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To comply with the Americans with Disabilities Act of 1990, Assistive Listening Devices (ALD) will be available for check out at the meeting; If you require special assistance to participate in this meeting, (e.g., a signer for the hearing impaired), you must call or submit your request in writing to the Office of the City Clerk at (323) 848-6409 at least 48 hours prior to the meeting. The City TDD line for the hearing impaired is (323) 848-6496.

Special meeting related accommodations (e.g., transportation) may be provided upon written request to the Office of the City Clerk at least 48 hours prior to the meeting. For information on public transportation, call 323.GO.METRO (323/466-3876) or go to www.metro.net.

If you would like additional information on any item appearing on this agenda, please contact the Office of the City Clerk at (323) 848-6409.

Note: Any agenda item(s) not initiated by 11:00 p.m. may be continued to a subsequent City Council meeting. The City Council may direct staff to continue the item(s) to an already scheduled City Council meeting or may adjourn this meeting to an adjourned regular meeting to consider the item(s).

**CITY COUNCIL
CITY OF WEST HOLLYWOOD
AGENDA
MONDAY, DECEMBER 1, 2014
WEST HOLLYWOOD PARK PUBLIC MEETING ROOM - COUNCIL CHAMBERS
625 N. SAN VICENTE BOULEVARD
6:30 P.M. – REGULAR MEETING**

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF AGENDA:

ADJOURNMENT MOTIONS:

PRESENTATIONS:

1. **PUBLIC COMMENT:** The City Council values your comments; however, pursuant to the Brown Act, Council cannot take action on items not listed on the posted agenda. The public comment period is limited to 20 minutes, with 2 minutes allotted for each speaker. This public comment period is to address the City Council on Consent Calendar items, other agenda items (if the member of the public cannot be present at the time the item is considered) or items of general interest within the jurisdiction of the City Council. Another period is also reserved for general comment later in the meeting for those that could not be heard at this time. Public Hearing testimony will only be taken at the time of the hearing.

1.A. **PUBLIC COMMENTS ON CONSENT CALENDAR ITEMS WHICH HAVE NOT BEEN REMOVED FROM THE CONSENT CALENDAR:**

1.B. **PUBLIC COMMENTS, GENERAL INTEREST:**

COUNCILMEMBER COMMENTS AND MEETING ATTENDANCE REPORTS: This portion of the meeting is set aside for general comments, announcements, requests of staff, and/or other issues of concern from members of the City Council.

CITY MANAGER'S REPORT: This time is set aside for the City Manager to update the Council on important items initiated by staff or previously requested by the City Council.

FISCAL IMPACT ON CONSENT CALENDAR:

2. **CONSENT CALENDAR:** The following routine matters can be acted upon by one motion. Individual items may be removed by the Council for separate discussion. Items removed for separate discussion will be heard following New Business Items. The title is deemed to be read and further reading waived of any ordinance listed on the consent calendar for introduction or adoption.

2.A. **POSTING OF AGENDA:**

SUBJECT: The agenda for the meeting of Monday, December 1, 2014 was posted at City Hall, Plummer Park, the Sheriff's Station and at the West Hollywood Library on Wednesday, November 26, 2014.

RECOMMENDATION: Receive and file.

2.B. **APPROVAL OF MINUTES:**

SUBJECT: The City Council is requested to approve the minutes of the prior Council meeting.

RECOMMENDATION: Approve the minutes of November 17, 2014.

2.C. DEMAND REGISTER NO. 755, RESOLUTION NO. 14-4631:

SUBJECT: The City Council is requested to approve payment of bills due as presented by the Director of Finance.

RECOMMENDATION: Approve Demand Register No. 755 and adopt Resolution No. 14-4631, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD ALLOWING AND APPROVING THE PAYMENT OF DEMANDS ON DEMAND REGISTER NO. 755".

2.D. COMMISSION ACTION REPORTS:

SUBJECT: The City Council will receive reports from the Public Safety and Arts and Cultural Affairs Commission on actions taken at their recent meetings.

RECOMMENDATION: Receive and file.

2.E. 2015-16 LEGISLATIVE PRIORITIES [P. AREVALO, S. BAXTER, C. SCHROEDER, H. MOLINA]:

SUBJECT: The City Council will consider adopting a set of legislative priorities for the 2015-16 legislative session of the California State Legislature and the 114th Congress.

RECOMMENDATION: Staff recommends adopting the 2015-16 Legislative Priorities for the 2015-16 legislative session of the California State Legislature and the 114th Congress.

