

**CITY OF WEST HOLLYWOOD
PUBLIC FACILITIES COMMISSION
SPECIAL MEETING MINUTES
May 10, 2014**

1. **CALL TO ORDER:** Chair Anthony called the meeting to order at 9:12 a.m.

A. ROLL CALL:

PRESENT: Commissioner Ettman, Commissioner Rorie, Commissioner Goldenberg, Commissioner Saur and Chair Anthony, Commissioner Woodell arrived at 9:27 a.m.

ABSENT: Commissioner Bass

ALSO PRESENT: Steve Campbell, Manager of Facilities and Field Services Division, Department of Public Works, Helen Collins, Sr. Administrative Analyst, Facilities and Field Services Division, Department of Public Works and Michelle Bell, Sr. Administrative Analyst, Department of Public Works.

B. PLEDGE OF ALLEGIANCE: Commissioner Rorie led the Pledge of Allegiance.

2. **APPROVAL OF AGENDA:**

ACTION: Approve the May 10, 2014 agenda.

Motion by Commissioner Rorie, seconded by Commissioner Ettman and unanimously approved.

3. **APPROVAL OF MINUTES:**

ACTION: Approve the minutes dated April 9, 2014.

Motion by Commissioner Saur, seconded by Commissioner Rorie and unanimously approved.

4. **PUBLIC COMMENT: NONE.**

5. **PUBLIC HEARINGS: NONE.**

6. **CONSENT CALENDAR: NONE.**

7. **NEW BUSINESS:**

A. 2014 Work Plan:

Commissioner Ettman stated that he and Chair Anthony met with Steve Campbell to reorganize and consolidate items within the Work Plan to choose the items where results can be achieved by the Commission.

Chair Anthony stated that the first 2 items on the Work Plan, Annual Tour of Public Facility Resources and Annual Review Public Facility Budget and Park Development Funding should always be on the Work Plan to review and look at the budget.

Steve Campbell stated that staff will bring the approved budget back to the Commission in June.

Chair Anthony asked if there were roadblocks to acquiring property; and Steve Campbell stated that there was nothing on the list suitable for parks.

Chair Anthony requested that staff agendaize property as it becomes available.

Steve Campbell encouraged the Commissioners to also bring any property to staff's attention that they see in the City for possible parks.

Item #4 is not limited to Hart Park or Plummer Park but any interim place for an Off-Leash Dog Park.

Item #5, Arbor Day, will always be on the list.

Item #6, Energy and Water Conservation, is an item that staff is passionate about and always looking for practical solutions to conserve water.

Commissioner Ettman commented that he thought a meeting that was televised and publicized would be a good way to get the public's input on Greening West Hollywood.

Item #8, Urban Forest Management Plan is an ongoing responsibility of the Commission such as what to do with City trees, Tree City USA designation, disease trees and development tree issues.

Steve Campbell stated that he would re-introduce the Heritage Tree with some parameters, advances and what is in the general plan.

Commissioner Rorie stated his satisfaction with the consolidation of items on the Work Plan and that no achievable items were left off of the list.

Commissioner Ettman requested that tree recognition and Heritage Tree be removed from the Work Plan.

Chair Anthony stated that items were kept on that the Commission could actually

accomplish something.

Commissioner Woodell arrived at 9:27 a.m.

Chair Anthony requested that Sub Committee Reports will be added to the monthly meeting agendas and that the Commissioners communicate to staff when they have a report to deliver to the Commission from a sub-committee that they sit on. This was added to the Work Plan as #9.

Commissioner Ettman requested that Item #10 be added as a report to City Council regarding the state of the Public Facilities Commission with formal recommendations.

ACTION: Approve the Work Plan as amended.

Motion by Commissioner Ettman, seconded by Commissioner Goldenberg and unanimously approved.

B. Pool- 647 N. San Vicente Blvd:

The Commissioners toured the facility and staff provided background information.

C. 1343 Laurel Avenue:

The Commissioners toured the facility and staff provided background information.

D. Plummer Park:

The Commissioners toured the facility and staff provided background information.

E. Community Garden - 1201 Detroit Street:

The Commissioners remained on the bus and looked out at the Community Garden.

8. UNFINISHED BUSINESS: NONE.

9. EXCLUDED CONSENT CALENDAR: NONE.

10. PUBLIC COMMENTS: NONE.

11. ITEMS FROM STAFF:

Steve Campbell stated that he would not be at the June, 2014 meeting.

12. COMMISSIONER COMMENTS/SUBCOMMITTEE REPORTS:

Chair Anthony requested that Dog Parks be agendized by August, 2014.

Commissioner Saur provided an update to the Commission as a member of the 1343 Laurel Avenue Visioning Committee. She stated that there are three more meetings to finalize the visioning of the park. She told the Commissioners of the upcoming workshop on May 17th and encouraged the Commissioners to reach out to people and ask them to attend.

Commissioner Woodell stated that he was going to get the deed to see what was permitted on the property.

Commissioner Rorie thanked the staff for the helpful information and the tour.

Commissioner Goldenberg thanked the staff, and gave best wishes for Happy Mother's Day and Happy Russian Victory Day.

Commissioner Ettman stated that he would not be at the June, 2014 meeting. He also requested that next agenda include an item of support for another Off Leash Dog Park in West Hollywood.

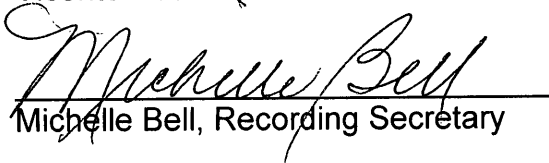
Commissioner Woodell stated that he supports taking the Off Leash Dog Park item to the Hart Park Off Leash Dog Committee and then to the Public Facilities Commission and then to the City Council.

Chair Anthony stated that the West Hollywood Park Phase II is underway and the Dog Park is a separate item. He stated that he would like to hear from the Hart Park Off Leash Dog Park Sub Committee, but if they do not meet before the Public Facilities Commission meeting next month he would still like to agendize the item for the Public Facilities Commission.

There was a consensus of the Commission for Chair Anthony to take the dog park item to the West Hollywood Park Phase II Committee.

13. ADJOURNMENT:

A motion to adjourn the Public Facilities Commission was made by Commissioner Ettman, seconded by Commissioner Saur at 12:19 pm. to their next meeting, which will be held on Wednesday, June 11, 2014 at 6:30 p.m. in the West Hollywood Community Room at, West Hollywood Park, located at 625 N. San Vicente Boulevard.


Michelle Bell, Recording Secretary