

**CITY OF WEST HOLLYWOOD  
PUBLIC FACILITIES COMMISSION  
SPECIAL MEETING MINUTES  
September 11, 2013**

**6:30 P.M. – SPECIAL MEETING**

1. **CALL TO ORDER:** Chair Anthony called the meeting to order at 6:32pm

A. **ROLL CALL:**

**PRESENT** Commissioner Woodell, Commissioner Saur,  
Commissioner Ettman, Commissioner Rorie,  
Commissioner Bass, Commissioner Goldenberg and  
Chair Anthony.

**ALSO PRESENT** Steve Campbell, Manager of Facilities and Field  
Services Division, Department of Public Works, Helen  
Collins, Sr Administrative Analyst, Facilities and Field  
Services Division, Department of Public Works

**B PLEDGE OF ALLEGIANCE:** Commissioner Bass led the Pledge of  
Allegiance

**The Chair requested a moment of silence in remembrance of those lost on  
this day.**

2. **APPROVAL OF AGENDA:**

**ACTION:** Approve the agenda for September 11, 2013

**Motion by Commissioner Bass and seconded by Commissioner Goldenberg  
and unanimously approved.**

3. **APPROVAL OF MINUTES:**

**ACTION:** Approve the minutes of August 14, 2013, as amended copy provided.

**Motion by Commissioner Bass, seconded by Commissioner Saur and  
unanimously approved.**

4. **PUBLIC COMMENT:**

Laura Bocatelli, West Hollywood. stated that she came to hear about the  
Community Study and Plummer Park. She went on to discuss her issues with the  
use of the deodorant spray in the stairwell and how she has complained about this  
on numerous occasions.

Rudolf Martin, West Hollywood: stated that he came to hear about Plummer Park,  
to hear what is going to happen and he will be happy to be involved in finding a  
solution He also commented on the smell in the stairwell

Stephanie Harker, West Hollywood she thanked the Chair for the moment of silence She went on to state that she was happy that Plummer Park was on the agenda and that they need the Commission to go to bat for Plummer Park and she mentioned the National Historic Registry recognition of Great Hall/Long.

5 **PUBLIC HEARINGS: NONE.**

6. **CONSENT CALENDAR: NONE.**

7 **NEW BUSINESS.**

A. City of West Hollywood 2013 Community Study

- 1 Overview: David Giugni gave an extensive overview of the Community Study process and findings in general terms and as they pertain to the Commission's charge

Commissioner Goldenberg thanked Mr Giugni and his co-workers for all of their hard work on the study.

Commissioner Ettman inquired as to what the follow-up would be to the findings Mr. Giugni stated that for the Social Services findings played a major role in the recent RFP process for funding of programs The Study highlighted services and the funding process was geared towards enhancing the offerings for those services. Mr Giugni stated that this presentation is to let the Public Facilities Commission know what areas where identified under their purview

B. City Owned Properties and Associated Capital Projects

1. Overview: Jeff Huffer, Strategic Initiative Manager provided a status update on the following projects:
  - a. City Hall Automated Parking Garage to include Sweetzer Avenue widening, Garage and Public Plaza.
  - b. Plummer Park the current status was provided
  - c. West Hollywood Park to include a review of the 2004 Master Plan, Phase I-A, Phase I-B and Phase II and also the AIDS Monument Integration. The RFP timeline for design services for Phase II was also provided.
  - d. 1343 N Laurel Avenue the history and the current mothballing project was outlined.

In addition, Lisa Belsanti, Interim Public Information Division, Manager provided an extensive review of the Future Use – Community Visioning Process She went on to speak about the upcoming Community Meetings and the other outreach methods to include an elaborate online outreach

program being used to provide access to all community members.

Public Comment on this item

Victor Omelczenko, West Hollywood. commented on the property at Cole in the City of Los Angeles that the City either still owns or sold and outlined some ways to spend the proceeds

Cathy Blaivias, West Hollywood read a segment from the City Municipal Code as it relates to the preservation of historic structures in the City of West Hollywood

Larry Block, West Hollywood, thanked the Commission for their service to the City He then talked about Plummer Park and how the City should maintain Great Hall/Long Hall and the rest of Plummer Park.

