

**CITY OF WEST HOLLYWOOD  
WOMEN'S ADVISORY BOARD MEETING**

# **MINUTES**

**THURSDAY**, January 23, 2014 at 7:00 p.m.

*Location: Community Meeting Room, West Hollywood Library  
625 N. San Vicente Blvd  
West Hollywood, CA 90069*

**I. CALL TO ORDER:**

Chairperson Carla Browning calling the meeting to order at 7:04 p.m.

**A. Roll Call**

Present: Carla Browning, Stephanie Cubba, Tina Moore, Anne Toole, Silvia Salguero, and Nadia Sutton

Absent: Molly Casey and Emma Rose Mackenzie

Staff: Larissa Fooks, Staff Liaison; John Erickson, Recording Secretary

**II. APPROVAL OF THE MINUTES**

Boardmember Stephanie Cubba made a motion to approve the minutes from the meeting of December 12, 2013. Boardmember Tina Moore seconded the motion. The minutes from December 12, 2013 were approved unanimously.

**III. ITEMS FROM THE PUBLIC**

There were no items from the public.

**IV. LEGISLATION & ADVOCACY DISCUSSION**

**A. Special Presentation from the Office of Congressman Adam B. Schiff**

Mike Aguilera, District Representative from the Office of Congressman Adam B. Schiff discussed upcoming activities, advocacy opportunities and ways their office can support issues of mutual concern such as the International Violence Against Women Act, Paycheck Fairness Act, Women's Health Protection Act, and discussed the upcoming nomination process for Congressman Schiff's Woman of the Year award.

**B. Equal Pay Day, April 9, 2014**

The Board addressed the issue of equal pay for women and particularly ideas for Equal Pay Day

Boardmember Stephanie Cubba made a motion that the City Council of the City of West Hollywood officially recognize Equal Pay Day on April 9, 2014.

Boardmember Tina Moore seconded the motion. The motion was approved unanimously.

Boardmember Stephanie Cubba made a motion that the WAB form a subcommittee that focuses on the issue of equal pay for women to determine what to do on April 9 and to create suggestions for longer term strategies that to have a lasting impact on this issue for women. Boardmember Anne Toole seconded the motion which was approved unanimously.

Boardmembers Nadia Sutton, Anne Toole, Stephanie Cubba and Chairperson Carla Browning agreed to serve as representative on the subcommittee. Chairperson Carla Browning offered to lead the subcommittee.

**V. UNFINISHED BUSINESS:**

**A. National Women's History Month**

Boardmembers continued discussion regarding planning for the City's National Women's History Month activities to be held March 2014, focusing on the final selection of individuals to be honored as part of the City's Women's History Month Banner project, the nominees for the Women in Leadership awards, and National HIV/AIDS Awareness for Women and Girls Day.

Women's History Month Banner Recognition

Boardmembers discussed the list of names that had been nominated to be officially recognized on a Women's History Month Banner. The Board voted from the selection of nominees and chose Mary Pickford and Jane Fonda as the official 2014 Women's History Month Banner recipients. The board discussed potential activities to showcase the honorees such as film screenings of their work and speakers.

Boardmember Stephanie Cubba made a motion that the kick-off and banner unveiling event happen before the City Council meeting on March [ ] starts. Boardmember Nadia Sutton seconded the motion. The motion was approved unanimously.

Boardmember Stephanie Cubba made a motion that following the Women's History Month kick-off and banner unveiling there be further celebration of the banner recipients. Boardmember Tina Moore seconded the motion. The motion was approved unanimously.

Boardmembers Anne Toole and Noemi Torres agreed to serve on a subcommittee to further the details of the event.

International Women's Day

Staff updated the Board about International Women's Day and informed the board that the event co-sponsored by Amy Simon, Director of "She's History: The Most Dangerous Women in America," will be postponed until another date due till illness.

Women in Leadership Awards

Boardmembers Stephanie Cubba and Silvia Salguero served on the joint selection committee representing the WAB. The event is scheduled for

Thursday, March 20, 2014. Three nominees have been confirmed: Daphne Dennis, Anastasia Mann, and Sue Sexton.

Boardmember Silvia Salguero made a motion that the donations raised from the 2014 Women in Leadership Awards go to benefit a female recipient of the West Hollywood Youth Scholarship Fund. Boardmember Stephanie Cubba seconded the motion. The motion was approved unanimously.

#### Los Angeles International Films Festival

Staff reported that the festival coordinator has been contacted but there has been no response regarding collaborating this year on programming.

