

Response to Questions

Regarding the City of West Hollywood's RFP for Construction Management and Inspection for **Traffic Signal Communication Upgrades for the Metro Rapid Transit Priority System Project, CIP 1402**

1. Q. What is the due date for the Proposals?
 - A. As stated on page 11 of the Request for Proposals:

SUBMITTAL OF SEALED PROPOSALS

Three (3) copies, plus one (1) unbound copy of the RFP shall be mailed, couriered, or hand delivered to the City of West Hollywood, City Clerk's Office, no later than **Tuesday, October 15, 2013 at 2:00 p.m.** Proposals received after this time and date may be returned. Postmarks will not be accepted as proof of receipt.

City of West Hollywood

Attn: City Clerk's Office

RFP FOR CONSTRUCTION MANAGEMENT & INSPECTION

ON TRAFFIC SIGNAL COMMUNICATION UPGRADES FOR THE

METRO RAPID TRANSIT PRIORITY SYSTEM PROJECT, CIP 1402

8300 Santa Monica Blvd.

West Hollywood, CA 90069

No oral, telephoned, faxed, or emailed proposals or modifications of proposals will be considered.

Fee Proposal: The fee proposal shall be submitted for all consultant services included in your proposal. The fees quoted shall be on a fixed hourly fee basis. The fee proposal shall be broken down into categories of work. The stipulated fixed fee will be for all services rendered for the entire duration of that item. **One (1) copy of the fee proposal shall be submitted in a separate sealed envelope clearly marked FEE PROPOSAL.** It is important to keep it separate from the proposal and that the proposal does not indicate of the costs for service.

2. Q. Will the Contract be awarded to the Contractor and the procurement period (40 days) authorized before the construction management and inspection firm is under agreement with the City, or will the City wait for the construction management firm to get on board?
 - A. The Construction Contract is scheduled for award by the West Hollywood City Council on October 21, 2013. After the contract award, there will be approximately 2 weeks for the contractor to execute the Agreement and return documents to the City. During this time period the firm for construction management and inspection will be selected, with the approval of the Agreement for Professional Services is scheduled for approval by the City Council on November 4, 2013. Therefore, the firm for construction management and inspection will be in place prior to any actions commencing with the construction contractor.