



**CITY OF WEST HOLLYWOOD  
PUBLIC SAFETY DEPARTMENT**

**NOTICE INVITING SEALED BIDS  
FOR THE PURCHASE  
OF A 9,350 LBS. MINIMUM GROSS VEHICLE WEIGHT RATING RAM  
PROMASTER FULL SIZE HIGH ROOF VAN**

**Public Notice is Hereby Given by The City of West Hollywood** (referred to herein as "Agency") invites sealed bids for the above-stated work and will receive such bids in the office of the City Clerk until **3:00 p.m. on Tuesday, December 9, 2014**, at 8300 Santa Monica Blvd., West Hollywood, California, 90069, at which time and place the bids will be publicly opened and read aloud.

**Instructions**

Deadline for Submission: All Bids must be in writing, sealed in an envelope and received by the office of the City Clerk of the City of West Hollywood no later than 3:00 p.m. on Tuesday, December 9, 2014. The exterior of the envelope shall clearly state the name the Services in the right hand corner to include the statement "Bid Documents Do Not Open with Regular Mail". All Bids will be publicly opened, examined and read aloud at the office of the City Clerk. Bids may be publicly opened, examined and read aloud at a nearby location on Owner property as instructed by the City's Representative. Please note: Parking for 8300 Santa Monica Boulevard is located at 8383 Santa Monica Boulevard. Proposals must be addressed as follows:

City Clerk  
City of West Hollywood  
8300 Santa Monica Blvd.  
West Hollywood, CA 90069

Request for Purchase: Vehicle Purchase for 9,350 lbs. minimum gross vehicle weight rating Ram Promaster Full Size High Roof Van

Any bidder who fails to submit its documentation by the above date and time shall have that Bid rejected and returned unopened. Partial, incomplete or non-responsive Bids, or Bids on other than the Proposal/Bid Forms or clear and exact photocopies of such forms, will not be considered. Bids shall be valid for 90 working days after the bid opening date.

For a full copy of the Bid, please visit the City's website at [www.weho.org/bid](http://www.weho.org/bid). If you have any questions, please contact the Public Safety Department by email at [Bsmith@weho.org](mailto:Bsmith@weho.org).

The City reserves the right to reject any and all proposals and award the contract to the Contractor who best meets the requirements set forth in the Specifications.

BY ORDER OF the City of West Hollywood.  
Yvonne Quarker, City Clerk