



PROGRAM CONTRACT

Contract Number →

1. CREW- Indicate who is working on the show

Company Name:

PRODUCER: _____

CREW: _____

Contact Phone:

2. EQUIPMENT –

Indicate which equipment you will need

- EDITING
- CAMCORDERS
- STUDIO – LIVE TO BROADCAST
- STUDIO – RECORDED

*Some equipment booking requires additional paperwork

3. SHOW –

TITLE

EPISODE

Projected Run Time in Minutes

Projected Month of Completion

SIGN HERE

X _____ **Date:** _____

By signing this form, I agree to the following: I have read and agree to abide by WHPA Operations Policies. I will use facilities provided by WHPA solely for production of the program outlined herein. I understand that programs produced may not violate WHPA programming Policies, are intended primarily for cablecast on the WHPA Channel and that I may not receive any monetary compensation for the production of the program. I agree to hold harmless West Hollywood Public Access, the City of West Hollywood and any of its employees from any damage of any kind incurred in the production or cablecast of this program.

3A. BUDGET –

If you are receiving funds or in-kind donations to defray production expense, you must indicate here:

EXPENSE / PROVIDER	In-kind	Funds
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>

OFFICE USE:

Approved by: _____ Date: _____

Edit Hours: **Free** _____ @\$2 _____ @\$10 _____

Studio Date _____
Studio **Free** _____ @\$50 _____ @\$100 _____

Field Uses: **Free** _____ @\$15 _____ @\$50 _____