Stephanie Harker, West Hollywood, she spoke on the Automated Garage and mentioned that at one time the project included meeting rooms and offices as part of a one stop shopping concept for residents She went on to talk about Plummer Park and stated that just because they did not approve of the design did not mean that they did not want anything done

Commissioner Comments:

Commissioner Woodell commended the City on the creation of Jeff Huffer's new position and thanked him for a great presentation

Commissioner Goldenberg was thankful for the presentations and hoped to have these types of items to be presented in the future

Commissioner Ettman inquired if the community will have an opportunity to provide input on the West Hollywood Park Phase II project since it was based on the 2004 Master Plan, which may be outdated

Jeff Huffer commented that a feasibility study was done recently to confirm that the elements of the Master Plan would work and the study confirmed that they will This study involved the sub-committee which included two Councilmembers and it was also approved by the Council as a whole

Commissioner Ettman went on to state that he believes that the Public Facilities Commission should have representation on the sub-committee Jeff Huffer responded that they should not feel slighted since a steering committee has not been identified yet to provide input.

Commissioner Bass stated that he wants to understand why Plummer Park has been placed on hold

Commissioner Saur inquired if a seismic study has been done for the Laurel House. Jeff Huffer responded that the structural engineer has looked at the structure but until the use and weight loads are identified this work will not be done

Commissioner Anthony stated that he appreciates the transparency that is taking place as part of the Laurel sub-committee process. He went on to ask Lisa Belsanti to elaborate on the website and process. She provided an overview of the upcoming meetings and went on to also outline the prohibitive logistics of trying to have the meetings on site

Commissioner Woodell stated that he would like to see training on how Capital Projects work for the Commission.

## 8 UNFINISHED BUSINESS:

### A. Werle Building

1 Update – Steve Campbell provided an overview on the current tenants of the property. He then went on to review the initial ADA Access study that was done, reviewed and approved by the City Council. Then he stated that further review of the process identified several other elements in need of improvement to maintain the City asset in its entirety. Those improvements included:

- Roof Replacement
- HVAC Improvements
- Electrical Improvements
- Window Replacements

Steve Campbell then provided an overview on the budget and how the funding for the expanded project was included in the recent Bond process which is estimated at \$1 to \$1.2 million

Commissioner Saur stated that she is glad that something is being done to the Werle Building and she recalls years ago when Commissioner meetings were held in the building

Commissioner Woodell mentioned that the costs of projects are not always predictable and having a contingency is important.

**9 EXCLUDED CONSENT: NONE.**

**10 PUBLIC COMMENT:**

Victor Omelczenko, West Hollywood he commented on the Commissioner assignments to different Committees In addition he mentioned that the City should look at purchasing parcels of land throughout the City to put in pocket parks

**11 ITEMS FROM STAFF:**

Steve Campbell reminded the Commission about the upcoming tour on October 5<sup>th</sup> and the Annual Congress on October 14<sup>th</sup>.

**12 COMMISSIONER COMMENTS/SUBCOMMITTEE REPORTS:**

Commissioner Rorie thanked everyone who came out to speak today and he mentioned the tribute to democracy He would like the Commission to have the opportunity to help the Council move Plummer Park forward and maintain it.

Commissioner Saur wanted to bless the first responders She then stated that if someone has a property they want to sell they should notify the City. She also encouraged the audience to nominate trees as part of the City Heritage Tree Program

Commissioner Bass stated that he thought the presentations were fantastic. He mentioned that he is excited for the upcoming Dog Park meeting and exploring new dog park locations

Commissioner Anthony thanked staff for reports He went on to mention the transparency and aggressive effort of getting community involvement for the Laurel Project and hopes it is a role model for other projects and he also mentioned that he is excited about Phase II of West Hollywood Park.

Commissioner Ettman thanked staff for reports and he mentioned that he is on the Park Acquisition Committee and he looks forward to meeting He also encouraged the audience to attend the Laurel community meetings. He went on to say that he wants the Commissions voice to be heard regarding the West Hollywood Park Phase II improvements and he wants the Commission to send a directive to the Council regarding Plummer Park and he wants Plummer Park to be on the Commissions future agendas.

Commissioner Goldenberg agrees with what has already been said and she wanted to extend her thanks to the staff for their work and community members for coming out. She also mentioned the need to recognized Sofia Gelman for her work in developing the Teen Center at Plummer Park. She also wanted to thank staff for the beautiful work on the La Brea Streetscape Project. She also added

that she drove by the Community Garden and it looks great, she is happy to have been part of the development of the location for a garden. In closing she mentioned that she is looking forward to the Dog Park meeting next week.

Commissioner Woodell mentioned that he has some recommendations on how to make the dog park better and he is looking forward to the meeting next week.

13 **ADJOURNMENT:**

A motion to adjourn the Public Facilities Commission in honor of the nation's male and female uniformed service providers was made by Commissioner Ettman, seconded by Commissioner Bass at 8:30 pm to their next scheduled special meeting, which will be held on Wednesday, October 5, at 9:00 a.m. starting at Public Meeting Room, West Hollywood Park, located at 625 N San Vicente Boulevard



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Helen Collins, Recording Secretary