance No. 15-952 approving an amendment to the zoning ordinance to clarify construction mitigation standards for zone clearances and CEQA authority for review bodies.*

**RECOMMENDATION:** Waive further reading and adopt Ordinance No. 15-952, "AN ORDINANCE OF THE CITY COUNCIL OF WEST HOLLYWOOD, APPROVING AN AMENDMENT TO THE ZONING ORDINANCE TO CLARIFY CONSTRUCTION MITIGATION STANDARDS FOR ZONE CLEARANCES AND CEQA AUTHORITY FOR REVIEW BODIES".

**2.G. COMMISSION AND ADVISORY BOARD ACTION REPORTS:**

*SUBJECT: The City Council will receive reports from the Public Safety Commission, Transportation Commission, Disabilities Advisory Board, Russian Advisory Board Senior Advisory Board and the Transgender Advisory Board on actions taken at their recent meetings.*

**RECOMMENDATION:** Receive and file.

**2.H. APPOINTMENT OF A NEW ALTERNATE DIRECTOR TO THE LOS ANGELES COUNTY SANITATION DISTRICT NO. 4 [Y. QUARKER, M. CROWDER]:**

*SUBJECT: The City Council will appoint Councilmember John D'Amico as the new Alternate Director to the Los Angeles County Sanitation District No. 4.*

**RECOMMENDATION:** Appoint Councilmember John D'Amico as the new Alternate Director to the Sanitation District No. 4: Adopt Resolution No. 15-4674, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPOINTING AN ALTERNATE DIRECTOR TO THE BOARD OF DIRECTORS OF LOS ANGELES COUNTY SANITATION DISTRICT NO. 4".

**2.I. CITY WATER CONSERVATION MEASURES – UPDATE [O. DELGADO, S. CAMPBELL, H. COLLINS]:**

*SUBJECT: The City Council will receive an update on the City's implementation of water conservation measures and consider the next steps in advancing those efforts.*

**RECOMMENDATIONS:** 1) Approve Amendment No. 1 to the Agreement with ValleyCrest Landscape Maintenance, Inc. (for Landscape Maintenance Services), amending the Agreement by increasing the not-to-exceed amount of the Agreement by \$100,000 (\$100,000 increase, plus 15% contingency annually of \$15,000), for a total not-to-exceed

amount of \$1,056,110; 2) Authorize the issuance of an RFP to procure the services of a Landscape Architect; 3) Authorize staff to apply for grant funding as may be available through the State of California or other local agencies; and 4) Authorize the City Manager to execute the Amendment to the Agreement and execute other documentation as may be required to secure potential grant funds.

**2.J. TRAFFIC SIGNAL SYNCHRONIZATION STUDY [L. MEISTER, S. SCHMIDT]:**

*SUBJECT: The City Council will consider a motion to direct staff to develop recommendations to conduct a comparative analysis of the City's traffic signal synchronization system with those of neighboring cities.*

**RECOMMENDATION:** Direct the Department of Public Works to return to the City Council within 90 days upon completion of the Santa Monica Boulevard crosswalk study and improvements with recommendations to conduct an outside, independent comparative study to: a) Analyze the traffic signal synchronization systems in the City of West Hollywood, City of Los Angeles and City of Beverly Hills; b) Study any possible savings in Vehicle Hours Traveled during peak-hours, non-peak hours, holidays, weekends, and during special events from the adoption of alternative system along Santa Monica Boulevard, between Doheny Avenue and La Brea Avenue; c) Study other ancillary benefits to vehicle, bicycle and pedestrian safety and mobility; and d) Make recommendations for the City for the consideration of real-time, adaptive traffic signal control systems.

**2.K. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD ADDING THE HARVEY MILK DAY HOLIDAY TO THE LIST OF HOLIDAYS DURING WHICH ENFORCEMENT OF METER VIOLATIONS AND VIOLATIONS OF TIME LIMITED PARKING ZONES IS SUSPENDED, RE-ADOPTING THE LIST OF HOLIDAYS AND RESCINDING RESOLUTIONS NOS. 656 AND 15-4664 [L. MEISTER, S. SCHMIDT]:**

*SUBJECT: The City Council will consider a resolution adding Harvey Milk Day, May 22nd, to the list of holidays for which meter payment and enforcement of time limited parking zones are suspended.*