2.F. SUBMISSION OF GRANT APPLICATIONS FOR LACMTA CALL FOR PROJECTS [S. DEWOLFE, B. SIEGL, C. CORRAO, O. DELGADO, S. PERLSTEIN, E. SAVAGE, S. GIUGNI, P. GOODMAN]:

SUBJECT: The City Council will consider authorizing and directing City staff to submit four grant applications to the Call for Projects Grant Program that is administered by the Los Angeles County Metropolitan Transportation Agency (LACMTA) to fund projects in the Long Range and Mobility Planning, Social Services, and Engineering Divisions.

RECOMMENDATIONS: 1) Authorize the Engineering Division to submit a LACMTA Call for Projects Grant application in an amount up to \$1,237,500 for the construction of Intersection and Roadway Improvements at Melrose Avenue/La Cienega Blvd.; 2) Authorize the Social Services Division to submit a LACMTA Call for Projects Grant application in an amount up to \$1,000,000.00 for the purchase of new vehicles for the Cityline service; 3) Authorize the Long Range and Mobility Planning Division to submit a LACMTA Call for Projects Grant application in an amount up to \$6,500,000 for construction of Melrose Avenue Pedestrian and Streetscape Improvements; 4) Authorize the Long Range and Mobility Planning Division to submit a LACMTA Call for Projects Grant application in an amount up to \$1,000,000 for implementation of regional bike share in West Hollywood; 5) Upon award of the grants, authorize the Director of Finance and Technology Services to increase budgeted revenue and expenditures in the Grant Fund, by the amount of the awards; 6) Upon award of the grants, authorize the Director of Finance

and Technology Services to allocate up to a combined total of \$1,947,500.00 from the appropriate funds to accounts to be determined at that time, to fund the City match for the grants; and 7) Authorize the City Manager to execute all necessary documents related to the grants.

2.G. GRANT APPLICATION TO THE CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT'S INFILL INFRASTRUCTURE GRANT PROGRAM [E. SAVAGE, P. NOONAN, A. LOVANO]:

SUBJECT: The City Council will consider authorizing City staff to jointly apply with the West Hollywood Community Housing Corporation for the California Department of Housing and Community Development's Infill Infrastructure Grant Program.

RECOMMENDATION: Adopt Resolution No. 14-____ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD AUTHORIZING THE SUBMITTAL OF AN APPLICATION TO THE CALIFORNIA STATE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT FOR FUNDING UNDER THE INFILL INFRASTRUCTURE GRANT PROGRAM; THE EXECUTION OF A STANDARD AGREEMENT IF SELECTED FOR SUCH FUNDING AND ANY AMENDMENTS THERETO; AND ANY RELATED DOCUMENTS NECESSARY TO PARTICIPATE IN THE INFILL INFRASTRUCTURE GRANT PROGRAM".

2.H. NON-RESIDENTIAL JOBS-HOUSING NEXUS STUDY AND RESIDENTIAL NEXUS STUDY [E. SAVAGE, P. NOONAN, A. LOVANO]:

SUBJECT: The City Council will receive the "Non-Residential Jobs-Housing Nexus Study" and the "Residential Nexus Study" reports prepared for the City of West Hollywood by Keyser Marston Associates (KMA).

RECOMMENDATION: Receive and file.

2.I. PEDESTRIAN SAFETY MEASURES - UPDATE [S. DEWOLFE, J. KEHO, B. SIEGL, B. CHEUNG, O. DELGADO, S. PERLSTEIN, S. CAMPBELL, K. COOK, L. BELSANTI]:

SUBJECT: The City Council will consider authorizing the purchase of variable message signs and receive an update on the implementation of approved pedestrian safety measures.

RECOMMENDATIONS: 1) Receive and file an update on the implementation of short-term, medium-term and long-term pedestrian safety measures; 2) Authorize the City Manager to execute an agreement with Right of Way, Inc. for the purchase of three trailer mounted variable message signs; and 3) Authorize the Finance Department to issue a purchase order to Right of Way, Inc. in the amount of \$53,137.50 for the purchase of three trailer mounted variable message signs.

