

**Rent Stabilization Commission
City of West Hollywood
Thursday, July 11, 2013 @ 7:00 PM
West Hollywood Park Public Meeting Room – Council Chambers
625 North San Vicente Boulevard**

Minutes

CALL TO ORDER: Chair Gregoire called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE: Chair Gregoire led the Pledge of Allegiance.

ROLL CALL: Commission Secretary Laura Schoonover took roll call.

PRESENT: Chair David Gregoire, Vice Chair Henry, Commissioner Richard Maggio, Commissioner Gail Sanes, and Commissioner Agassi Topchian.

ABSENT: None

STAFF PRESENT: Human Services and Rent Stabilization Director Elizabeth Savage, Acting Manager of Rent Stabilization and Housing Anwar Zraikat, Staff Attorney Alison Regan, Rent Stabilization Information Coordinator Andi Lovano, and Commission Secretary Laura Schoonover.

APPROVAL OF AGENDA:

A motion was made by Vice Chair Henry and seconded by Commissioner Sanes to approve the July 11, 2013 meeting agenda. Motion approved (5-0-0).

APPROVAL OF MINUTES:

A motion was made by Commissioner Topchian and seconded by Commissioner Maggio to approve the minutes from the June 27, 2013 meeting. Motion approved (5-0-0).

PUBLIC COMMENTS: None

DIRECTOR'S/MANAGER'S REPORT:

Director Elizabeth Savage spoke regarding the opening of the City's Low Income Inclusionary Housing Wait List.

Ms. Savage announced the RSO Building Blocks "Calculating Rent Increases" classes that will be held throughout the month of July.

Ms. Savage announced the Public Safety Town Hall Meeting on Saturday July 20th.

Ms. Savage reviewed the Manager's Look Ahead calendar.

COMMISSION COMMENTS: Chair Gregoire expressed his condolences to Vice Chair Henry for the loss of his nephew, Shawn Gregory Henry.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Election of Chair – Commissioner Topchian nominated Vice Chair Henry to be Commission Chair for the 2013-2014 session. Vice Chair Henry accepted the nomination. The nomination was approved by the Commission (5-0-0).

Election of Vice Chair – Commissioner Sanes nominated Commissioner Maggio to be Vice Chair for the 2013-2014 session. Commissioner Maggio accepted the nomination. The nomination was approved by the Commission (5-0-0).

Report to Commission on Recommended Changes to the Rent Stabilization Regulation and Ordinance - Acting Rent Stabilization & Housing Manager Anwar Zraikat and Staff Attorney Alison Regan gave the Commission an overview of twenty one (21) recommended changes to the Rent Stabilization Regulations and Ordinance. The Commission offered comments and feedback on the changes. Staff will report back to the Commission after further review.

Discussion on the 2012 Annual Report of Rent Stabilization and Housing – Rent Stabilization Information Coordinator Andi Lovano presented the Commission highlights of the 2012 Annual Report.

Valuation Guidelines Subcommittee – Director Elizabeth Savage presented the Commission with the topic of determining whether it would want to create an ad hoc Committee which would consist of two Commissioners and three staff members from Legal Services and Rent Stabilization & Housing. Commissioner Gregoire nominated Commissioner Sanes and Commissioner Topchian to serve on the committee. The nomination was seconded by Vice Chair Maggio. The nominations were accepted by Commission Sanes and Commissioner Topchian. The nominations were passed (5-0-0).

CHAIR'S REPORT: None

PUBLIC COMMENTS: None

COMMISSION COMMENTS:

Commissioner Sanes commented on the 2012 Annual Report and expressed her appreciation for the information that it contains.

Commissioner Topchian thanked staff for the work that was put into the recommended changes to the Ordinance and Regulations. He also thanked Commissioner Gregoire for his service as Commission Chair throughout the past 12 months and congratulated Chair Henry and Vice Chair Maggio on their appointments.

Vice Chair Maggio thanked staff for the recommended changes to the Ordinance and Regulations. He thanked Commissioner Gregoire for his service as Commission Chair throughout the past 12 months. He also thanked the Commission for electing him to the post of Vice Chair.

Chair Henry thanked Commissioner Gregoire for his service as Commission Chair throughout the past year and thanked the Commission for electing him to the post of Chair.

STAFF COMMENTS: Elizabeth Savage thanked Commissioner Gregoire and Chair Henry for their service over the past 12 months as Chair and Vice Chair, respectively. She thanked the Commission for their input and feedback on the recommended changes to the Regulations and Ordinance. She thanked Rent Stabilization Information Coordinator Gloria Aviles for the work she has done regarding the recommended changes. Ms. Savage also congratulated Chair Henry on his appointment.

ADJOURNMENT:

There being no further business, Chair Henry adjourned the Rent Stabilization Commission meeting at 8:37 p.m. in memory of his nephew, Shawn Gregory Henry. The next regular meeting of the Rent Stabilization Commission will be held on July 25, 2013 in the West Hollywood Park Public Meeting Room – Council Chambers.


These minutes were taken and submitted by Laura Schoonover, Commission Secretary.

Adopted this 25th day July, 2013



Charles Henry, Chair

ATTEST:



Secretary