**RECOMMENDATION:** Adopt Resolution 15-4675: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD ADDING THE HARVEY MILK DAY HOLIDAY TO THE LIST OF HOLIDAYS DURING WHICH ENFORCEMENT OF METER VIOLATIONS AND VIOLATIONS OF TIME LIMITED PARKING ZONES IS SUSPENDED, RE-ADOPTING THE LIST OF HOLIDAYS AND RESCINDING RESOLUTIONS NOS. 656 AND 15-4664

- 2.L. RELEASE OF REQUEST FOR PROPOSAL (RFP) - COFFEE VENDOR SERVICES [P. AREVALO, S. BAXTER, M. LOUIE]:**  
*SUBJECT: The City Council will consider authorizing the release of a Request for Proposal for the selection of a new coffee vendor at the City-owned facility located at 625 N. San Vicente Blvd.*  
**RECOMMENDATION:** Authorize the release of the Request for Proposal for the selection of a new coffee vendor at 625 N. San Vicente Blvd.
- 2.M. NOTICE OF COMPLETION, KINGS ROAD PARKING STRUCTURE HVAC REPLACEMENT, C.I.P. 55-14/15-01 [O. DELGADO, J. ROCCO, S. CAMPBELL, H. COLLINS]:**  
*SUBJECT: The City Council will consider accepting the improvements completed by AP Construction Group and authorizing staff to file a Notice of Completion for the Kings Road Parking Structure HVAC Replacement, C.I.P. 55-14/15-01 Project.*  
**RECOMMENDATIONS:** It is recommended that the City Council accept the improvements and authorize the following: 1) Filing a Notice of Completion with the County Recorder; 2) Final payment to contractor at the end of the 35-day lien period; 3) Release the Performance Bond on the date of recordation of the Notice of Completion; and 4) Release the Payment Bond 35 days after the date of recordation of the Notice of Completion provided that Stop Notices are not submitted on the project.
- 2.N. AGENCY DEVELOPMENT FUNDING AWARDS [E. SAVAGE, D. GIUGNI, C. PLANCK, D. MURRAY]:**  
*SUBJECT: The City Council will receive a report on the funding awards for Social Services Agency Development grants.*  
**RECOMMENDATION:** Receive and file.
- 2.O. CO-SPONSORSHIP OF THE NATIONAL MINORITY AIDS COUNCIL PrEP COMMUNITY TRAINING E. SAVAGE, D. GIUGNI, C. ROSKIN]:**  
*SUBJECT: The City Council will consider a co-sponsorship of the National Minority AIDS Council's up-coming PrEP training for medical professionals and community forum.*  
**RECOMMENDATIONS:** 1) Approve co-sponsorship of the National Minority AIDS Council's PrEP training and community forum and authorize the use of the City name and logo on invitations, programs, and other collateral materials; 2) Approve the use of a City venue for the event and a waiver of event permits and associated fees; 3) Allow the consumption of food in City-owned property and buildings during the event; and 4) Direct the Public Information Office to utilize all appropriate communication tools to promote the event including, but not limited to, the City's website and social media tools.

- 2.P. SENIOR MONTH [E. SAVAGE, D. GIUGNI, L. ISENBERG]:**  
*SUBJECT: The City Council will receive information on events and activities taking place in May in recognition of Senior Month.*  
**RECOMMENDATION:** Approve the use of City venues for the events and a waiver of event permits and associated fees.
- 2.Q. PARKING FEE WAIVER FOR WOMEN'S LEADERSHIP CONFERENCE [E. SAVAGE, C. SMITH, L. FOOKS]:**  
*SUBJECT: The City Council will consider a request to waive parking fees for attendees.*  
**RECOMMENDATION:** Approve the request for waived parking fees for the West Hollywood Women's Leadership Conference as described in this report.
- 2.R. LOST IN LVOV [P. AREVALO, M. LOUIE, A. CAMPBELL]:**  
*SUBJECT: The City Council will consider authorizing the use of the West Hollywood City Council Chambers for the theatrical presentation Lost in Lvov, as part of the City's WeHo East Arts Program and the Russian Cultural Festival.*  
**RECOMMENDATIONS:** 1) Approve the use of the West Hollywood City Council Chambers for two performances of the arts and culture event, Lost in Lvov, on Saturday, May 9, 2015; 2) Approve the waiver of facilities use fees for the performances and associated fees for one additional hour of validated parking for each performance at the 5-story parking structure; and 3) Allow the production to accept donations to offset production costs for the performances while using City facilities.
- 2.S. SUPPORT OF CALIFORNIA STATE SENATE BILL 485 (HERNANDEZ), STORMWATER AUTHORITY FOR THE LOS ANGELES COUNTY SANITATION DISTRICTS [O. DELGADO, S. PERLSTEIN]:**  
*SUBJECT: The City Council will consider adopting a resolution in support of proposed Senate Bill 485 regarding authorizing the Los Angeles County Sanitation Districts to manage stormwater.*  
**RECOMMENDATIONS:** 1) Adopt Resolution No. 15-4676 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD IN SUPPORT OF CALIFORNIA STATE SENATE BILL 485 (HERNANDEZ), STORMWATER AUTHORITY FOR THE LOS ANGELES COUNTY SANITATION DISTRICTS"; and 2) Send copies of the signed resolution to California Governor Jerry Brown, State Senator Bill Allen, State Senator Ed Hernandez, and State Assemblymember Richard Bloom.

