

**CITY OF WEST HOLLYWOOD
PUBLIC FACILITIES COMMISSION
MINUTES
September 10, 2014**

1. **CALL TO ORDER:** Chair Bass called the meeting to order at 6:30 p.m.

A. ROLL CALL:

PRESENT: Commissioner Rorie, Commissioner Goldenberg,
Commissioner Ettman, Commissioner Anthony,
Commissioner Woodell, Chair Bass

ABSENT: Vice Chair Saur

ALSO PRESENT: Department of Public Works, Steve Campbell,
Manager of Facilities and Field Services, Helen Collins,
Sr. Administrative Analyst, Facilities and Field Services
Division and Sr. Administrative Specialist, Michelle Bell.

- B. PLEDGE OF ALLEGIANCE:** Cathy Blavis led the Pledge of Allegiance.

2. **APPROVAL OF AGENDA:**

ACTION: Approve the September 10, 2014 agenda.

Motion by Commissioner Woodell, seconded by Commissioner Anthony and unanimously approved.

3. **APPROVAL OF MINUTES:**

ACTION: Approve the minutes dated August 13, 2014.

Motion by Commissioner Woodell, seconded by Commissioner Goldenberg and unanimously approved.

4. **PUBLIC COMMENT:**

CATHY BLAIVAS, WEST HOLLYWOOD-announced the joint meeting of the Historic Preservation Commission meeting with the consultant regarding the feasibility study for Long Hall/Great Hall.

STEPHANIE HARKER, WEST HOLLYWOOD - thanked staff for the bike racks, painting and cleaning at Plummer Park; commented on the agenda

CAROLINE SWAN, WEST HOLLYWOOD - commented on the placement of the changing rooms on the second floor of the new design of West Hollywood Park Phase II.

MICHAEL WOTKIELEWICZ, WEST HOLLYWOOD- spoke regarding the asphalt and the bin for the green waste that was placed at the Detroit Gardens. He also expressed concerns about empty plots and the maintenance of the gardens.

5. PUBLIC HEARINGS: NONE.

6. CONSENT CALENDAR: NONE.

8. UNFINISHED BUSINESS:

A. 25th Anniversary Capital Campaign - Project Updates:

1. Presentation:

Steve Campbell, Manager of Facilities and Field Services introduced Francisco Contreras, Innovation and Strategic Initiatives Manager, Lisa Belsanti, Public Information Manager and Donn Uyeno, Sr. Civil Engineer. Each project was presented within its own development timeline; Lisa Belsanti provided background information of the process up to the present timeline position of programming for 1343 N. Laurel Ave; Francisco Contreras provided background information of the process to the present timeline position of schematic design of West Hollywood Park Phase II and Donn Uyeno provided background information and an update to the Commission regarding construction of the Automated Parking Garage and the Community Plaza.

STEPHANIE HARKER, WEST HOLLYWOOD - spoke in regards to options for Great Hall/Long Hall.

Discussion ensued regarding West Hollywood Park Phase II schematic design regarding the locker rooms, their location and how many would be installed.

Commissioner Goldenberg requested more information on dog park plans for West Hollywood Park Phase II and also in 1343 N. Laurel Ave.

Commissioner Ettman stated that he would like to have the Commission included more than with a representative for the Commission on future capital projects. He also commented on the need for more permanent dog parks within the City. He urged the Chair to make a recommendation for the Public Facilities Commission to join in the joint meeting with Historic Preservation Commission on October 29, 2014. He spoke in support of the visioning process at 1343 N. Laurel Ave.

Commissioner Anthony thanked the panel for their participation with the committees on the process. Commissioner stated that he would like to request that the findings of the West Hollywood Design Steering Committee return to Public Facilities Commission for their comments. Mr. Contreras assured Commissioner Anthony that the report of the

findings will return to the Commission for their input. Ms. Belsanti stated that the draft report of the finding for 1343 N. Laurel Ave. will return to the Public Facilities Commission meeting on November 12, 2014 for their comments which will be included in the City Council staff report.

Commissioner Woodell stated that he would hold his comments for later.

Chair Bass stated that he was interested in seeing Plummer Park come back to the Public Facilities Commission for feedback. He also stated that he supports that West Hollywood Park Phase II have the facilities be on the same floor as the pool and to also include gender neutral facilities. He requested that staff keep in mind a suggestion of extending West Hollywood Park into the alley. He also spoke in support of a joint meeting with Historic Preservation Commission on October 29, 2014 or a Special Meeting prior to that date.

Commissioner Bass and staff discussed the process to include the Public Facilities Commission with the Special Meeting of the Historic Preservation Commission on October 29, 2014, or to request a Special Meeting for the Public Facilities Commission to hear the findings of the consultant regarding Long Hall/Great Hall at Plummer Park.

Commissioner Woodell spoke in support of a joint meeting.

Commissioner Anthony spoke in support of a joint meeting.

ACTION: Commissioner Ettman made a motion to ask staff to look into the feasibility of having a joint meeting with the Historic Preservation Commission on October 29, 2014 regarding this one item, seconded by Commissioner Anthony and unanimously carried.