- 2.J. AGREEMENT WITH AT&T TO PROVIDE TELECOMMUNICATIONS SERVICES [D. WILSON, E. TSIPIS, J. DUNCAN]:**
SUBJECT: The City Council will consider approving an agreement with AT&T to provide telecommunications services.
RECOMMENDATIONS: 1) Approve the agreement with AT&T for all telecommunications services for a period of five years with the option of two (2) one (1) year extensions; and 2) Authorize the City Manager to execute the agreement and all documents related to the agreement, including Authorizations to Order.
- 2.K. CONTRACT FOR FY 14-15 SEWER ROOT CONTROL SERVICES [O. DELGADO, S. PERLSTEIN]:**
SUBJECT: The City Council will consider approval of a professional service contract with Dukes Root Control, Inc. for sewer root control services.
RECOMMENDATION: Authorize the City Manager to enter into a professional service contract with Dukes Root Control, Inc. in an amount not to exceed \$75,000 to provide sewer root control services for the City of West Hollywood for FY 14-15.
- 2.L. AGREEMENT WITH KOA CORPORATION FOR FIBER AND CONDUIT INVENTORY [D. WILSON, E. TSIPIS, J. DUNCAN]:**
SUBJECT: The City Council will consider approving the professional services agreement with KOA Corporation to perform a conduit and fiber inventory.
RECOMMENDATIONS: 1) Approve the contract with KOA Corporation to perform an inventory of City's existing conduit and fiber; and 2) Authorize the City Manager to execute the contract with KOA Corporation in an amount not to exceed \$27,000.
- 2.M. CONTRACT WITH WALKER PARKING CONSULTANTS TO DEVELOP A REQUEST FOR PROPOSALS FOR PARKING MANAGEMENT SERVICES FOR ALL CITY PARKING FACILITIES AND OFF-STREET PARKING LOTS [O. DELGADO, J. ROCCO, B. BORTFELD]:**
SUBJECT: The City Council will consider an agreement with Walker Parking Consultants to develop a Request for Proposals (RFP) for parking management services for all City parking facilities and off-street parking lots.
RECOMMENDATIONS: 1) Approve an agreement with Walker Parking Consultants to provide professional services in an amount not to exceed \$50,000; and 2) Authorize the City Manager to sign the Agreement.

2.N. AGREEMENT FOR AUDIO/VISUAL EQUIPMENT MAINTENANCE SERVICES FOR CITY HALL CONFERENCE ROOMS [D. WILSON, E. TSIPIIS, R. FOZONMEHR]:

SUBJECT: The City Council will consider approving an Agreement for Services with Western Audio Visual for maintenance services for Audio/Visual (A/V) equipment in the West Hollywood City Hall Conference Rooms.

RECOMMENDATIONS: 1) Approve an Agreement for Services with Western Audio Visual in the not-to-exceed amount of \$24,040, for a three-year period, for audio visual maintenance services; and 2) Authorize the City Manager to execute the Agreement of Services.

2.O. AMEND THE AGREEMENT FOR SERVICES BETWEEN THE CITY OF WEST HOLLYWOOD AND PMC FOR WEBSITE HOSTING FOR 1343 N LAUREL AVENUE [L. BELSANTI, M. HAIBACH]:

SUBJECT: The City Council will consider amending the original agreement for services (#6521) between the City and PMC, dated July 24, 2013, to extend the Agreement through December 31, 2016, and increase the contract amount by \$10,000. The extension will allow PMC to continue hosting the website for 1343 N. Laurel Avenue on a month-to-month basis and providing as-needed site maintenance.

RECOMMENDATION: 1) Approve an amendment to the Agreement for Services (#6521) with PMC to extend the Agreement through December 31, 2016, and increase the contract amount by \$10,000; and 2) Authorize the City Manager to execute the amendment.

2.P. WEST HOLLYWOOD V-DAY AND SUPPORT FOR ONE BILLION RISING REVOLUTION 2015 [A. LAND, J. ERICKSON, J. HEILMAN, J. FELTON]:

SUBJECT: The City Council will consider the sponsorship of programming for V-Day and One Billion Rising, a campaign organized around a day of global awareness to end violence against women.

RECOMMENDATIONS: 1) Approve sponsorship of West Hollywood V-Day/One Billion Rising Revolution 2015 and direct staff to coordinate the programming; 2) Approve a street closure on Holloway between Santa Monica Blvd and La Cienega Blvd on Friday, February 13, 2015; 3) Direct staff to coordinate with the Women's Advisory Board, the Public Safety Commission, West Hollywood Domestic Violence Task Force and local anti-violence organizations for V-Day/One Billion Rising Revolution outreach and participation; and 4) Direct the Public Information Office to promote the event through all of the City's communication resources including but not limited to the City's website, calendar, WeHo TV and social media networks.

2.Q. REQUEST FOR APPROVAL UPDATED ROUTE AND ADDITIONAL STREET CLOSURE FOR THE SUNSET STRIP HALF-MARATHON [E. SAVAGE, C. SMITH, B. SMITH]:

SUBJECT: The City Council will consider approving the updated route and an additional street closure associated with the 2015 Sunset Strip Half-Marathon.

