

**CITY OF WEST HOLLYWOOD
WOMEN'S ADVISORY BOARD**

SPECIAL RETREAT MEETING

AGENDA

Wednesday, November 6, 2013 at 6:00 PM

*Location: West Hollywood Library Community Room
West Hollywood Park
625 N. San Vicente
West Hollywood, CA 90069*

In accordance with the Americans with Disabilities Act of 1990, if you require special assistance to attend or participate in this meeting, please call the Human Services and Rent Stabilization Department at (323) 848-6471 at least 48 hours prior to the meeting. Assistive Listening Devices (ALD) will be available for checkout at the meeting. The City TDB line for the hearing impaired is (323) 848-6496.

I. CALL TO ORDER:

A. Roll Call

II. ITEMS FROM THE PUBLIC:

Members of the public will have the opportunity to address the Board for two (2) minutes on any issue of interest.

III. COMMUNICATION & TEAM BUILDING EXERCISE

IV. REVIEW OF BASIC PARLIMENTARY PROCEEDURES AND THE BROWN ACT

V. BOARD PLANNING DISCUSSION

1. The Board will review and discuss its purpose and goals, advocacy focus and current work plan.
2. The Board will review and discuss effective meeting practices, current board processes, tools and procedures.


VI. ADJOURNMENT:

The Women's Advisory Board will adjourn to their next regularly scheduled meeting at 7pm on **November 21, 2013** the Community Conference Room at City Hall, 8300 Santa Monica Blvd., West Hollywood, CA 90069.

Written materials distributed to the Women's Advisory Board within 72 hours of the Women's Advisory Board meeting are available for public inspection immediately upon distribution at the West Hollywood Human Services and Rent Stabilization Department located on the 3rd floor of West Hollywood City Hall at 8300 Santa Monica Boulevard, West Hollywood, California, during normal business hours. They will also be available for inspection during the Women's Advisory Board meeting at the staff liaison table.

AFFIDAVIT OF POSTING
State of California)
County of Los Angeles)
City of West Hollywood)

I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk and that I posted this notice on:

Date: **October 31, 2013**
Signature: 
Office of the City Clerk