Commissioner Rorie suggested that Chair Bass reach out to the Chair of the Historic Preservation Commission to discuss joining their meeting on October 29, 2014.

Ms. Belsanti requested an alternate option in case the joint meeting does not take place with the Public Facilities Commission. Chair Bass stated that the alternative would be for the Public Facilities Commission to have a Special Meeting with the consultant regarding Long Hall/Great Hall at Plummer Park.

Chair Bass stated that if the City Clerk states that they cannot join the meeting on October 29, 2014 then he will work with staff and the Vice

Chair on a date for a Special Meeting for the Public Facilities Commission.

B. Water Conservation - City Facilities

Tabled.

C. Meeting Schedule:

1. October 8, 2014

Helen Collins stated that the Annual Congress is on the same date as their regularly scheduled meeting. She stated that staff has direction to look for a date for a Special Meeting if the Commission cannot join in the meeting with Historic Preservation Commission on October 29, 2014.

D. Upcoming Agenda Items:

1. Commissioner Ettman requested to schedule the status of the Detroit Gardens. He also suggested a meeting with community members that use the park and any Commission members who would want to participate.

Mr. Campbell stated that the maintenance of Detroit Gardens falls within the purview of Facilities and Maintenance Division to clean up plots that have been left un-kept but his division does not oversee the programming.

Chair Bass stated that the next agenda includes: 1343 N. Laurel Ave., Detroit Gardens and Water Conservation.

Commissioner Anthony requested to add Dog Park on the agenda under Unfinished Business so that the Commission stays apprised of what is happening.

Commissioner Ettman stated that he would be ok with an abbreviated report regarding Water Conservation.

Commissioner Bass added a Dog Park item to Unfinished Business.

8. UNFINISHED BUSINESS:

A. Dog Park Meeting Schedule:

1. Discussion:

Helen Collins presented options to the process to make a decision as to how often the Off Leash Hart Park Dog Park Committee will meet.

Commissioner Woodell spoke in support of meeting monthly and having the Public Facilities Commission make the decision.

Commissioner Goldenberg spoke in support of taking it back to the Committee to get a vote.

Commissioner Ettman spoke in support of monthly meetings and making

Chair Bass stated that it would be polite to go back to the committee, however going directly to the City Council would be acceptable.

Commissioner Anthony spoke in support of a polite email to the committee stating that the Commission would like the committee to meet more regularly and asking for their input.

ACTION: Commissioner Ettman motioned that a letter go to the City Council stating that the Off Leash Hart Park Dog Park Committee meet monthly, seconded by Commissioner Goldenberg and unanimously carried.

Helen Collins Commission agreed to approve the letter prior to it going to the City Council.

9. EXCLUDED CONSENT CALENDAR: NONE.

10. PUBLIC COMMENTS: NONE.

11. ITEMS FROM STAFF:

Annual Congress on October 8, 2014. Mandatory Ethics Training is on the October 29, 2014. The training can be taken online.

12. COMMISSIONER COMMENTS/SUBCOMMITTEE REPORTS:

Commissioner Anthony provided information on 1343 N. Laurel Park Committee and he stated that the number one concept of the 1343 N. Laurel Ave. Committee is to make it an Arts and Cultural Center. The Commission will receive the report and provide comments at the next meeting on November 12, 2014.

Commissioner Anthony also provided information and updates on the last that the West Hollywood Phase II Committee. There were a list of hot topics and additional items from City Council. He also stated that there will be some pop up booths within the city to accept more input from the community. The next meeting is Thursday, November 6th at 6pm in the Community Room and the following meeting is Tuesday, December 2nd at 6pm. Commissioner Anthony stated that

the findings will come to the Public Facilities Commission for their comments prior to the report to the City Council.

Commissioner Ettman requested that the Commissioners be prepared to make a formal recommendation to staff when the Dog Park item comes on the agenda next meeting. He also spoke in support of having a permanent place for a dog park. He asked staff to look into how the Commission would get involved in the Veteran Day Events.

Commissioner Woodell complimented the City and the staff. He thanked staff for always following up on requests he makes regarding the Off Leash Hart Park Dog Park.

Commissioner Rorie thanked staff on the presentations and spoke in support of having a joint meeting with the Historic Preservation Park. He spoke in support of off leash dog parks and he spoke in support of two separate parks one for smaller dogs and one for larger dogs. He spoke in support of having the Water Conservation issue come back on the agenda.

Commissioner Goldenberg commented on the great team and growing strength of the Commission. She spoke in support of a permanent dog park. Commissioner Goldenberg spoke in support of reclaimed water. She commented on visiting Hayvenhurst Park and liking the landscape and décor.

Chair Bass requested a policy on trainers using our parks in the near future. He also requested that we look at the Robertson Lane Hotel development and how their main walkway connects to the park and on LaPeer.

13. ADJOURNMENT:

Motion by Commissioner Ettman in honor of everyone who lost their lives on September 11, 2011, seconded by Commissioner Goldenberg to adjourn the Public Facilities Commission at 8:40pm to their next meeting, which will be held on at a date uncertain.



Chair, Adam Bass



Michelle Bell, Recording Secretary