

**CITY OF WEST HOLLYWOOD  
PUBLIC FACILITIES COMMISSION  
MEETING MINUTES**

6:30 p.m. February 8, 2012

West Hollywood City Hall  
Community Conference Room  
8300 Santa Monica Blvd.  
West Hollywood, CA 90069

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CALL TO ORDER The meeting of February 8, 2012 was called to order at 6:30 p.m. in the West Hollywood City Hall, Community Conference Room located at 8300 Santa Monica Boulevard, West Hollywood, CA 90069.

- A. Roll Call: Present: Chair Woodell, Commissioners Eisenberg, Chramoff, Maggio, Goldenberg, and Anthony. Absent: Commissioner Burke  
City Staff: Steve Campbell, Helen Collins, Kevin Trudeau and Margarita Kustanovich.
- B. Pledge of Allegiance – Led by Commissioner Chramoff

II. APPROVAL OF AGENDA

- A. A motion was made by Commissioner Chramoff to approve the agenda as amended with the removal of item VII. E, and seconded by Commissioner Eisenberg and it passed by unanimous vote.

III. APPROVAL OF MINUTES

- A. A motion was made by Commissioner Chramoff to approve the minutes of the January 11, 2012 Public Facilities Commission meeting as amended and seconded by Commissioner Eisenberg and it passed by unanimous vote.

IV. PUBLIC COMMENTS - on Consent Calendar and Matters Not on the Agenda (20 minutes)

- Geoff Buck – West Hollywood Resident, stated that he was proud to be a part of the Protect Plummer Park Group. He went on to state they have been very rational in their approach and he listed the issues as follows:

- Agreement with some of the upgrades to Fiesta Hall;
- Disagreement with:
  - the new parking;
  - Fiesta Hall proposed facade improvements;
  - Removal of Great Hall/Long Hall; and,
  - Current plans for the preschool and the issue with the exhaust fumes from the garage as it relates to the preschool.
  
- Stephanie Harker, West Hollywood Resident – stated that she is ecstatic about the City Council looking at the Plummer Park Project; she hopes that the Architects are interested in preservation. She went on to say that she is hopeful that the Commission is interested in saving Plummer Park and saving the trees. She also mentioned that she is concerned about the cost and efficiency of the proposed parking facility intended to go behind City Hall.
  
- Laura Boccaletti, West Hollywood Resident – stated that when attending a City Council meeting there is a smell of orange air freshener in the stairwell to mask the mold growing in the stairwell, she also stated that she has smelled the same air freshener at the Plummer Park Tiny Tot area. She went on to provide information regarding the dangers of air fresheners and she requested copies of the material safety data sheets for the products used by the City.
  
- Kathy Blavais, West Hollywood Resident - stated that she agreed with Ms. Harker's comments regarding the Parking Structure slated for City Hall. She mentioned that at the last City Council Meeting 4 or 5 people spoke in favor of the Plummer Park Master Plan and afterwards she spoke with them about the project. In addition she stated that she is concerned about the lack of a rail on the Library staircase.

V. PUBLIC HEARINGS – None.

VI. NEW BUSINESS

A. Commission Meeting Calendar.

1. Commission's 2012 Tour – Staff made a recommendation to alter the traditional approach of the Commission's Tour of Work Plan Items and explore other facilities in the local area that may serve as models for

upcoming discussions related to the 1343 Laurel Avenue property. There was a general consensus and the Commission requested that staff return with a proposed location(s) and date to the Public Facilities Commission's March 14, 2012 meeting.

2. 2012 Televised Meeting – Staff proposed September 12, 2012 as the date for the Commission's annual televised meeting.

A motion was made by Commissioner Maggio to have the Annual Televised Public Facilities Commission Meeting on September 12, 2012; and seconded by Commissioner Eisenberg and it passed by unanimous vote.

## VII. UNFINISHED BUSINESS

### A. Hart Park Off-Leash Dog Area Committee.

Staff provided an overview on the history and responsibilities of the Committee and introduced Ms. O'Neil to the Commission. Ms. O'Neil spoke briefly providing a brief summary of her credentials.

#### 1. Commission Appointment

A motion was made by Commissioner Maggio that he be appointed to the Commissioner vacancy on the Hart Park Off-Leash Dog Area Committee and it was seconded by Commissioner Chramoff and it was passed by unanimous vote.

#### 2. Community Member Appointment

A motion was made by Commissioner Maggio that Julie O'Neil be appointed to the community member vacancy on the Hart Park Off-Leash Dog Area Committee and it was seconded by Commissioner Chramoff and it was passed by unanimous vote.

