

**CITY OF WEST HOLLYWOOD
PUBLIC FACILITIES COMMISSION
MINUTES
July 9, 2014**

1. **CALL TO ORDER:** Commissioner Woodell called the meeting to order at 6:37 p.m.

A. ROLL CALL:

PRESENT: Commissioner Rorie, Commissioner Goldenberg, Commissioner Saur, Commissioner Woodell, Commissioner Bass and Chair Anthony, Vice Chair Ettman (arrived at 7:42pm)

ABSENT: None.

ALSO PRESENT: Department of Public Works, Steve Campbell, Manager of Facilities and Field Services, Helen Collins, Sr. Administrative Analyst, Facilities and Field Services Division and Sr. Administrative Specialist, Michelle Bell.

- B. PLEDGE OF ALLEGIANCE:** Commissioner Bass led the Pledge of Allegiance.

2. **APPROVAL OF AGENDA:**

ACTION: Approve the July 9, 2014 agenda.

Motion by Commissioner Saur, seconded by Commissioner Goldenberg and unanimously approved.

3. **APPROVAL OF MINUTES:**

ACTION: Approve the minutes dated June 11, 2014.

Motion by Commissioner Saur, seconded by Commissioner Goldenberg and approved.

4. **PUBLIC COMMENT: NONE.**

5. **PUBLIC HEARINGS: NONE.**

6. **CONSENT CALENDAR: NONE.**

7. **NEW BUSINESS:**

A. Election of Chair and Vice Chair:

1. Nominations of Chair:

ACTION: Motion by Commissioner Woodell to nominate Commissioner Bass for Chair, seconded by Commissioner Saur and carried, noting the ABSTENTION of Commissioner Bass.

2. Nominations for Vice Chair:

ACTION: Motion by Commissioner Goldenberg to nominate Commissioner Saur for Vice Chair, seconded by Commissioner Rorie and unanimously approved.

3. Dog Parks:

Helen Collins, Sr. Administrative Analyst provided background information on the directions given by the City Council when the sub-committee was established in February 1999.

Steve Campbell stated that the sub-committee reviewed some of the sites based on the criteria and established the Off Leash Dog Park at Hart Park in 2005.

Commissioner Woodell commented about his participation on the Commission in 2005.

Steve Campbell stated that Hart Park is still designated as temporary.

Chair Anthony stated that the Commission's work plan has prioritized identifying space for another dog park. He also stated that the City Councilmembers are open to space in current parks.

Commissioner Saur commented on having a dog park in West Hollywood Park and not having a pocket park.

Commissioner Goldenberg agreed with Commissioner Saur and added that she thought that people want a dog park at Laurel Park and Plummer Park.

Chair Anthony stated that off leash dog area is not currently within the scope of the design for West Hollywood Park Phase II.

Commissioner Woodell commented that the sub-committee discussed having the Public Facilities Commission give the City Council a resolution to study including a dog park at Laurel, Plummer and West Hollywood Parks.

Commissioner Bass requested to agendaize exploring a dog park in those three locations.

Commissioner Saur recommended a dog park at West Hollywood Park

near the parking garage in the back of the park. She also suggested narrowing the scope and to be specific as to which park.

Commissioner Rorie stated that Commissioner Saur's suggestion does not seem expensive and expressed his concern for the cost of a study and the installation costs.

Commissioner Bass requested that: 1.) Somehow express to City Council that a dog park be included in West Hollywood Park Phase II, Plummer Park and Laurel Park 2.) Direction given to the Off-Leash Dog Park Committee to review the siting criteria and come back to the Commission with recommendations for other locations for off leash dog parks.

Chair Anthony requested that it be agendaized for the next meeting in July.

Staff agreed to return to the Commission with a draft document addressed to the City Council for their review.

Steve Campbell stated that programming phases for West Hollywood Park Phase II will come to the City Council.

Commissioner Goldenberg left at 7:27 pm.

8. UNFINISHED BUSINESS:

A. Facilities and Field Services Division:

1. Update:

Helen Collins, Sr. Administrative Analyst provided an update on items, projects, events and miscellaneous upcoming programming for the division.

9. EXCLUDED CONSENT CALENDAR: NONE.

10. PUBLIC COMMENTS: NONE.

11. ITEMS FROM STAFF: NONE.

12. COMMISSIONER COMMENTS/SUBCOMMITTEE REPORTS:

Commissioner Woodell commented on the West Hollywood Park Phase II Design meeting that he attended as well the Laurel Park Visioning meeting.

Commissioner Bass thanked everyone and stated that he did not expect to be elected as the Chair.

As part of the Committee/Subcommittee Updates under Hart Park/Off Leash Dog Park:

Commissioner Bass directed staff and the Dog Park Committee to look at locations other than the major parks in the City for potential off-leash park locations and report back to the Public Facilities Commission.

Commissioner Bass provided an update on the West Hollywood Park Phase II – Art Process Selection Committee.

Commissioner Rorie thanked the current chair and congratulated Commissioner Bass.

Commissioner Saur thanked Chair Anthony and congratulated Commissioner Bass.

Vice Chair Ettman apologized for being late to the meeting and expressed his disappointment in not being in attendance for the election.

Chair Anthony thanked staff for the discussion on off leash dog criteria; he also stated that there are two or three meetings left for the West Hollywood Phase II Design Committee after the August 6, 2014 meeting.

13. ADJOURNMENT:

Motion Commissioner Bass, seconded by Commissioner Woodell to adjourn the Public Facilities Commission at 7:54pm to their regularly scheduled meeting, which will be held on Wednesday, August 13, 2014 at 6:30 p.m. in the West Hollywood Community Room at, West Hollywood Park, located at 625 N. San Vicente Boulevard.


Michelle Bell, Recording Secretary