**2.T. ESTABLISHING AN ANIMAL ABUSE REGISTRY AND FORBIDDING INDIVIDUALS WITH CRIMINAL RECORDS OF ANIMAL ABUSE FROM ADOPTING ANIMALS WITHIN THE CITY [L. MEISTER, S. SCHMIDT, J. GUZON, J. DURAN, I. OWENS]:**

*SUBJECT: The City Council will consider forbidding any individual with a criminal record of animal abuse from adopting an animal in the City of West Hollywood, subject to the adoption of an Animal Abuser Registry by the State or County and directing Staff to work with the County to establish an animal abuser registry to allow for immediate background check.*

**RECOMMENDATIONS:** 1) Direct the City Attorney to return to Council within 120 days with a draft ordinance that forbids any individual with a criminal record of animal abuse from adopting an animal within the City of West Hollywood, upon the establishment of an animal abuser registry by the County of Los Angeles or the State of California; and 2) Direct the Legal Services and Legislative Affairs Division to work with the County of Los Angeles and/or State of California to establish an Animal Abuser Registry to allow for immediate background checks for animal adoptions.

**2.U. TELEVISED BROADCAST OF THE WEST HOLLYWOOD CITY COUNCIL JUNE 2015 SPECIAL ELECTION CANDIDATE FORUM [J. D'AMICO, M. REX]:**

*SUBJECT: The City Council will consider the televising of a City Council Candidate Forum for the June 2, 2015 Special City Council Election.*

**RECOMMENDATIONS:** 1) Approve the use of City venues for the West Hollywood City Council Candidate Forum and a waiver of event permits, parking validations and associated fees; 2) Authorize the use of the City name and logo on invitations, programs, and other collateral materials; 3) Direct Public Information staff to provide live and replay coverage of the West Hollywood City Council Candidate Forum, including use of WeHoTV personnel, facilities and broadcast time; 4) Direct the Public Information Office to utilize all appropriate communication tools to promote the event including, but not limited to, the City's website and social media tools; and 5) Authorize the City Manager to sign all required documents relating to this item.

**2.V. A RESOLUTION OF THE CITY OF WEST HOLLYWOOD COMMEMORATING THE 100TH ANNIVERSARY OF THE ARMENIAN GENOCIDE AND CONDEMNING MASS ATROCITIES AND HUMAN RIGHTS VIOLATIONS AGAINST ANY PEOPLE [L. HORVATH, K. HASHMI, J. GUZON]:**

*SUBJECT: The City Council will consider a resolution commemorating the 100th Anniversary of the Armenian Genocide and condemning mass atrocities and human rights violations against any people.*

**RECOMMENDATIONS:** 1) Adopt Resolution No. 15-4677, "A RESOLUTION OF THE CITY OF WEST HOLLYWOOD



COMMEMORATING THE 100TH ANNIVERSARY OF THE ARMENIAN GENOCIDE AND CONDEMNING MASS ATROCITIES AND HUMAN RIGHTS VIOLATIONS AGAINST ANY PEOPLE"; 2) Direct the Office of Public Information to issue a press release describing the City's decision; and 3) Lower the flags of all public facilities in West Hollywood to half-mast on April 24, 2015 in remembrance of the victims of the 1.5 million victims of the Armenian Genocide.

