



**HISTORIC PRESERVATION COMMISSION  
REGULAR MEETING MINUTES  
Monday July 22, 2013 – 7:00 P.M.**

**DUE TO RECORDING SYSTEM FAILURE, THE JULY 22, 2013 MEETING MINUTES OF THE CITY OF WEST HOLLYWOOD'S HISTORIC PRESERVATION COMMISSION ARE ACTION ITEM AND BRIEF INFORMATION ONLY. SPEAKER COMMENTS ARE ACKNOWLEDGED AND ARE BRIEF NOTATIONS ONLY.**

**1. CALL TO ORDER:** Chair Torgan Called the meeting to order at 7:02p.m.

**2. ROLL CALL**

**PRESENT:** Chair Torgan, Vice-Chair Charles, Rice, Ostergren, Castro and Levin

**ABSENT:** Commissioner Charlie

**STAFF PRESENT:** Stephanie DeWolfe, Community Development Director, Stephanie Reich, HPC Liaison, Jennifer Alkire, Associate Planner & Sharita Ellies, Commission Secretary

**3. SPECIAL ORDER OF BUSINESS:**

**A. ELECTION OF CHAIR.**

The Historic Preservation Commission (HPC) elected Craig Charles as Chair to the Historic Preservation Commission, for a term through June 30, 2014.

**B. ELECTION OF VICE-CHAIR.**

The Historic Preservation Commission elected Delphin "Danny" Castro as Vice-Chair to the Historic Preservation Commission, for a term through June 30, 2014.

**COMMENTS FROM STEPHANIE DeWOLFE, WEST HOLLYWOOD COMMUNITY DEVELOPMENT DIRECTOR REGARDING THE FOLLOWING TOPICS:**

- Congratulations Newly Appointed Chair Charles and Vice-Chair Castro
- New INFOMAP – Interactive Project Information Map
- Electronic Emails
- Future Commission and Staff Retreats

**4. APPROVAL OF AGENDA:**

*The Historic Preservation Commission is requested to approve the Agenda.*

**Recommendation:** Approve the agenda of Monday July 22, 2013 as amended. **Moved by Commissioner Levin, seconded by Commissioner Torgan and unanimously carried noting the absence of Commissioner Charlie.**

**5. APPROVAL OF MINUTES:**

*The Historic Preservation Commission is requested to approve the minutes of prior Historic Preservation Commission meetings.*

**Recommendation:** Approve the meeting minutes of, April 22, 2013 as amended. **Moved by Commissioner, Levin seconded by Commissioner Torgan and unanimously carried noting the absence of Commissioner Charlie.**

**6. PUBLIC COMMENT:**

STEPHANIE HARKER AND CATHY BLAIVAS RESIDENTS OF THE CITY OF WEST HOLLYWOOD commented (with a celebratory toast) regarding Plummer Park's Great Hall/Long Hall recent historic designation in Anaheim, where the California Historic Resources Commission voted unanimously to approve the building to the National Register of Historic Places.

LAURA BOCCALETTI RESIDENT OF THE CITY OF WEST HOLLYWOOD commented regarding the denial of 923 Palm Avenue as a Cultural Resource and designation of the 927 and 931 Palm Avenue as Cultural Resources as part of the Old Sherman Thematic Grouping.

**7. CONSENT CALENDAR:**

**A. 8801 SUNSET BOULEVARD (TOWER RECORDS):** On Monday, April 22, 2013 the Historic Preservation Commission voted unanimously to recommend that the City Council deny the building located at 8801 Sunset Boulevard as a Local Cultural Resource. The Commission also voted to recommend that the City Council consider an alternate means of commemorating the subject property, such as installing signage that identifies the intersection of Sunset Boulevard.

**Action:** Item to be heard under Excluded Consent Calendar. **Moved by Commissioner, Levin seconded by Commissioner Torgan and unanimously carried noting the absence of Commissioner Charlie.**

**8. EXCLUDED CONSENT CALENDAR:**

**A. 8801 SUNSET BOULEVARD (TOWER RECORDS):** On Monday, April 22, 2013 the Historic Preservation Commission voted unanimously to recommend that the City Council deny the building located at 8801 Sunset Boulevard as a Local Cultural Resource. The Commission also voted to recommend that the City Council consider an alternate means of

commemorating the subject property, such as installing signage that identifies the intersection of Sunset Boulevard, Holloway Drive, and Horn Avenue as "Tower Records Square;" or determining another form of recognition as deemed appropriate by the City Council. At that time, the Commission directed staff to return with a revised resolution that reflects its decision.

