

**CITY OF WEST HOLLYWOOD
PUBLIC SAFETY COMMISSION**

**MINUTES
MONDAY, MARCH 10, 2014**

1. **CALL TO ORDER** at 6:30 PM
2. **PLEDGE OF ALLEGIANCE** led by Captain Eric Davis 6:35 PM

*Commissioner Norton arrived at 6:35 PM.

3. **ROLL CALL**

Commissioners Present: Burke, Clarkin, Hoffman, Norton*, Williams

Commissioners Absent: Szyskowski, Sol

Others present: Lieutenant Dave Smith, Los Angeles County Sheriff's Department; Sergeant Jon Klaus, Los Angeles County Sheriff's Department; Kristin Cook, Public Safety Director; Bonnie Smith, Acting Public Safety Supervisor; Maria Grycan, Community Services Representative, Los Angeles County Fire Department; David Aguilar, Block by Block Security Ambassadors

4. **ADJOURNMENT REQUESTS**

Commissioner Williams requested that the meeting be adjourned in the memory of LAPD Officer Nicholas Lee.

Commissioner Clarkin requested that the meeting be adjourned in the memory of LAPD Officer Nicholas Lee and the 16 law enforcement officers and firefighters who have passed away since the last meeting.

5. **APPROVAL OF THE AGENDA**

ACTION: Motion by Commissioner Norton to approve the March 10, 2014 agenda, seconded by Commissioner Burke, and approved.

POSTING OF THE AGENDA

The agenda for the March 10, 2014 Public Safety Commission meeting was posted at City Hall, Plummer Park, the West Hollywood Sheriff's Station, and the West Hollywood Library.

6. **APPROVAL OF MINUTES**

ACTION: Motion by Commissioner Norton to approve the February 10, 2014 minutes, seconded by Commissioner Clarkin, and approved.

7. PUBLIC COMMENTS

None.

8. COMMISSIONER COMMENTS AND LIAISON REPORTS

Commissioner Norton expressed her condolences for LAPD Officer Lee. Commissioner Norton thanked Laura Manukian and the Sheriff's Department for a successful Neighborhood Watch Block Captain training.

Commissioner Hoffman thanked staff and the Sheriff's Department for a successful Neighborhood Watch Block Captain training. Commissioner Hoffman spoke regarding the recent emergency preparedness training hosted by the Rent Stabilization Division.

Commissioner Norton spoke regarding the February Senior Advisory Board and thanked staff for improving publicity for the senior safety seminars.

Commissioner Burke spoke regarding the February Transportation Commission meeting and the discussion of crosswalk lighting and the commonality with public safety as well as the successful "Operation Firefly".

Commissioner Clarkin spoke regarding the February Human Services Commission meeting and the importance of networking with other Boards and Commissions. Commissioner Clarkin thanked Laura Manukian and the team for a successful Neighborhood Watch Block Captain training.

Commissioner Williams spoke regarding the recent One Billion Rising event.

9. ITEMS FROM STAFF

9A. CAPTAIN ERIC DAVIS, LAPD WILSHIRE

Commissioners received a presentation from Captain Eric Davis, LAPD Wilshire.

Kevin Burton, resident of West Hollywood, spoke regarding the upcoming Community Emergency Response Training class.

Commissioner Williams thanked Captain Davis for his attendance.

9B. NEWS FROM STAFF/MONTHLY CALENDAR OF EVENTS

Staff reminded the Commission that the April meeting will be held on Tuesday, April 1, 2014 at the West Hollywood Sheriff's Station.

Commissioner Williams requested that the Sheriff's Department reserve parking spaces for the Commissioners at that meeting.

10. REPORT FROM THE FIRE DEPARTMENT

Ms. Grycan reviewed the suppression, rescue, and fire prevention activities during the month of February 2014 including inspections, fires, and emergency medical calls. Ms. Grycan spoke regarding the large structure fire at 8430 Santa Monica Boulevard.

Sergeant Klaus stated that it was determined by investigators that the fire at 8430 Santa Monica Boulevard was not arson.

Commissioner Clarkin asked if any firefighters were injured.

Ms. Grycan stated that two firefighters had minor injuries.

Ms. Grycan spoke regarding the upcoming Community Emergency Response Training.

Commissioner Clarkin stated that some Sheriff's volunteers are participating in the upcoming Community Emergency Response Training.