RECOMMENDATIONS: 1) Approve the updated route for the marathon to take place along Santa Monica Boulevard from Doheny Drive to Formosa Avenue; San Vicente Boulevard from Sunset Boulevard to Beverly Boulevard; Sunset Boulevard from Doheny Drive to Marmont Lane; Melrose Avenue from San Vicente Boulevard to La Cienega Boulevard; La Cienega Boulevard from Melrose Avenue to Rosewood Avenue; and Beverly Boulevard from San Vicente Boulevard to Almont Drive; 2) Authorize Public Safety and City staff to make adjustments to the route and associated closures as may be determined in the continued logistical planning process; and 3) Approve the closure of San Vicente Boulevard between Melrose Avenue and Santa Monica Boulevard from 2:00 a.m. to 4:00 p.m. on Sunday, April 19, 2015.

3. PUBLIC HEARINGS:

3.A. DEMOLITION OF A SINGLE-FAMILY RESIDENCE AND AMENDMENT TO THE ZONING MAP TO PLACE THE PROPERTY IN THE PARKING OVERLAY ZONE FOR THE CONSTRUCTION OF A PARKING LOT WITHIN A RESIDENTIAL ZONING DISTRICT LOCATED AT 536 WEST KNOLL DRIVE [S. DEWOLFE, D. DEGRAZIA, S. LUNCEFORD]:

SUBJECT: The City Council will consider a request to demolish a single-family residence and an amendment of the City of West Hollywood Zoning Map to place the property located at 536 West Knoll Drive in the parking overlay zone for the construction of a parking lot within an established R3C-zoned residential neighborhood.

RECOMMENDATION: Staff recommends that the City Council hold a public hearing, consider all pertinent testimony, deny the application request, and adopt the following: Resolution No. 14-____: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD, TO DENY DEMOLITION PERMIT 013-009, DEVELOPMENT PERMIT 2014-031, AND ZONING MAP AMENDMENT 2013-001 TO DEMOLISH A SINGLE-FAMILY HOUSE AND PLACE THE PROPERTY IN THE PARKING OVERLAY ZONE FOR THE CONSTRUCTION OF A PARKING LOT FOR THE PROPERTY LOCATED AT 536 WEST KNOLL DRIVE, WEST HOLLYWOOD, CALIFORNIA" (ATTACHMENT A).

4. UNFINISHED BUSINESS:

4.A. PLUMMER PARK MASTER PLAN PHASE I IMPLEMENTATION PROJECT – NEXT STEPS [P. AREVALO, S. BAXTER, F. CONTRERAS, D. WILSON, J. LEONARD]:

SUBJECT: This report provides the Plummer Park Council Subcommittee's recommendations on next steps for implementation of the Plummer Park Master Plan Phase I Implementation Project ("Project") and provides the findings of the Great Hall/Long Hall Relocation Study that was performed by Historic Resources Group ("HRG").

RECOMMENDATIONS: 1) As recommended by the Council Subcommittee (Mayor D'Amico and Councilmember Land), authorize the establishment of a Plummer Park Design Steering Committee similar to the West Hollywood Park Phase II Design Steering Committee that will consider updates to specific elements of the Project, specifically: a) Redesign of the exterior facades and band shell of Fiesta Hall and corresponding modifications to the interior, including new code-required updates; b) In lieu of the approved subterranean parking structure, consideration of moving forward with the parking garage facility along Fountain Avenue identified in Phase II of the Plummer Park Master Plan; and c) Incorporation of the previously considered dog park; 2) As recommended by the Council Subcommittee, direct staff to return to Council with a roster of Design Steering Committee members for review and approval by Council; 3) As recommended by the Council Subcommittee, authorize staff to solicit a proposal from the Project Architect, Brooks + Scarpa, for the updated Project scope listed in Recommendation #1 and additional services in support of Recommendations #4 – 7, and 9 listed below; 4) As recommended by the Council Subcommittee, authorize staff to solicit proposals from an architect with historic preservation background to collaborate, on behalf of the City, with Brooks + Scarpa on design-related architectural, engineering, and other professional peer-review services for re-consideration of the exterior design of Fiesta Hall and yet-undetermined possible activities related to Great Hall/Long Hall, and additional services in support of Recommendations #1, 5 – 7, and 9 listed below; 5) Authorize staff to solicit proposals for Pre-Construction/Project Management Services to assist the City with pre-construction and project management, including the scope identified in Recommendations #1, 3, 4, 6, 7, and 9; 6) Authorize staff to solicit proposals from an environmental consulting firm to assist the City with the preparation of required environmental analysis for the scope identified in Recommendations #1 and 9; 7) Direct staff to return to Council with an overview of a community engagement framework strategy and specific outreach efforts during this update to the Project; 8) Receive and file the Great Hall/Long Hall Relocation Study prepared by HRG; and 9) As recommended by the Public Facilities Commission and Historic Preservation Commission, authorize staff to

supplement the Great Hall/Long Hall Relocation Study by investigating the feasibility and cost of adaptive reuse of Great Hall/Long Hall before Council takes action on Great Hall/Long Hall, and direct staff to work with the Project Architect, the historic preservation architect recommended in Recommendation #4, and/or Historic Resources Group to conduct the study.