**Draft Resolution No. HPC 13-107: A RESOLUTION OF THE HISTORIC PRESERVATION COMMISSION OF THE CITY OF WEST HOLLYWOOD, RECOMMENDING THAT THE CITY COUNCIL DENY THE DESIGNATION OF THE STRUCTURE LOCATED AT 8801 SUNSET BOULEVARD, WEST HOLLYWOOD, CALIFORNIA AS A LOCAL CULTURAL RESOURCE.**

**Action:** Approve Item 8.A. Draft Resolution No. HPC 13-107; A Resolution of the Historic Preservation Commission of the City of West Hollywood, recommending that the City Council deny the designation of the structure located at 8801 Sunset Boulevard as amended, **Moved by Commissioner, Torgan seconded by Commissioner Levin and unanimously carried noting the absence of Commissioner Charlie.**

**9. COMMISSION CONSIDERATION:** None.

**10. PUBLIC HEARINGS:**

**A. 1343 N. LAUREL AVENUE:** The City of West Hollywood is proposing to undertake minor work to a designated cultural resource. The work will involve measures to secure the premises, repair any areas of the property that pose immediate danger to the resource and/or persons utilizing the site, and maintain the property to prevent future deterioration.

**Draft Resolution HPC 13-108: A RESOLUTION OF THE HISTORIC PRESERVATION COMMISSION OF THE CITY OF WEST HOLLYWOOD APPROVING A CERTIFICATE OF APPROPRIATENESS (COA) 2013-008 FOR REPAIR AND MAINTENANCE WORK TO BE COMPLETED IN THE INTEREST OF SECURING AND PRESERVING THE DESIGNATED CULTURAL RESOURCE LOCATED AT 1343 LAUREL AVENUE, WEST HOLLYWOOD, CALIFORNIA.**

**Action:** Adopt Draft Resolution HPC No. 13-108, a resolution of the Historic Preservation Commission approving a certificate of appropriateness (COA) 2013-008 for repair and maintenance work to be completed in the interest of securing and preserving the designated cultural resource located at 1343 Laurel Avenue as amended. **Moved by Commissioner Torgan, seconded by Commissioner Levin and unanimously carried noting the absence of Commissioner Charlie.**

**Item 10.A. PUBLIC COMMENT:**

STEPHANIE HARKER RESIDENT OF THE CITY OF WEST HOLLYWOOD spoke in favor of Staff's recommendation to approve Certificate of Appropriateness (COA) 2013-008.

MARITA JACQUET RESIDENT OF THE CITY OF WEST HOLLYWOOD expressed concerns and spoke in favor of Staff's recommendation to approve Certificate of Appropriateness (COA) 2013-008.

CATHY BLAIVAS RESIDENT OF THE CITY OF WEST HOLLYWOOD spoke in favor of Staff's recommendation to approve Certificate of Appropriateness (COA) 2013-008.

LYNDIA LOWY RESIDENT OF THE CITY OF WEST HOLLYWOOD SECRETARY OF PRESERVATION ALLIANCE spoke in favor of Staff's recommendation to approve Certificate of Appropriateness (COA) 2013-008.

VICTOR OMELCZENKO RESIDENT OF THE CITY OF WEST HOLLYWOOD spoke in favor of Staff's recommendation to approve Certificate of Appropriateness (COA) 2013-008.

ALLEGRA ALLISON RESIDENT OF THE CITY OF WEST HOLLYWOOD spoke in favor of Staff's recommendation to approve Certificate of Appropriateness (COA) 2013-008.

**11. NEW BUSINESS:** None.

**12. UNFINISHED BUSINESS:** None.

**13. ITEMS FROM STAFF:** None.

**14. HISTORIC PRESERVATION COMMISSIONER COMMENTS:**

COMMISSIONER TORGAN congratulated recent Chair and Vice-Chair appointees and commented regarding the appeal of the Historic Preservation Commission's recommendation to designate 927 and 931 Palm Avenue as Local Cultural Resources and part of the Old Sherman Thematic Grouping (Resolution No HPC 13-105) at the City Council July 15, 2013 meeting.

COMMISSIONER RICE spoke regarding his request during the April 2013 HPC meeting for a list of plaques and signage and also suggested, in the interest of green efforts, that the ninety page arborist report be forwarded via email in the future.

COMMISSIONER OSTERGREN thanked Commissioner Torgan for his service as former Chair. She reminded Staff of the urgent need of a West Hollywood Commercial Survey and suggested potential funding options.

COMMISSIONER LEVIN also commented on the need of a Commercial Survey and said there were a number of potential contributing buildings lost as a result of not having the survey.

**15. PUBLIC COMMENT:** None.

**ADJOURNMENT:** *The Historic Preservation Commission adjourned at 8:26 pm to a regularly scheduled meeting of the Historic Preservation Commission on **Monday, August 26, 2013, 7:00 P.M.** at Plummer Park, 7377 Santa Monica Boulevard, West Hollywood, California.*

APPROVED BY A MOTION OF THE HISTORIC PRESERVATION COMMISSION ON THIS 26<sup>th</sup> DAY OF AUGUST, 2013.

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CHAIRPERSON

ATTEST:

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HISTORIC PRESERVATION STAFF LIAISON