### B. Heritage Tree Committee.

#### 1. Community Liaison Appointment to Committee

Staff reviewed the Committee's duties and went over the appointment process. Commissioner Maggio asked staff when the last time a tree was nominated. Staff stated that it has been some time. However, a

nomination is pending at this time.

Commissioner Maggio stated that he did not recall accepting an appointment to the Heritage Tree Committee and therefore requested that he be removed and an alternate appointment be made.

Following Commission discussion a motion was made by Commissioner Chramoff and seconded by Commissioner Anthony that Commissioner Burke be selected to fill the Commission vacancy on the Heritage Tree Committee. Motion passed with 5 yes votes and an abstention by Commissioner Maggio.

Mr. Geoff Buck spoke regarding his desire to be selected as the Community liaison to the Heritage Tree Committee. Mr. Buck went on to say that he would be very happy to serve if nominated. Commissioner Maggio asked Mr. Buck why he thought it has been so long since a tree has been nominated. Mr. Buck stated that it is a lengthy process and it takes some work. He went on to state that the City has publicized the process but people still are not aware of it. He feels that the West Hollywood Tree Preservation Society, an organization he is currently the president of, can help publicize the program.

Commissioner Eisenberg asked Mr. Buck regarding his feelings on the criteria for nomination of Heritage Trees and if it was too restrictive in his opinion. Mr. Buck responded that it should be looked at and consideration be given toward ways to make it easier to nominate trees.

A motion was made by Commissioner Eisenberg and seconded by Commissioner Anthony to recommend Mr. Buck to the City Council for appointment as the Community Liaison to the Heritage Tree Committee. Motion passed by unanimous vote.

C. Grants Overview.

1. ARRA/EECBG Grant

Staff provided a status update on the City Hall HVAC project, which is funded by the grant. Commissioner Anthony inquired if the project would use all of the funding allocated through the grant. Staff responded that the project budget exceeds the grant amount and City funds have been budgeted to bridge the gap.

D. Project/Activity Updates.

1. Tiny Tot Building Renovation

Staff provided the background and a status on the project to the Commission.

2. Russian Reading Room (Library)

Staff provided the background and a status on the project to the Commission.

E. Arts and Cultural Affairs Program – **Tabled**

1. Update – Andrew Campbell

VIII. EXCLUDED CONSENT CALENDAR - None

IX. ITEMS FROM STAFF

Staff informed the Commission that the annual grid pruning of trees (tree trimming) is almost complete.

Staff provided clarification on the change in the appearance of the agenda.

Staff stated that the vacant lot topic would be brought back to the Commission for discussion in the near future. Commissioner Anthony inquired when they could expect to see a vacant property list. Staff stated that a scope is being developed to seek proposals from consulting firms to review the City's Quimby fee and development fee process. Staff will be bringing back information to the Commission relative to that and the proper time to further consider vacant properties would be at that time. Commissioner Anthony questioned what the cost of a consultant might be and asked regarding staff availability to complete the analysis. Staff stated that development fee issues, such as this, will be a very complex and time consuming process and consultants are better equipped to handle analysis and make recommendations.

X. PUBLIC COMMENTS - on Matters Not on the Agenda (remaining comments not heard during previous comment period)

- Stephanie Harker, West Hollywood Resident mentioned her concerns for

the Audubon Society being required to move out of Great Hall/Long Hall and that the Russian Library was being taken care of and not the Audubon Society. She stated that the City should stand by a commitment they made previously to take care of the Audubon Society and bring them back.

XI. ITEMS FROM COMMISSIONERS/SUBCOMMITTEE REPORTS

- Commissioner Eisenberg – None
- Commissioner Goldenberg – The Commissioner inquired regarding possible code violations with inappropriate advertising materials at a Santa Monica Blvd. business (The Pleasure Chest) Staff stated that they would mention it to Code Compliance.
- Commissioner Chramoff – None
- Commissioner Anthony – Inquired about Laurel Park and asked staff to bring an item back at the next meeting. Staff stated that an item is scheduled to go before the Council on February 21 to discuss moving forward with 1343 Laurel and that staff will be bringing an item to the Commission at the next meeting as an update.
- Commissioner Maggio – informed the Commission that he visited the Gamble House in Pasadena and he has a lot of information when the time comes to discuss the Laurel Property.

XII. ADJOURNMENT A motion was made by Commissioner Chramoff and seconded by Commissioner Anthony at 7:54 p.m. to adjourn the meeting to the next meeting of the Public Facilities Commission is scheduled for Wednesday, March 14, 2012 at 6:30 p.m. in the Community Conference Room, located at West Hollywood City Hall, 8300 Santa Monica Blvd.

  
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Greg Woodell, Chair

Attest:

  
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Helen Collins, Recording Secretary