5. NEW BUSINESS:

5.A. AMEND THE LEASE AGREEMENT AND SOCIAL SERVICES CONTRACT WITH THE WEST HOLLYWOOD RECOVERY CENTER TO EXTEND THE LENGTH OF BOTH DOCUMENTS [E. SAVAGE, D. GIUGNI]:

SUBJECT: The City Council will consider an extension of the lease and services agreement, and the social services contract, with the West Hollywood Recovery Center for use of the first floor of the Werle Building at 626 N. Robertson Boulevard for 12-step addiction recovery meetings, from January 1, 2015, to September 30, 2024.

RECOMMENDATIONS: 1) Approve a ten year extension of the lease and services agreement, and social services contract, with the West Hollywood Recovery Center for use of the first floor of the Werle Building at 626 N. Robertson Boulevard for 12-step addiction recovery meetings from January 1, 2015 to September 30, 2024 and authorize the City Manager to sign both documents; and 2) Approve the inclusion of monthly rental payments in the amount of \$2,220, with an annual increase of 1.8% based on the current C.P.I. in the lease and services agreement, and social services contract.

5.B. RENEWAL OF ANNUAL METRO TRANSIT PASSES TO SUPPORT CITY STAFF ALTERNATE MODE INCENTIVE PROGRAM [S. DEWOLFE, J. KEHO, B. SIEGL, C. CORRAO]:

SUBJECT: The City Council will consider approval of an agreement to renew annual transit passes for all City employees as part of the mitigation associated with the automated parking structure construction and to encourage the use of alternate modes of transportation.

RECOMMENDATIONS: 1) Authorize staff to enter into an Agreement with Metro for an amount not to exceed \$42,432.00 to renew annual transit passes for all City employees (Attachment A); 2) Approve purchasing annual transit passes for any new City employees within the next year (the time period of the renewal Agreement); and 3) Authorize the City Manager to sign and execute all necessary documents.

EXCLUDED CONSENT CALENDAR: Items removed from the Consent Calendar for separate discussion are considered at this time.

6. LEGISLATIVE:

6.A. GENDER NEUTRAL RESTROOMS [P. AREVALO, M. JENKINS, S. BAXTER, C. SCHROEDER, J. HOLUB, H. MOLINA, L. BELSANTI, M. LOUIE]:

SUBJECT: The City Council will consider a draft ordinance making single stall restrooms gender neutral in all public accommodations.

RECOMMENDATION: Staff recommends that the City Council Introduce on first reading Ordinance No. 14-____ "AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD ADDING CHAPTER 9.28.090 TO THE WEST HOLLYWOOD MUNICIPAL CODE RELATING TO GENDER NEUTRAL SINGLE STALL PUBLIC RESTROOMS".

PUBLIC COMMENT: This time is set aside for the public to address the Council on any item of interest within the subject matter jurisdiction of the Council that could not be heard under Item 1 at the beginning of the meeting.

COUNCILMEMBER COMMENTS: Additional general comments, announcements, requests of staff and/or other issues of concern to Councilmembers are briefly presented at this time.

ADJOURNMENT: The City Council will adjourn to their next regular meeting, which will be on Monday, December 15, 2014 at 6:30 P.M. at West Hollywood Park Public Meeting Room - Council Chambers.

UPCOMING MEETING SCHEDULE:

Date: December 15, 2014 – Monday – 6:30 PM – Regular Meeting – West Hollywood Park Public Meeting Room - Council Chambers.

Date: January 20, 2015 – Tuesday – 6:30 PM – Regular Meeting – West Hollywood Park Public Meeting Room - Council Chambers.

Date: February 2, 2015 – Monday – 6:30 PM – Regular Meeting – West Hollywood Park Public Meeting Room - Council Chambers.

Date: February 17, 2015 – Tuesday – 6:30 PM – Regular Meeting – West Hollywood Park Public Meeting Room - Council Chambers.

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6. LEGISLATIVE:

6.A. GENDER NEUTRAL RESTROOMS [P. AREVALO, M. JENKINS, S. BAXTER, C. SCHROEDER, J. HOLUB, H. MOLINA, L. BELSANTI, M. LOUIE]:

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