### **VI. BOARD RETREAT PROCESS CONTINUATION**

#### **A. Recap of Retreat Session on November 20, 2013**

Tabled

#### **B. Board Planning Discussion**

Staff initiated an exercise for the board around the ongoing issue of Women's Safety and issues/ideas the board has that can be directed back to the City's Public Safety Department and the Mayor's Office. Some ideas/issues that were raised were:

- Emergency response teams for Domestic Violence issues that are reported in the City
- More street light and tree trimming awareness to help make the streets more brightly lit and visible.
- Training opportunities for bouncers and bartenders at local West Hollywood bars and clubs to be more aware of women in their facilities and safety issues that might arise with women.
- Re-launch the "Know Before You Go" Campaign and some type of postcard notification to City residents or whistles/flashlights to be distributed to the community as an outreach event.
- Escorts for women to and from their vehicles or residence
- Sponsorship of self-defense trainings for women
- Verifying locations and businesses are licensed and safe for women
- Creating a "How to be an Ally" panel that can help educated men and women about how to effectively stop rape and potential assaults.

### **VII. NEW BUSINESS**

#### **A. Co-Sponsorship of Ready To Run**

Boardmembers discussed co-sponsoring Ready to Run, a non-partisan one-day campaign training for women interested in running for elected office, positioning themselves for appointed office, working on a campaign or getting involved in public service, to be held February 8, 2014 at Mount Saint Mary's College.

Boardmember Neomi Torres made a motion to co-sponsor Ready to Run. Boardmember Silvia Salguero seconded the motion. The motion was approved unanimously.

Boardmembers Anne Toole, Noemi Torres, Silvia Salguero and Chairperson Carla Browning agreed to attend the event.

**B. Co-Sponsorship of NCJW/LA Advocacy Training Project**

Boardmembers discussed continuing their co-sponsorship of the National Council of Jewish Women, Los Angeles' advocacy training workshop series.

Boardmember Stephanie Cubba made a motion that the board co-sponsor the NCJWLA Advocacy Training Project. Boardmember Silvia Salguero seconded the motion. The motion was approved unanimously.

**VIII. BOARD AND COMMISSION LIAISON REPORTS**

None

**IX. MONTHLY REPORTS TO CITY COUNCIL**

Boardmember Tina Moore will report for the month of January.

**X. SUBCOMMITTEE REPORTS**

**A. Feedback and updates regarding the following co-sponsored activities:**

- V-Day/Justice Rising Campaign, February 14, 2014.
  - Staff reported to the board that the event is currently being produced and will be in touch with the subcommittee about updates and scheduling a meeting with the subcommittee.
- Roe V Wade Commemoration co-sponsored with NCJW/LA January 23, 2014
  - Boardmember Silvia Salguero reported to the board that she attended the Roe At Risk event at NCJW/LA and that it was a success and well-received by the attendees.
- NCJW/LA Workshop about Reversing the trend of declining numbers of female elected officials in CA – January 26, 2014
  - Boardmember Stephanie Cubba informed the board that she has been in touch with Maya Paley at NCJW/LA. Staff reported that the City and the Women's Leadership Conference will have a presence at the event.
- Roe v Wade Decade 4: Activate Your Choice – January 27, 2014
  - Staff updated the board about logistics relating to Roe v. Wade. Decade 4: Activate Your Choice. Boardmembers Noemi Torres and Tina Moore are planning to attend.
- West Hollywood Women's Leadership Conference – April 4-5
  - Chairperson Carla Browning reported that the subcommittee has developed a potential program titled: "WeHo Women in Action." that is dedicated to letting women in West Hollywood and conference attendees know more about the board and ways they can submit ideas to them about potential collaborative ideas relating to the board's four issue areas and an interactive table.

Boardmember Carla Browning made a motion to approve the subcommittee's ideas for WeHo Women in Action as part of the board's activity at the Conference. Boardmember Tina Moore seconded the motion. The motion was approved unanimously.

**XI. ITEMS FROM THE BOARD:**

There were no items from the board.

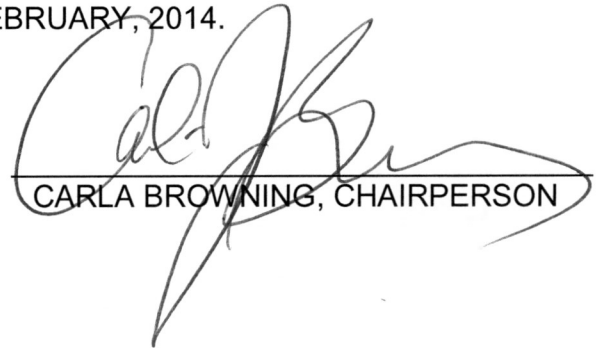
**XII. ITEMS FROM STAFF:**

There were no items from staff.

**XIII. ADJOURNMENT:**

The Women's Advisory Board adjourned at 9:35 p.m. until their next regularly scheduled meeting on Thursday, February 27, 2014 at the Community Meeting Room, West Hollywood Park Library, West Hollywood City Hall located at 625 N. Vicente Blvd, West Hollywood, CA 90069.

APPROVED BY A MOTION OF THE WOMEN'S ADVISORY BOARD OF THE CITY OF WEST HOLLYWOOD ON THIS 27<sup>th</sup> DAY OF FEBRUARY, 2014.



CARLA BROWNING, CHAIRPERSON

ATTEST:



JOHN M. ERICKSON, RECORDING SECRETARY