**2.W. SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS (SCAG) CONFERENCE [L. MEISTER, S. SCHMIDT]:**

*SUBJECT: The City Council will consider adding the Southern California Association of Governments (SCAG) Conference to the list of conferences approved for attendance by members of the City Council.*

*RECOMMENDATION: Approve the addition of the Southern California Association of Governments (SCAG) Conference to the list of conferences members of the City Council are permitted to attend each year.*

**3. PUBLIC HEARINGS: None.**

**4. UNFINISHED BUSINESS: None.**

**5. NEW BUSINESS:**

**5.A. PUBLIC EDUCATION CAMPAIGN TO ADDRESS ANAL CANCER IN THE GAY MALE COMMUNITY [J. DURAN, I. OWENS]:**

*SUBJECT: The City Council will consider directing Social Services Staff to develop and implement an education campaign aimed at heightening the awareness of anal cancer symptoms and treatment options.*

*RECOMMENDATIONS: 1) Direct the Social Services Division, in collaboration with City-contracted providers, to develop a series of public service announcements; 2) Direct the Social Services Division to host a town hall forum; 3) Direct the Public Information Office to utilize all appropriate communication tools to promote the education campaign; 4) Authorize the Director of Finance and Technology Services to allocate \$5,000 from unallocated General Fund reserves to the Special Council Programs Account: 100-1-01-00-531001, and increase the budget for Special Council Programs by the same amount, to cover the cost of the education campaign; 5) Authorize the Director of Finance and Technology Services to allocate \$5,000 from the allocated funds in the City Council budget for Special Council Programs: 100-1-01-00-531001 for the education campaign; and 6) Authorize the City Manager to sign all required documents relating to this item.*

**5.B. INITIATION OF COMPREHENSIVE ETHICS REFORM AND CREATION OF AN ETHICS TASK FORCE [L. HORVATH, K. HASHMI, J. D'AMICO, M. REX]:**

*SUBJECT: The City Council will consider the creation of an Ethics Task Force to develop a comprehensive plan to implement ethics reform as it applies to elected officials, appointed officials, City Hall staff, and those who do business with the City, including lobbyists and consultants.*

**RECOMMENDATION:** 1) Authorize the City Manager to form an Ethics Task Force comprised of the following subject matter experts: Bob Stern from the Center for Governmental Studies, who is the former President of the Center for Governmental Studies and Principal Co-Author of the Political Reform Act of 1974; Joseph Guardarrama from Kaufman Legal Group, who is an expert on governmental ethics and previously served as a West Hollywood Commissioner; and a third member, who is yet to be named. The Ethics Task Force will be staffed by Christi Hogin from the City Attorney's office and Guy Vespoint from the City Clerk's office, who will advise the Task Force but will not be voting members; 2) Approve the use of City venues for such events and a waiver of event permits, parking validations and associated fees; 3) Direct the Ethics Task Force to provide Quarterly updates to the City Council, and to produce a final report for approval by the City Council by the first Quarter of 2016; 4) Direct the Ethics Task Force, with support from City staff, to host at least one community meeting to seek input in regard to the comprehensive plan for ethics reform; 5) Authorize the Director of Finance and Technology Services to allocate \$5,000 from unallocated General Fund reserves to account 100-1-01-00-531019 (New Initiatives), to cover costs associated with the Ethics Task Force; and 6) Authorize the City Manager to sign all required documents relating to this item.

**EXCLUDED CONSENT CALENDAR:** Items removed from the Consent Calendar for separate discussion are considered at this time.

**6. LEGISLATIVE:** None.

**PUBLIC COMMENT:** This time is set aside for the public to address the Council on any item of interest within the subject matter jurisdiction of the Council that could not be heard under Item 1 at the beginning of the meeting.

**COUNCILMEMBER COMMENTS:** Additional general comments, announcements, requests of staff and/or other issues of concern to Councilmembers are briefly presented at this time.

**ADJOURNMENT:** The City Council will adjourn to its next regular meeting, which will be on Monday, May 4, 2015 at 6:30 P.M. at West Hollywood Park Public Meeting Room - Council Chambers.

**UPCOMING MEETING SCHEDULE:**

Date: May 4 – Monday – 6:30 PM – Regular Meeting – West Hollywood Park Public Meeting Room - Council Chambers.

Date: May 18 – Monday – 6:30 PM – Regular Meeting – West Hollywood Park Public Meeting Room - Council Chambers.

Date: June 1 – Monday 6:30 PM – Regular Meeting – West Hollywood Park Public Meeting Room - Council Chambers.

Date: June 15 – Monday 6:30 PM – Regular Meeting – West Hollywood Park Public Meeting Room - Council Chambers.

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AFFIDAVIT OF POSTING

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County of Los Angeles )

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I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk and that I posted this agenda on:

Date: April 16, 2015

Signature C. Ran