

BUSINESS LICENSE COMMISSION

MINUTES

**Tuesday, August 1, 2000
WEST HOLLYWOOD CITY HALL
COMMUNITY CONFERENCE ROOM**

I. CALL TO ORDER: Chair Forbes called the meeting to order at 6:00 P.M.

A. ROLL CALL:

PRESENT:

Commissioners – Scott Forbes, Maxine Sonnenburg, Terry Morgan and Rodney Scott.

STAFF PRESENT:

Wade Davenport, Code Compliance Manager;
Bruce Robertson, Administrative Staff Assistant.

B. PLEDGE OF ALLEGIANCE: Commissioner R. Scott led, A pledge of allegiance.

C. SWEARING IN OF NEW COMMISSIONER: Stanley Stalford was sworn in as a member of the Business License Commission.

D. APPROVAL OF AGENDA:

Action: To hear the presentation from the Library Committee immediately following the approval of the Agenda and to approve the Agenda as amended.

Motion: Sonnenburg

Second: Morgan

Votes: All Ayes

Motion carried.

E. SPECIAL PRESENTATION – LIBRARY SURVEY

Maxine Sonnenburg, representing the Library Committee, presented the Commission with a brief update on the status of the library and asked each commissioner to fill out the provided survey in order to give the City the input necessary from the community, for this project.

II. CONSENT CALENDAR

A. Approval of Minutes, June 6, 2000

Action: To approve the Consent Calendar.

Motion: Morgan

Second: R. Scott

Votes: All Ayes

Motion carried.

III. ITEMS FROM CITIZENS - None

IV. PUBLIC HEARING – None

V. COMMISSION CHAIR'S REPORT

Chair Forbes asked each commissioner to give the Commission their assessment of the recently held CSW (Christopher Street West) Festival as was discussed at the June Commission meeting.

R. Scott

- Vendor relations were handled well.
- Public safety concerns.
 - Lighting poles on dance floors exposed – possible safety issue
 - DJ booths not roped off

Morgan

- Event was well patrolled.
- Overall successful event.

Forbes

- Aesthetic concerns (metal fencing, no flags, inadequate decorations.)
- Inadequate signage

VI. ITEMS FROM COMMISSIONERS

Sonnenburg

- Ask Staff to update the Commission on the current situation regarding the Key Club.

Morgan

- Sunset Strip cruising ordinance seems to be working, as noise on the strip has decreased.

Stalford

- Key Club has effectively dealt with security and parking issues that have created problems for the neighbors in the past.

VII. ITEMS FROM STAFF

- A. Howard Jacobs petitioned the Commission, on behalf of Mayor Prang's office, to support the upcoming handbill ordinance that will be presented at the August 7th City Council meeting. He asked that the Commission review the City's current handbill ordinance and pass on its recommendations, for improving this ordinance, to the City Council.

The Commission directed staff to pass on to the City Council that they will review this matter and offer the Commission's suggestions for improving this ordinance. If necessary, the Commission will also hold a public hearing to get input from residents and businesses in an effort to efficaciously resolve this matter.

VIII. NEW BUSINESS

- A. Proposed Work Plan Discussion Points

Wade Davenport presented the staff report.

In his report, Mr. Davenport made the following recommendations to the Commission.

- Complete Reformatting and possibly renaming of the Business License Commission
- Expand purview of this Commission/Board into other areas of compliance such as compliance of CUP's.
- Commission/Board to provide another level of review before going to the Planning Commission.
- Proposed plan to be formalized and presented to the City Council.

Commission Discussion

R. Scott

- Council members/deputies should be involved in this process.
- Commissioners to meet with the councilmembers who appointed them in an effort to gain individual council office support.
- In support of expanding the Commission's role/purview.
- Gaining the support of the City Manager important.

Morgan

- Supports staff's proposed recommendations.
- Suggests a meeting with council deputies in which a hard copy of the Commission's goals and objectives would be presented.

Forbes

- Supports review process for Code violations as proposed by Staff.

The Commission directed staff to draft a workplan to be presented at the September 5th, Business License Commission meeting which would bullet point the goals of the Commission. This report could then be reviewed by individual commissioners and discussed, revised and made ready for final presentation at the October 3rd, Business License Commission meeting.

IX. Adjournment

Action: To adjourn to a regular meeting of the Business License Commission to be held on September 5, 2000 from 6:00 p.m. until completion at the City of West Hollywood, Community Conference Room, 8300 Santa Monica Boulevard.

Motion: Forbes

Second: Morgan

Votes: All Ayes

Motion carried.

PASSED, APPROVED AND ADOPTED THIS DAY OF _____.

CHAIRPERSON:  _____

ATTEST:
BUSINESS LICENSE OFFICER:  _____