

**CITY OF WEST HOLLYWOOD
WOMEN'S ADVISORY BOARD MEETING**

AGENDA

THURSDAY, November 21, 2013 at 7:00 p.m.

*Location: West Hollywood City Hall, 1st Floor
8300 Santa Monica Blvd
West Hollywood, CA 90069*

In accordance with the Americans with Disabilities Act of 1990, if you require special assistance to attend or participate in this meeting, please call the Administrative Services Department at (323) 848-6460 at least 48 hours prior to the meeting. Assistive Listening Devices (ALD) will be available for checkout at the meeting.

The City TDB line for the hearing impaired is (323) 848-6496.

I. CALL TO ORDER:

A. Roll Call

II. APPROVAL OF THE MINUTES

Meeting of October 24, 2013

Meeting of November 6, 2013

III. ITEMS FROM THE PUBLIC:

Members of the public are invited to address the Board on any subject for 2 minutes.

IV. LEGISLATION & ADVOCACY DISCUSSION

(20 -30 min)

The Board will discuss various legislative and policy issues affecting women.

A. Legislative Process Review

Hernan Molina, Senior Management Analyst will give a presentation regarding the City's legislative process and key policy priorities and objectives. Discussion about the Board's role in the City's overall legislative advocacy process.

Recommendation: Review and Discuss

V. UNFINISHED BUSINESS:

None

VI. BOARD RETREAT PROCESS CONTINUATION

(45 – 60 min)

The Board will continue a retreat format session that began on November 6th which includes facilitated discussion and interactive exercises.

A. Recap of Retreat Session on November 6, 2013

Brief recap of items covered at the first retreat session.

B. Board Planning Discussion

1. The Board will review and discuss its purpose and goals, advocacy focus and current work plan.
2. The Board will review and discuss effective meeting practices, current board processes, tools and procedures.

VII. NEW BUSINESS

A. National Women's History Month (10 – 15 min)

The Board will discuss planning for the City's National Women's History Month activities to be held March 2014.

Recommendation: Review and Discuss

B. West Hollywood Women's Leadership Conference (5 -10 min)

Staff will report on ways the Board can actively support and contribute to the development of the 8th annual West Hollywood Women's Leadership Conference to be held April 4-5, 2014.

Recommendation: Review and Discuss

VIII. BOARD AND COMMISSION LIAISON REPORTS (5 min)

Brief reports from board members who serve as liaisons to other city Boards and Commissions. Designation of new liaisons as needed.

Recommendation: Receive and file.

IX. MONTHLY REPORTS TO CITY COUNCIL (2 min)

The Board will designate a member to report back to the City Council each month.

X. SUBCOMMITTEE REPORTS (5 – 10 min)

A. Feedback and updates regarding the following co-sponsored activities:

- V-Day/Justice Rising Campaign, February 14, 2014.
- Military Sexual Trauma/Support for Service members and women veterans
- Roe V Wade Commemoration: After Tiller Film Screening January 23, 2014
- NCJW/LA Workshop about Reversing the trend of declining numbers of female elected officials in CA – January 26, 2014

Recommendation: Receive and File

XI. ITEMS FROM THE BOARD: (5 min)

Brief remarks from Advisory Board members.

XII. ITEMS FROM STAFF:
Brief remarks from Staff

(5 min)

XIII. ADJOURNMENT:

The Women's Advisory Board will adjourn to their next regularly scheduled meeting on Thursday, December 12, 2013 at West Hollywood City Hall located at 8300 Santa Monica Blvd, West Hollywood, CA 90069.