11. REPORT FROM THE SHERIFF'S DEPARTMENT

Sergeant Klaus reviewed the Sheriff's Department statistics for February 2014, including calls for service, arrests, and crimes. Sergeant Klaus stated that Lieutenant Smith and his Entertainment Policing Team have been meeting with clubs regarding unsafe alcohol consumption and over serving patrons.

Sergeant Klaus stated that there were 15 DUI arrests and 5 DUI related crashes in the month of February.

Commissioner Clarkin stated that the next "Walk About with the Captain" will be held on Tuesday, March 18th at 5 PM at the Sheriff's Station.

Commissioner Burke stated that the "Walk About with the Captain" will be on the west side and address women's safety issues.

Commissioner Norton spoke regarding parking enforcement officers driving while talking on their cell phones. Commissioner Norton spoke regarding the new crosswalk lights and ways to improve the lighting near cross walks at night.

Commissioner Williams stated that the City is considering other locations for improved lighting. She suggested that Commissioner Burke, as liaison to the Transportation Commission, share Public Safety Commissioners' comments with the Transportation Commissioners.

12. REPORT FROM BLOCK BY BLOCK

David Aguilar, Block by Block, gave an update on the activities for February including various calls for service and numerous community contacts.

Commissioner Clarkin spoke regarding the numerous contacts that Security Ambassadors make on both Sunset and Santa Monica Boulevards. Commissioner Clarkin spoke regarding extra bicycle lights from Operation Firefly.

Commissioner Williams thanked Mr. Aguilar for his team's hard work.

13. UNFINISHED BUSINESS

13A. PUBLIC SAFETY EDUCATION OUTREACH/SOCIAL MEDIA

Commissioner Burke asked for an update on the progress utilizing social media.

Staff spoke regarding the various ways public safety is connecting on social media, including twitter, facebook, and Nixle accounts for both Sheriff's and Fire Departments.

Commissioner Burke thanked the large team that worked the Los Angeles Marathon.

Sergeant Klaus thanked all who played a part during the Marathon.

Staff thanked all involved in the Marathon and thanked the Fire Department for assisting the City of Santa Monica with extra paramedic resources.

Commissioner Clarkin thanked staff and the Sheriff's volunteers for their work on the Marathon.

Commissioner Clarkin spoke regarding crosswalks.

Commissioner Williams spoke regarding crosswalks.

Staff announced that the next public safety street outreach will be held on Saturday, March 22nd.

14. NEW BUSINESS

14A. PUBLIC SAFETY WORKSHOPS

Commissioner Hoffman spoke regarding the possibility of hosting public safety workshops and suggested the following topics: fire safety, self defense, "pet-iquette", bicycle education, and civil liberty.

Commissioner Williams asked staff to speak regarding their calendar and resources.

Staff stated that workshops are possible, but that attendance is usually very low if the workshop is not brought to an existing group. Staff challenged the Commissioners to come up with ideas for locations and better connections for the workshops.

Commissioner Hoffman volunteered to assist staff with messaging and publicity.

Ms. Grycan stated that in the other communities she serves attendance is also a problem and suggests taking it to the neighborhood and utilizing a recent event to start the conversation; for example fire safety in a building that has recently experienced a structure fire.

Commissioner Williams asked that next month's agenda include an item on the upcoming Human Trafficking seminar hosted by NCJW. Commissioner Williams spoke regarding a gun violence seminar on March 12, 2014.

Commissioner Norton suggested working in conjunction with targeted Boards and Commissions on shared issues.

Commissioner Hoffman asked staff to arrange an introduction to the Rent Stabilization and Housing Manager to discuss their flyer advertising upcoming seminars.

Commissioner Clarkin suggested that the group look at the newer, successful events such as Buff 'n Cut.

Commissioner Williams suggested having specialty speakers come to the Public Safety Commission.

15. PUBLIC COMMENTS

None.

16. ITEMS FROM THE COMMISSION/COMMISSIONER COMMENTS

Commissioner Williams asked for clarification on the representative to the Human Services Commission.

Commissioners wished Commissioners Norton, Hoffman, and Williams happy upcoming birthdays.

Commissioner Williams announced to the group that she has been honored as "Woman of the Year" by Congressman Schiff.

17. ADJOURNMENT

The Public Safety Commission adjourned at 7:42 PM in the memory of LAPD Officer Nicholas Lee and the 16 law enforcement officers and firefighters who have passed away since the last meeting. The next meeting is scheduled for April 1, 2014 at 6:30 PM at the West Hollywood Sheriff's Station at 780 N. San Vicente Boulevard.


Public Safety Commission Chair


Staff Liaison